



# SPECIAL JOINT CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY BOARD OF DIRECTORS AND STANDING ADVISORY COMMITTEE MEETINGS

## Board of Directors

**Derek Yurosek** Chair, Cuyama Basin Water District  
**Lynn Compton** Vice Chair, County of San Luis Obispo  
**Das Williams** Santa Barbara County Water Agency  
**Cory Bantilan** Santa Barbara County Water Agency  
**Glenn Shephard** County of Ventura  
**Zack Scrivner** County of Kern

**Paul Chounet** Cuyama Community Services District  
**George Cappello** Cuyama Basin Water District  
**Byron Albano** Cuyama Basin Water District  
**Jane Wooster** Cuyama Basin Water District  
**Tom Bracken** Cuyama Basin Water District

## Standing Advisory Committee

**Brenton Kelly** Chair  
**Brad DeBranch** Vice Chair  
**Louise Draucker**  
**Jake Furstenfeld**

**Joe Haslett**  
**Roberta Jaffe**  
**Mike Post**

## AGENDA

AUGUST 13, 2020

Agenda for a meeting of the Cuyama Basin Groundwater Sustainability Agency Board of Directors to be held on Thursday, August 13, 2020 at 4:00 PM. ***Due to COVID-19 pandemic restrictions and resulting suspension of certain components of the Brown Act per Executive Order Nos. N-25-20 and N-29-20, this meeting will be a remote-only meeting.*** To hear the session live call (571) 317-3122, 530-644-397 or logon to <https://global.gotomeeting.com/join/530644397> to view meeting materials.

The order in which agenda items are discussed may be changed to accommodate scheduling or other needs of the Committee, the public or meeting participants. Public comments should be emailed to Taylor Blakslee at [tblakslee@hgcpm.com](mailto:tblakslee@hgcpm.com) by close of business on Wednesday, August 12, 2020 to assist in facilitating this remote meeting, but may still be provided at the meeting.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes
  - a. June 25, 2020 – Special Board Meeting
5. Standing Advisory Committee Meeting Report
6. Groundwater Sustainability Plan

- a. Discussion on FY 20-21 Groundwater Extraction Fee
  - b. Discussion on Long-Term Funding Policy
  - c. Update on Model Refinement
  - d. Update on Monitoring Network Implementation
  - e. Update on Groundwater Levels Monitoring Network
  - f. Execute Coordination Agreement with the USGS
  - g. Update on Indirect Economic Report
  - h. Approve DWR Technical Support Services Agreements
  - i. Review Information Sheet for New Well Owners
7. Groundwater Sustainability Agency
    - a. Report of the Executive Director
    - b. Progress & Next Steps
    - c. Report of the General Counsel
  8. Financial Report
    - a. Financial Management Overview
    - b. Financial Report
    - c. Payment of Bills
  9. Report of the Ad Hoc Committee
  10. Directors' Forum
  11. Public comment for items not on the Agenda

*At this time, the public may address the Board on any item not appearing on the agenda that is within the subject matter jurisdiction of the Board.*
  12. Correspondence
  13. Public Hearing – Groundwater Extraction Fee
  14. Set a Groundwater Extraction Fee for Fiscal Year 2020-21 and Authorize Invoicing of Landowners
  15. Adjourn

# Special Joint Cuyama Basin Groundwater Sustainability Agency Board of Directors and Standing Advisory Committee

June 25, 2020

## Meeting Minutes

### PRESENT:

#### Board of Directors:

Yurosek, Derek – Chair  
 Compton, Lynn – Vice Chair  
 Albano, Byron  
 Bantilan, Cory  
 Cappello, George  
 Chounet, Paul  
 Klinchuch, Matt – *Alternate for Tom Bracken*  
 Christensen, Alan – *Alternate for Zack Scrivner*  
 Shephard, Glenn  
 Elliott, Darcel – *Alternate for Das Williams*  
 Wooster, Jane  
 Beck, Jim – Executive Director  
 Hughes, Joe – Legal Counsel

#### Standing Advisory Committee:

Kelly, Brenton –Chair  
 DeBranch, Brad – Vice Chair  
 Draucker, Louise  
 Furstenfeld, Jake  
 Haslett, Joe  
 Jaffe, Roberta  
 Post, Mike

### ABSENT:

#### Board of Directors:

None

#### Standing Advisory Committee:

None

#### 1. Call to Order

Chair Derek Yurosek called the meeting to order at 4:01 p.m. Executive Director Jim Beck provided direction on the meeting protocols since it was a remote-only meeting in compliance with meeting restrictions due the COVID-19 pandemic.

#### 2. Roll Call

Mr. Blakslee called roll (shown above) and informed Chair Yurosek that there was a quorum of the Board.

Alternate Director Darcel Elliott informed the attendees that she is temporarily stepping in for Director Das Williams until he arrives.

#### 3. Pledge of Allegiance

The pledge of allegiance was led by Chair Yurosek.

#### 4. Approval of Minutes

Chair Yurosek opened the floor for comments on the May 6, 2020 CBGSA Board meeting minutes.

**MOTION**

Director Paul Chounet made a motion to adopt the May 6, 2020 CBGSA Board meeting minutes. The motion was seconded by Director Cory Bantilan, a roll call vote was made and passed unanimously.

AYES: Directors Albano, Bantilan, Cappello, Chounet, Christensen, Compton, Elliott, Klinchuch, Shephard, Wooster, and Yurosek  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

**5. Standing Advisory Committee Meeting Report**

Standing Advisory Committee (SAC) Chair Brenton Kelly provided a verbal update on the June 25, 2020 SAC meeting.

Cuyama Valley Family Resource Center's Executive Director Lynn Carlisle asked if there be any reporting on the discussions and interactions with the California Department of Water Resources (DWR) regarding the Groundwater Sustainability Plan (GSP). Woodard & Curran (W&C) Technical Project Manager Brian Van Lienden reported that W&C has only been responding to questions from DWR staff; however, this has not included technical questions thus far.

**6. Groundwater Sustainability Plan**

Mr. Van Lienden provided an update on the GSP development, which is included in the Board packet.

**a. Discussion on Evapotranspiration Analysis for FY 20-21 Groundwater Extraction Fee**

Mr. Beck provided background information regarding the development of the groundwater extraction fee report. He stated that staff understands that there are limitations of evapotranspiration (ET) estimates and that there is potential for discrepancies. Mr. Beck reported that staff is recommending that the Board no longer recommend implementing the fee at this time and consider altering the way the fee is implemented. By deferring the implementation, landowners will have additional time to review and validate the ET data, and staff will have additional time to address potential concerns. Mr. Beck suggested an additional Special Public Rate Hearing on August 13, 2020.

Mr. Van Lienden provided an overview of the ET analysis and methods. Mr. Beck stated that within the report two ET discrepancies were identified by the counties. These discrepancies included lands with solar arrays and lands that have been provided water from springs showing up within the ET data. Mr. Beck said these discrepancies would need to be reviewed by the landowners.

Director Jane Wooster asked if landowners would receive a map of their property if they had questions regarding the ET analysis. Mr. Beck said for each property that has an identified ET, staff would send the associated Assessor Parcel Numbers (APNs) and a summary of the ET data collected. Mr. Van Lienden said W&C would review their ET maps to investigate further landowner concerns.

Director Wooster asked if landowners would be able to see which areas on their property are

being shown as irrigated based on the ET analysis. Mr. Van Lienden said staff is able to do this, but it would require a substantial effort in order to do this for every landowner within the Cuyama basin.

Director George Cappello reported that within the ad hoc, the members are looking at the gross acre and irrigated acres for each APN. He recommended utilizing this strategy for the landowner review as well. He said this may help landowners identify what is being calculated into the ET analysis for their property. Mr. Van Lienden said staff would include the parcel gross acre in the table.

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*Director Das Williams arrived at 4:47 p.m.*  
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Director Albano asked if landowners could receive a robust data set on an excel spreadsheet to gain a better understanding of the ET analysis on their properties. Hallmark Group's Project Coordinator Taylor Blakslee said staff has the data for each APN (estimated ET, irrigated acreage, irrigated acreage) and could distribute this ET data.

Mr. Beck suggested that staff perform a more detailed investigation on areas requested by landowners.

Director Albano asked for a further investigation of the Campbell ranch's ET data analysis. He reported that this property has been fallow for 2 years. Mr. Eggleton said he would look into this property.

Grapevine Capital's Ray Shady said he supports using satellite data base imaging; however, he recommended a recalibration of the Land IQ model.

Ms. Carlisle asked what types of data the landowner would need to provide to correct the ET values. Mr. Beck said data or items that are being challenged by landowner(s) may be presented to the Board. The Board will be able to review whichever recommendations staff develops.

Ms. Carlisle asked what other methods GSAs are implementing to collect the assessment. Mr. Beck said most GSAs have adopted land-based fees, or fees based on meter reading or pumping. He said other GSAs are performing acreage-based assessments.

Landowner Jim Menzies said his property has been listed as irrigated under ET; however, it has never been irrigated. He said he believes this is not an equitable method.

SAC committee member Joe Haslett discussed the CIMIS station that is used to set the reference ET. He recommended that staff verify the servicing and calibration of the CIMIS station.

Director Cappello recommended all landowners implement pump-based meters, and that the assessment be based on meter readings. He said this may establish landowner confidence rather than ET. He said in the near-term landowners should use the ET analysis based on the original document staff developed. He suggested landowners apply the ET chart and revise their number based on their crops.

Chair Yurosek said the initial reason for moving forward with ET was due to the cost of installing meters. He stated that staff and the Board will need to address data truthing.

Director Albano commented that there are too many variables with the ET data and method. He said the crop factors are something he understands more clearly. He commented that it may be difficult to look at the lands that are underestimated with the ET. Director Albano recommended that staff and the ad hoc meet to discuss alternative methods for assessing fees.

Director Cappello recommended staff calculate the Fiscal Year 2020-21 groundwater extraction fee based on crop factors with validation based on metered data when available.

Landowner Jim Wegis said he believes this method may be the best. He believes the confidence level with the ET data is low within the Cuyama basin.

**b. Approval of Items for Management Area Delegation**

Mr. Beck provided an overview of the ad hoc's recommendations, including the implementation of pumping allocations in the central basin management area and the development of water budgets for individual landowners.

Director Albano asked if the GSA would be requesting that the Cuyama Basin Water District (CBWD) develop water budgets for the management area or just all the landowners within the water district area. Mr. Beck said only within the management area.

**MOTION**

Director Lynn Compton made a motion to approve item Nos. 1 and 2 for management area delegation within the Central Basin Management Area to the Cuyama Basin Water District as described in the June 25, 2020 agenda item No. 6b to the Board of Directors. The motion was seconded by Director Paul Chounet, a roll call vote was made and passed unanimously.

AYES:	Directors Albano, Bantilan, Cappello, Chounet, Christensen, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek
NOES:	None
ABSTAIN:	None
ABSENT:	None

**c. Update on Monitoring Network Implementation**

Mr. Van Lienden provided an update on the monitoring network implementation.

Mr. Blakslee reported that there are several wells in the proposed monitoring network that staff does not have contact information for. To assist Provost & Pritchard Consulting Group (P&P) in contacting these landowners, Mr. Blakslee said he will distribute a map of the wells lacking landowner information to the Board and SAC to help identify these landowners.

Mr. Shady asked if W&C has developed a protocol for how the monitoring well readings will be done. Mr. Van Lienden said they have discussed this with the ad hoc; however, have not developed a process. He stated that next step is to reach out and discuss details with the landowners.

**d. Approval of CBGSA Monitoring Network Access Agreement**

Mr. Blakslee presented the monitoring access agreement between the CBGSA and well owner. He reported that the primary reason for the Monitoring Network Access Agreement is for landowners in the monitoring network that would like a written agreement and it is a requirement for well owners that are participating in the transducer installation. He reported that legal counsel has reviewed this agreement and recommends approval.

**MOTION**

Director Cappello made a motion to approve the Cuyama Basin Groundwater Sustainability Agency monitoring well access agreement as outlined in the June 25, 2020 agenda item no. 6d to the Board of Directors. The motion was seconded by Director Chounet, a roll call vote was made and passed unanimously.

AYES: Directors Albano, Bantilan, Cappello, Chounet, Christensen, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek  
 NOES: None  
 ABSTAIN: None  
 ABSENT: None

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 6:00 p.m. – The CBGSA Board opened the public hearing and agreed to resume the Board meeting following the hearing  
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**e. Report on Coordination with Counties**

CBGSA Executive Director Jim Beck provided an update on the meetings with the Cuyama Basin counties (Kern, Santa Barbara, San Luis Obispo, and Ventura). The main topics discussed during the meetings were the monitoring network, notification of new well permits, county ordinances, and integration with county planning efforts. Mr. Beck thanked the County staff members for their time in having these meetings with CBGSA staff.

Mr. Beck reported that the discussions with the counties regarding their position on landowners drilling new wells was very informative. In discussing well notifications, staff believes it would be helpful to develop a document notifying new well drillers of the presence of the GSA and possible restrictions and fees with drilling new wells. Mr. Beck recommended that staff develop the document to accompany these instances with potential new well drillers.

Chair Yurosek asked if this is solely an update. Mr. Beck replied that the purpose of the update is to receive Board direction for staff to develop a one-page document to distribute to counties and post on the CBGSA website. Chair Yurosek recommended staff work with an ad hoc to develop the one-page document to distribute to the counties and post on the CBGSA website.

**f. Report on Public Comments to DWR**

Mr. Beck reported on the public comments received by DWR since the May 15, 2020 comment period deadline and a summary is included in the Board packet.

## 7. Groundwater Sustainability Agency

### a. Report of the Executive Director

Nothing to report.

### b. Progress & Next Steps

Mr. Blakslee provided an update on the near-term GSP schedule and accomplishments and next steps, which are summarized in the Board packet.

### c. Report of the General Counsel

Nothing to report.

## 8. Financial Report

### a. Authorize Daniells Phillips Vaughan & Bock to Perform the Fiscal Year 2019-20 Financial Audit

Mr. Blakslee reported that staff's recommendation is to continue an engagement with Daniells Phillips Vaughan & Bock for the FY 19-20 audit.

#### MOTION

Director Chounet made a motion to select Daniells Phillips Vaughan & Bock to perform the Fiscal Year 2019-20 financial audit and execute an engagement letter for an amount not to exceed \$7,700 as outlined in the June 25, 2020 agenda item No. 8a memo. The motion was seconded by Director Cappello, a roll call vote was made and passed with 89%.

AYES: Directors Albano, Bantilan, Cappello, Chounet, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek

NOES: None

ABSTAIN: None

ABSENT: Director Christensen

### b. Execute Task Order No. 6 with the Hallmark Group for Executive Director Services for the Fiscal Year 20-21

Mr. Blakslee presented Task Order 6 for the Hallmark Group for Executive Director services for the CBGSA covering the Fiscal Year 20-21 period. He reported these amounts match the approved budget amount.

#### MOTION

Director Albano made a motion to execute Hallmark Group's Task Order No. 6 for Execute Director Services for the Fiscal Year 20-21. The motion was seconded by Director Compton, a roll call vote was made and passed with 78%.

AYES: Directors Albano, Bantilan, Cappello, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek

NOES: None

ABSTAIN: None

ABSENT: Director Christensen and Chounet



**c. Execute Task Order No. 8 with Woodard & Curran for Technical Support Services for the Fiscal Year 20-21**

Mr. Blakslee presented Task Order 8 for Woodard & Curran for technical support services for the CBGSA covering the Fiscal Year 20-21 period. He reported these amounts match the approved budget amount.

**MOTION**

Director Das Williams made a motion to execute Woodard & Curran's Task Order No. 8 for technical support services for the Fiscal Year 20-21. The motion was seconded by Director Compton, a roll call vote was made and passed with 89%.

AYES: Directors Albano, Bantilan, Cappello, Chounet, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Director Christensen

**d. Financial Management Overview**

Mr. Blakslee provided an overview of the CBGSA's financial activities which is provided in the Board packet.

**e. Financial Report**

Mr. Blakslee provided an overview of the April 2020 and May 2020 financial reports, which are included in the Board packet.

**f. Payment of Bills**

Mr. Blakslee reported on the payment of bills for the months of April 2020 and May 2020.

**MOTION**

Director Cappello made a motion to approve payment of bills for the months of April 2020 and May 2020. The motion was seconded by Director Williams, a roll call vote was made and passed with 89%.

AYES: Directors Albano, Bantilan, Cappello, Chounet, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Director Christensen

**9. Report of the Ad Hoc Committee**

Nothing to report.

**10. Directors' Forum**

Nothing to report.

**11. Public comment for items not on the Agenda**

Nothing to report.

**12. Correspondence**

Nothing to report.

**13. Public Hearing – Groundwater Extraction Fee**

Chair Yurosek thanked participants for attending the Groundwater Extraction Fee Public Hearing.

The following attendees were present telephonically: Alan Christensen, Alan Doud, Anita Regmi, Ann Myhre, Bradford DeBranch, Brenton Kelly, Brian Van Lienden, Byron Albano, Cathy Martin, Charles Gardiner, Cory Bantilan, Dan Clifford, Dan Wilke, Darcel Elliott, Derek Yurosek, George Cappello, Glenn Shephard, Jane Wooster, Jeff Shaw, Jim Beck, Jim Wegis, Joe Haslett, Joe Hughes, Lance Hopkins, Louise Draucker, Lynn Carlisle, Lynn Compton, Matt Klinchuch, Matt Young, Paul Chounet, Raymond Shady, Roberta Jaffee, Taylor Blakslee, and seven other unidentified participants.

Mr. Beck provided an overview of the process for determining the Groundwater Extraction Fee report. He reminded attendees that the Board directed staff to begin fee collections at the beginning of the fiscal year and utilize one method for collecting data. Staff proposed a multi-step option for continuing to use the ET land study and utilizing the crop study for discrepancies. Mr. Beck said this could be a two-step process; landowners could report their crop use for 2019 using crop factor and incorporate the ET data analysis for unknown factors. Following this, staff would use this number to divide the budget and set the assessment. Alternatively, the Board could pursue a similar course to the current course, such as setting a per-acre foot estimate and ask individual landowners to complete a sheet detailing their water use.

Chair Yurosek received public comments.

Mr. Blakslee read the following comment received from Joyce Duff:

“APN: 001-0-110-265

Our property is located on Quatal Canyon Road and is the last house at the end of the road.. This is a vacation home which is rarely used and We have no crops. The only large water users are the vineyards at the beginning of Quatal. We do not feel that an increase in the per acre water useage is appropriate for our parcel as stated above. We rarely spend more than 3 weekends per YEAR at our ranch.

Joyce Duff”

Resident Lance Hopkins asked what the process would be for monitoring artisanal wells and springs. Mr. Beck said the Board was considering an alternative reporting method that would allow landowners to determine water usage based on a crop use factor.

Chair Yurosek closed the Groundwater Extraction Fee Public Hearing at 6:20 p.m.

**14. Set a Groundwater Extraction Fee for the Fiscal Year 2020-21 and Authorize Invoicing of Landowners**

Mr. Beck provided a recap on the process in which staff and the Board determined the previously recommended \$39 per acre-foot Groundwater Extraction Fee.

Chair Yurosek asked how the landowner personal reporting would work with timing. Mr. Beck stated staff would need additional time to implement this fee change. The data upon which the fee is based is changing; therefore, staff would need to calculate that and make it available 20 days before the fee is assessed.

Director Wooster asked if there are specific questions landowners had regarding the crop factor sheet. Mr. Beck said some of the questions included crop usage factors for cannabis, olive trees and hemp.

Director Albano said he believes it should be a one-step process where landowners report their pumping. After, the Board should review how the landowner reported data relates to ET analysis estimate.

Director Wooster asked if these changes would be appropriate with the fee/budget time frame. Mr. Beck said the fee and budget for the fiscal year would need to be synced up.

Director Cappello asked if we are adjusting this for everyone, or just those landowners who are metered. Chair Yurosek said he is unsure if all landowners should be reassessed based on crop factors. Mr. Beck said all landowners should be assessed on the same basis, and this basis should be for the fee as well. He said we need a basis for determining water usage for all landowners.

Director Cappello recommended the meter-based landowners recalculate their water usage for 2019 using the crop factors.

Director Albano said he believes that the self-reporting does not provide effective information based on the wells, parcels, and crops. He recommended improving the methodology for these calculations.

Mr. Shady commented that he does like the idea of moving away from the ET data and using the self-reporting crop factor form. He asked how a landowner would go to the ET table to compare their metered use. Director Cappello said landowners could state their case based on their believed water consumption versus the ET data; however, he commented that the basin should move to meter usage.

#### **MOTION**

Director Cappello made a motion to calculate the FY 20-21 groundwater extraction fee based on the below:

1. Revise the crop factor table (work with Groundwater Extraction Fee ad hoc to add categories for deficit olive trees, others).
2. Convert metered irrigated users from 2019 to ET using the crop factor table.
3. Recalculate 2019 water use (acre-feet).
4. Set FY 20-21 fee based on recalculated 2019 water use and FY 20-21 budget less grant reimbursable items of \$1,014,264 at a public hearing in August 2020.

The motion was seconded by Director Wooster, a roll call vote was made and passed unanimously.

AYES: Directors Albano, Bantilan, Cappello, Chounet, Christensen, Compton, Klinchuch, Shephard, Williams, Wooster, and Yurosek

NOES: None

ABSTAIN: None

ABSENT: None

#### **15. Adjourn**

Chair Yurosek adjourned the meeting at 7:32 p.m.

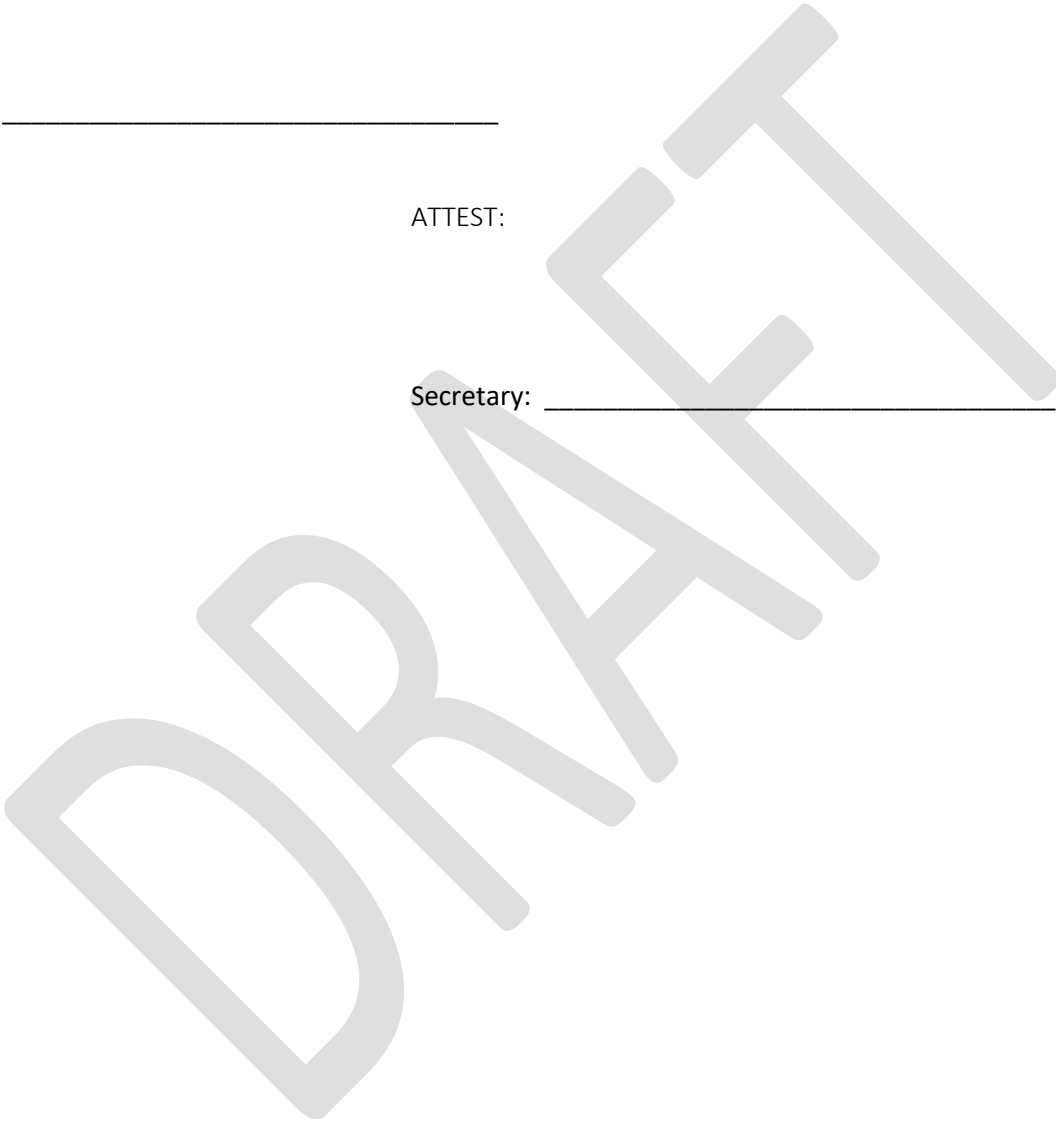
Minutes approved by the Board of Directors of the Cuyama Basin Groundwater Sustainability Agency the 13<sup>th</sup> day of August 2020.

BOARD OF DIRECTORS OF THE  
CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY

Chair: \_\_\_\_\_

ATTEST:

Secretary: \_\_\_\_\_





TO: Board of Directors  
Agenda Item No. 6

FROM: Brian Van Lienden, Woodard & Curran

DATE: August 13, 2020

SUBJECT: Groundwater Sustainability Plan

**Issue**

Update on the Cuyama Basin Groundwater Sustainability Agency Groundwater Sustainability Plan.

**Recommended Motion**

None – information only.

**Discussion**

Cuyama Basin Groundwater Sustainability Agency (CBGSA) Groundwater Sustainability Plan (GSP) consultant Woodard & Curran's (W&C) GSP update is provided as Attachment 1.

## Cuyama Basin Groundwater Sustainability Agency

# Groundwater Sustainability Plan Update

August 13, 2020

# July Accomplishments

- ✓ Performed field validation/data collection for groundwater levels monitoring
- ✓ Commenced field validation for Category 1 transducer wells
- ✓ Worked with USGS on Ventucopa streamflow gage installation
- ✓ Responded to DWR questions on GSP information



TO: Board of Directors  
Agenda Item No. 6a

FROM: Jim Beck, Executive Director

DATE: August 13, 2020

SUBJECT: Discussion on FY 20-21 Groundwater Extraction Fee

**Issue**

Overview of the proposed FY 20-21 Groundwater Extraction Fee.

**Recommended Motion**

None – information only.

**Discussion**

At the June 25, 2020 Special Board meeting, the Cuyama Basin Groundwater Sustainability Agency (CBGSA) held a rate hearing to consider setting a groundwater extraction fee for the Fiscal Year 2020-2021 (FY 20-21) to fund the administration and implementation of a groundwater management program.

Discussions during the June 25, 2020 Board on the evapotranspiration (ET) analysis that formed a part of the basis for the proposed fee resulted in a departure from that study and direction to use crop factors based on ET for setting the FY 20-21 groundwater extraction fee.

The Board requested a hearing to consider setting a fee based on this methodology in August 2020 and an overview of the proposed FY 20-21 groundwater extraction fee is provided as Attachment 1.



# Cuyama Basin Groundwater Sustainability Agency

## Discussion on FY 20-21 Groundwater Extraction Fee

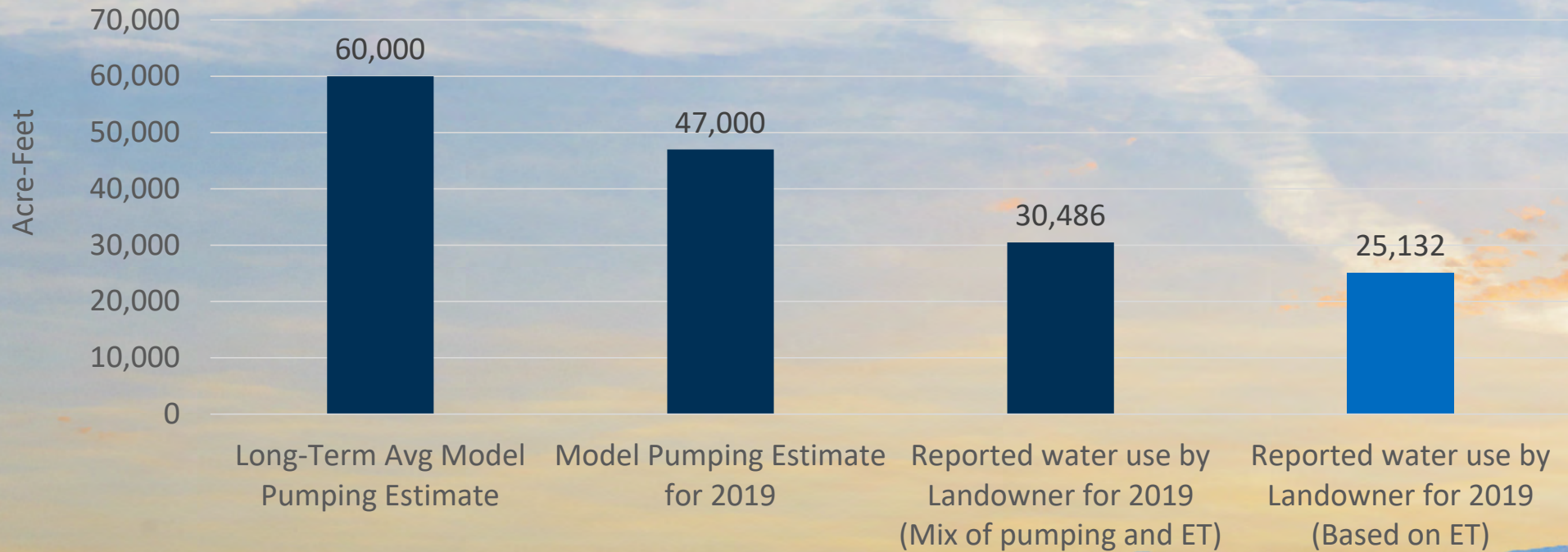
August 13, 2020



# Direction from June 25, 2020 Board

- Revise the crop factor table (work with Groundwater Extraction Fee ad hoc to add categories for deficit olive trees, others).
- Convert metered irrigated users from 2019 to ET using the crop factor table.
- Recalculate 2019 water use (acre-feet).
- Set FY 20-21 fee based on recalculated 2019 water use and FY 20-21 budget less grant reimbursable items of \$1,014,264 at a public hearing in August 2020.

# Estimated Water Use



# Invoicing Process

- Send invoices to all landowners who reported irrigated water use in 2019 on an ET basis (unless metered use is less). Include forms for non-irrigated water use and de minimis use.
- Send (1) agriculture (crop factors), (2) non-irrigated water use and (3) de minimis use forms to all landowners, excluding those that are invoiced above.
- Invoices and forms sent out mid/late August.
- Payment due date is September 30, 2020.

# True Up Strategy

- Identify non-reporting water users (if any) from 2019 to collect catch-up fees for the 2020 fee.
- Need to credit/adjust FY 20-21 invoices for landowners that overpaid from 2020 fee (effectively the Jan-Jun 2020 period).
  - Metered users from 2020 fee overpaid by \$101,753.
  - **Board Direction Needed:**
    1. Leave fee at \$44. Would mean a collection shortfall of \$10,222. Could account for this by using the budget contingency of \$20,000.
    2. Adjust fee from \$44 to 45 which would result in a \$15,000 budget surplus.



TO: Board of Directors  
Agenda Item No. 6b

FROM: Jim Beck, Executive Director

DATE: August 13, 2020

SUBJECT: Discussion on Long-Term Funding Policy

**Issue**

An overview of the long-term funding policy on the Groundwater Extraction Fee.

**Recommended Motion**

None – information only.

**Discussion**

An overview of the long-term funding policy on the Groundwater Extraction Fee is provided as Attachment 1.

# Cuyama Basin Groundwater Sustainability Agency

## Discussion on Long-Term Policy on Extraction Fee

August 13, 2020



# Direction from June 25, 2020 Board

- Ad hoc met several times to discuss equity of future funding mechanism for the CBGSA.
- Key ad hoc points:
  - Do not have sufficient information to determine a safe yield
  - Need to account for groundwater rights
- Staff recommends having discussions at Board level and convene an ad hoc when appropriate
- GSA management tool is requiring meters for all well owners.



# Process for Requiring Meters

- CBGSA has authority under SGMA to require every groundwater extraction facility be measured by a water-measuring device satisfactory to the GSA
- The owner/operator must carry all costs associated with the purchase and installation of the water-measuring device.
- Does not apply to de minimis extractors.

Water Use	Fiscal Year
2019	2020-2021
2020	2021-2022
2021	2022-2023
2022	2023-2024
2023	2024-2025



TO: Board of Directors  
Agenda Item No. 6c

FROM: Jim Beck, Executive Director and Brian Van Lienden, Woodard & Curran

DATE: August 13, 2020

SUBJECT: Update on Model Refinement

**Issue**

Update on the model refinement strategy.

**Recommended Motion**

None – information only.

**Discussion**

An update on the model refinement strategy is provided as Attachment 1.

# Cuyama Basin Groundwater Sustainability Agency

## Update on Model Refinement

August 13, 2020



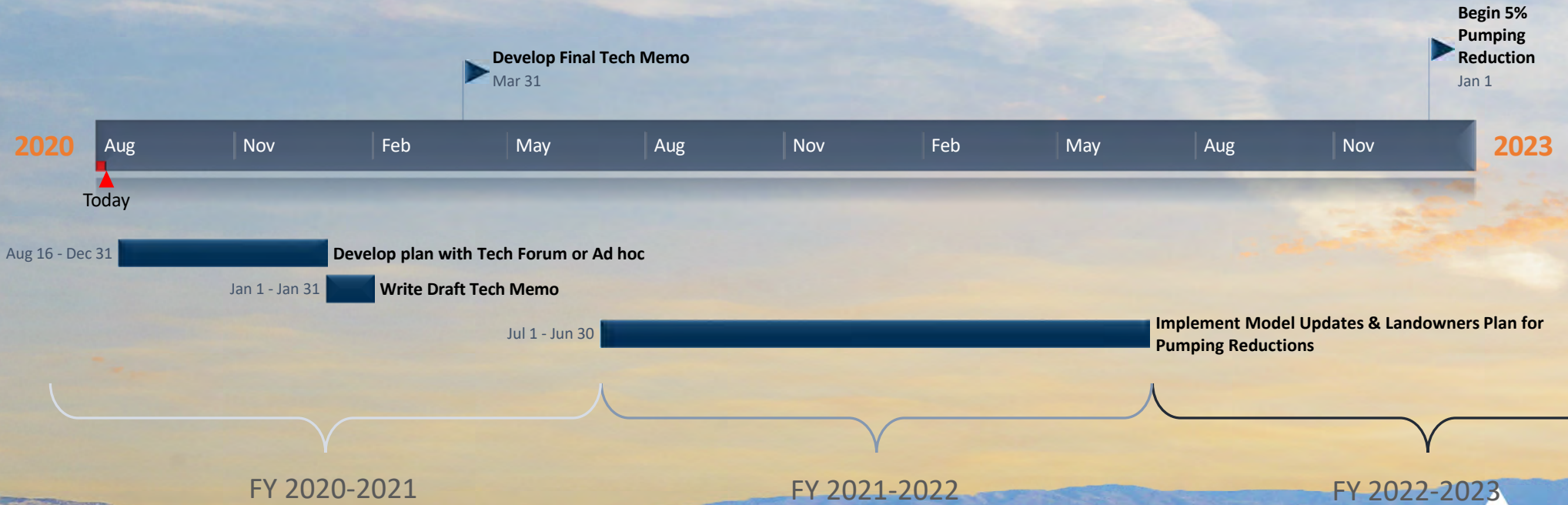
# Update on Model Refinement

- Woodard & Curran FY 2020-21 Task Order includes a task to develop a strategy for update and refinement of the Cuyama Basin numerical model
  - Updates would be performed during FY 2021-22
  - Completed 6-months prior to pumping reductions beginning in 2023 as specified in the GSP
- Potential applications of Cuyama Basin numerical model:
  - Guide/refine implementation of Management Area pumping reductions
  - Assessment of potential water supply actions identified in GSP
  - Water budget reporting in Annual Report
  - Update water budgets in 2025 GSP Update

# Update on Model Refinement

- Potential model refinements:
  - Additional hydrogeological conceptualization
  - Improved streamflow record collection
  - Improved representation of small watersheds
  - Update of land use
  - Refinement of groundwater pumping estimates
  - Incorporating monitoring network data into model calibration

# Update on Model Refinement - Schedule



# Update on Model Refinement

- Tasks for development of model refinement strategy
  - Collect and analyze additional data
  - **Board direction needed:** Coordination meetings with technical reviewers representing Basin stakeholders.
    1. Discussion with technical forum
    2. Discussion with Board ad hoc and presentation at Board
    3. Combination of 1 and 2
  - Development of a tech memo outlining the refinement strategy (to be completed by March 2021)
- Tech Memo will be used as basis for FY 2021-22 CBGSA budgeting



TO: Board of Directors  
Agenda Item No. 6d

FROM: Brian Van Lienden, Woodard & Curran

DATE: August 13, 2020

SUBJECT: Update on Monitoring Network Implementation

**Issue**

Update on the monitoring network implementation.

**Recommended Motion**

None – information only.

**Discussion**

An update on Cuyama basin monitoring network components is provided as Attachment 1.

The groundwater levels monitoring network is being set up by Provost & Pritchard (P&P) and an update on the status of well validation, along with a map, is provided as Attachment 2.



# Cuyama Basin Groundwater Sustainability Agency

## Update on Monitoring Network Implementation

August 13, 2020



# Cuyama Basin Groundwater Sustainability Agency

## Update on Groundwater Levels Monitoring

August 13, 2020

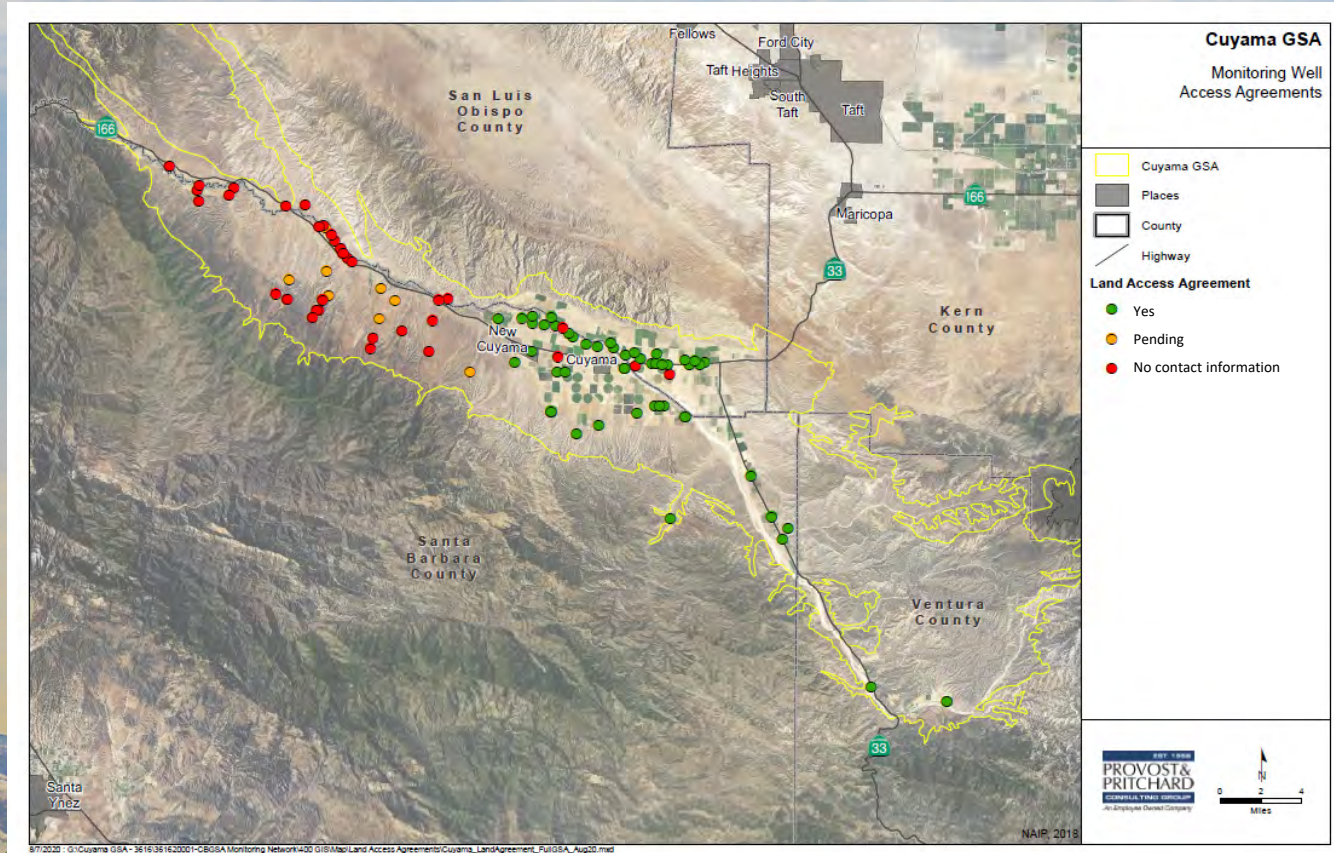


# Groundwater Levels Monitoring Network Implementation – Status Update

- Manual monitoring of existing wells (100 wells)
  - Board approved selection of Provost & Pritchard in May
  - P&P is currently conducting well validation/data collection
    - Confirmation for 56 wells
    - Expecting to add 9 additional wells
    - 29 wells not yet confirmed
    - Collection of monthly levels to begin August 17, 2020
- Between now and March 2021, we will evaluate options for monitoring network modifications, including:
  - Manual measurement vs instrumenting
  - Monitoring well density and data gaps

Monitoring Well Information Sheet				
Local Well ID	Smith #1	State Well Number	11W25515A01	
Well Depth (ft)	400	Casing Material	Steel	
Screen Top	200	Date Constructed	2/15/1978	
Screen Bot	400	Casing Diameter	6"	
Latitude	38.97913	Date Surveyed	4/6/1995	
Longitude	-121.17269	Well Type	Industrial	
RP Elev	108.5	Well Completion Report	5555555	
GS Elev	107.00			
Well Owner	Name	Joe Smith	Email	joes@smith.com
Information	Phone	555-555-5555	Address	5555 Fifth Street, Wasco, CA 95555
Well Monitoring	Name	Joe Smith	Email	joes@smith.com
Contact Point	Phone	555-555-5555	Address	5555 Fifth Street, Wasco, CA 95555
	Depth to Water	50 feet		
Initial Measurement	Groundwater Surface Elevation	58.5 Feet		
Location Description: In the Town of Wasco. Two block north of Highway 43 on eastside of F Street.				
Map:				
Site Photos: 				
RP location				

# Status of Well Permission



# Groundwater Levels Management Triggers Included in the GSP

- **Identification of Undesirable Results (3.2.1):**

*The result is considered to occur during GSP implementation when 30 percent of representative monitoring wells (i.e. 18 of 60 wells) fall below their minimum groundwater elevation thresholds for two consecutive years*

- **Adaptive Management (7.6):**

*If the Basin is within the Margin of Operational Flexibility, but trending toward Undesirable Results, and within 10 percent of the Minimum Threshold: CBGSA will investigate the cause and determine appropriate actions.*

# Groundwater Levels Management Triggers Included in the GSP

- Partial monitoring over the last few years indicates groundwater levels have exceeded or are close to exceeding minimum thresholds for some wells. No action is currently recommended, but staff is tracking this as we implement the monitoring network.
- Staff will develop and present representative well criteria update report at the November 2020 Board meeting.

# Groundwater Levels Monitoring Network Implementation – Status Update

39

- Installation of new wells by DWR Technical Support Services
  - Application for 3 new wells was approved by DWR
  - Currently working with DWR to finalize permits and agreements
- Installation of transducers with DWR Category 1 grant funding
  - Documentation was reviewed and approved by DWR
  - Well validation/landowner agreement process is underway

# Cuyama Basin Groundwater Sustainability Agency

## Update on Other Cuyama Basin Monitoring

June 25, 2020



# Groundwater Quality Monitoring Network Implementation – FY 2020-21

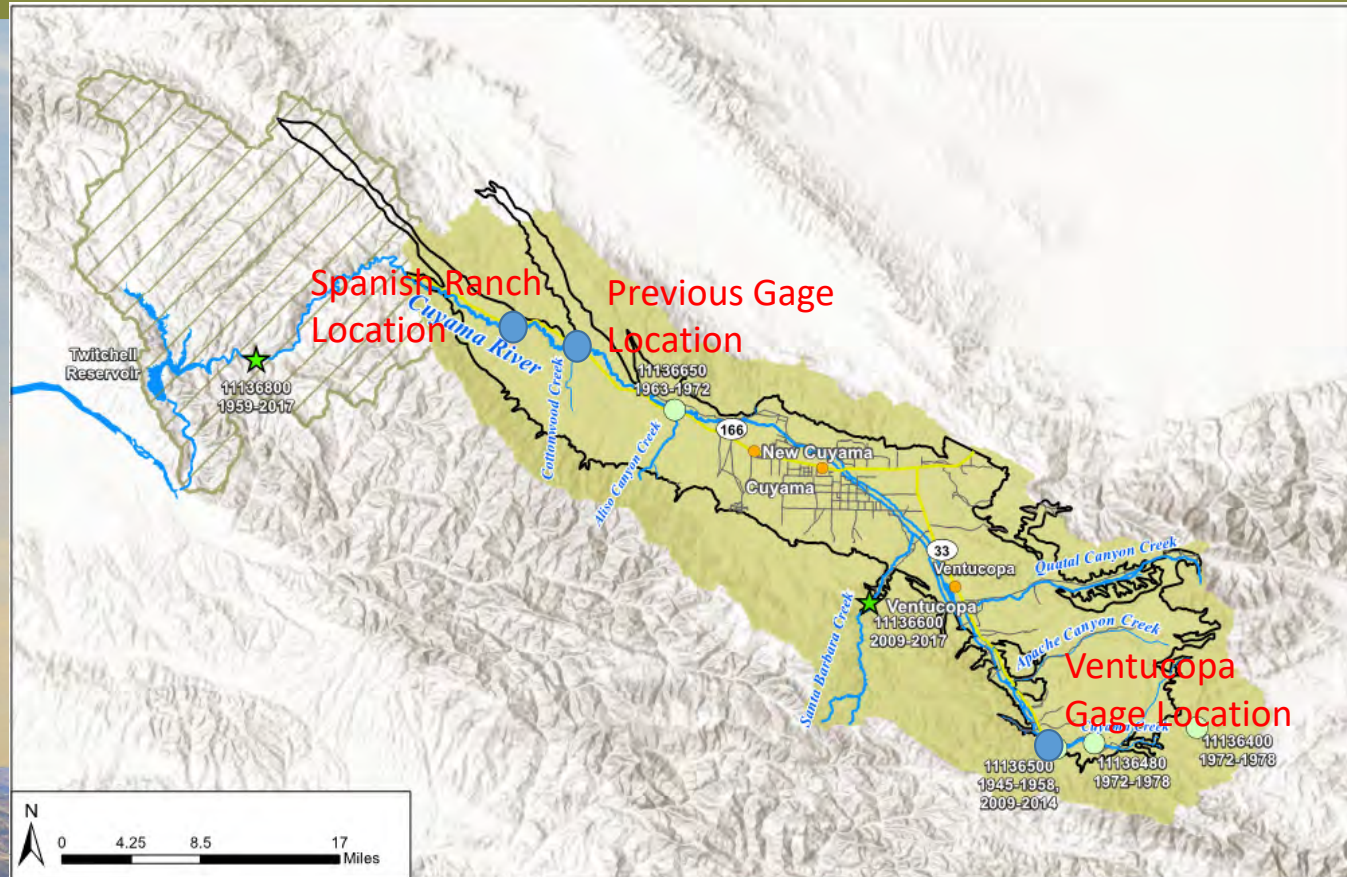
- GSP monitoring plan calls for TDS monitoring at 64 wells
- Staff has requested a quote from Provost & Pritchard to perform field validation and data collection at these wells
- A single TDS measurement to be taken at each well during setup.
- Between now and March 2021, we will evaluate options for monitoring network modifications, including:
  - Manual measurement vs instrumenting
  - Monitoring well density and data gaps

# Monitoring Network Budget Considerations

- FY 2021-22 Budget
  - Refinement of groundwater level network size and measurement frequency
  - Refinement of water quality network size
- Future expenditures
  - Discussion of improving monitoring network to fulfill DWR regulations wells with budget ad hoc

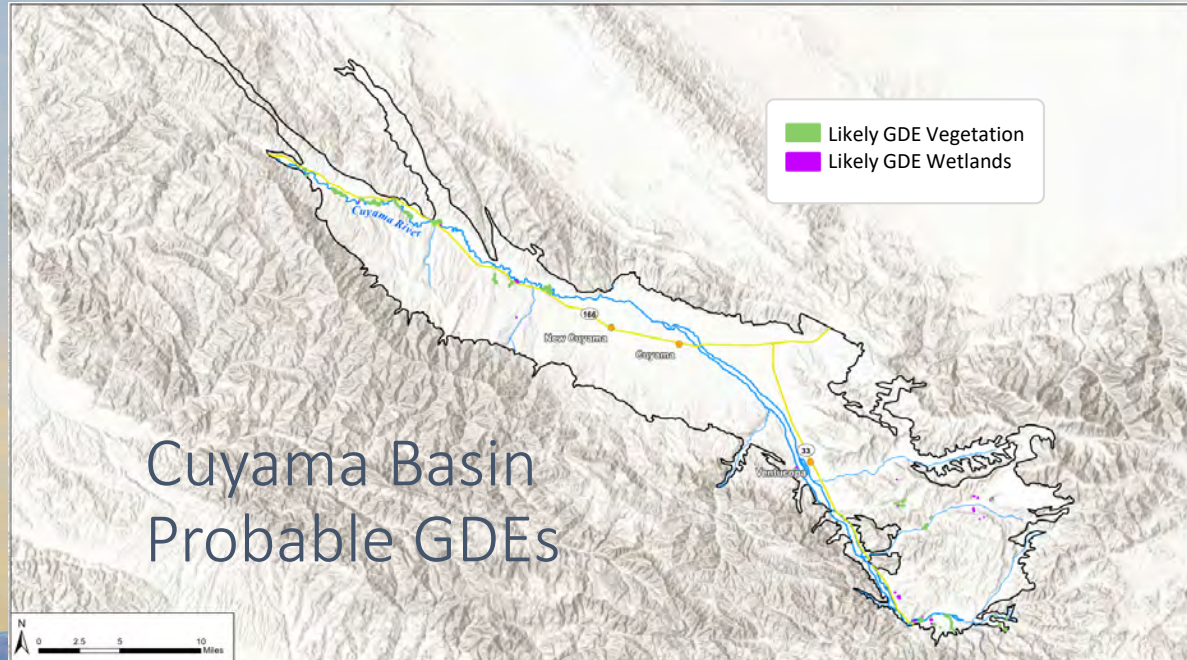
# Stream Gage Implementation – FY 2020-21

- 2 new streamflow gages will be installed by USGS using Category 1 grant funding from DWR
- Ventucopa location is moving forward
- Downstream location approved by Board has traffic safety concerns per USGS
  - Spanish Ranch location under consideration as a replacement



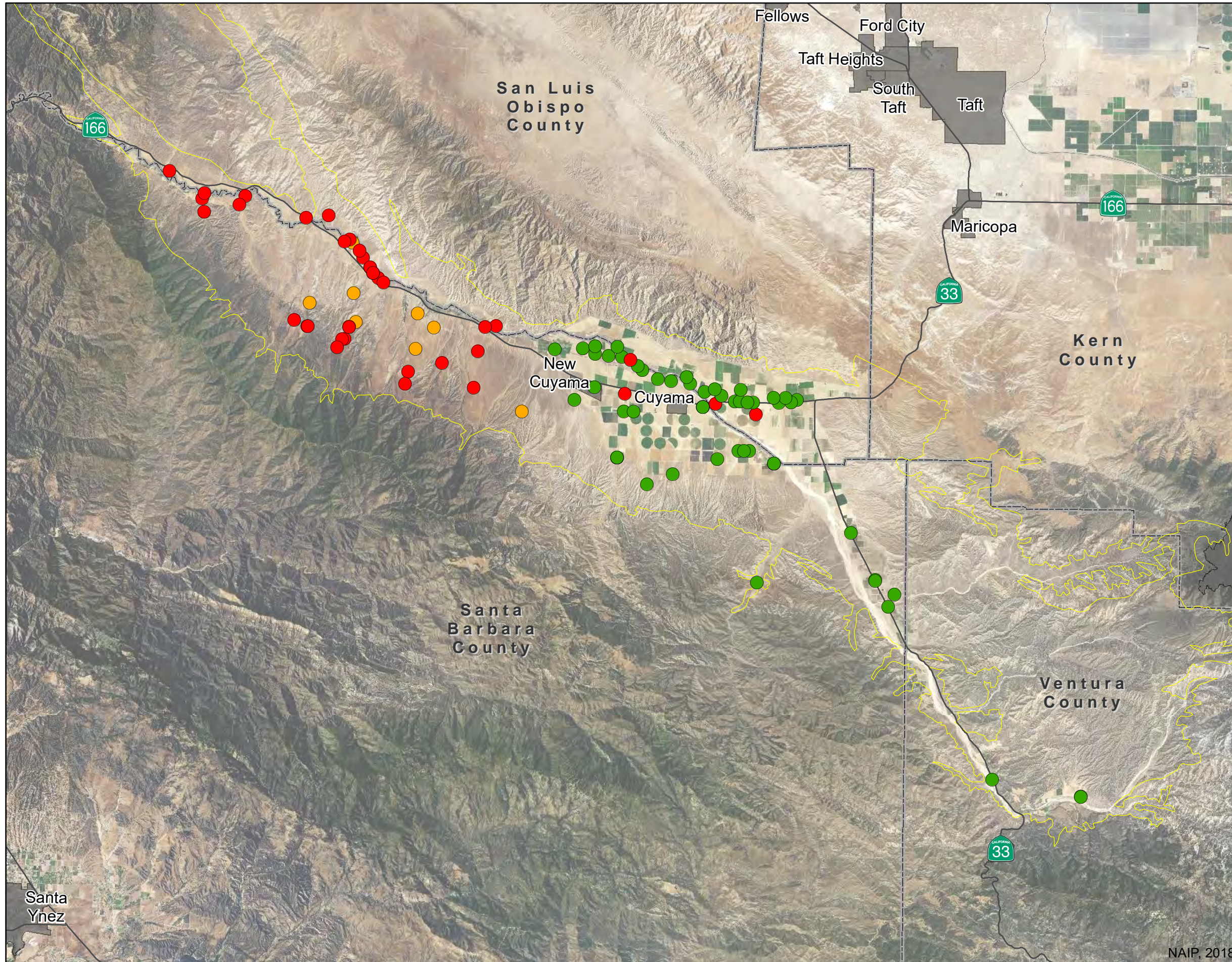
# GDE Monitoring Implementation – FY 2020-21

- GSP recommended installing piezometers near GDE locations
- Ad hoc committee to identify proposed piezometer locations beginning in Nov 2020
- Piezometer installation would occur in FY 2021-22



# Cuyama GSA

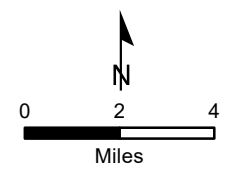
## Monitoring Well Access Agreements



- Cuyama GSA
- Places
- County
- Highway

### Land Access Agreement

- Yes
- Pending
- No



NAIP, 2018







TO: Board of Directors  
Agenda Item No. 6e

FROM: Brian Van Lienden, Woodard & Curran

DATE: August 13, 2020

SUBJECT: Update on Groundwater Levels Monitoring Network

**Issue**

Update on groundwater levels monitoring network.

**Recommended Motion**

None – information only.

**Discussion**

Provost & Pritchard (P&P) was selected to perform the setup and monthly data collection for a groundwater levels monitoring network of 100 wells. P&P plans to start the monthly data collection beginning in August 2020.

Staff plans to add the groundwater levels collected from P&P to the Opti data management system and report the results to the Standing Advisory Committee (SAC) and Board of Directors. For SAC and Board presentations, an excel sheet with the monthly levels will be provided; however, six wells were selected to show levels in hydrograph form. These wells were selected for their spatial coverage of the Cuyama Basin and are the wells that were used in the Groundwater Sustainability Plan for each threshold region.

An update on the groundwater levels monitoring network is provided as Attachment 1.



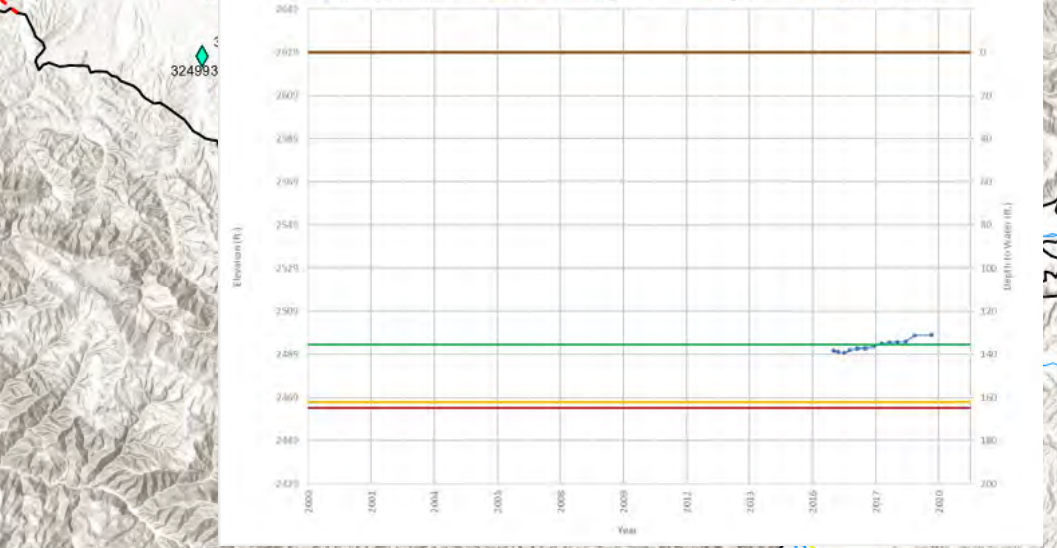
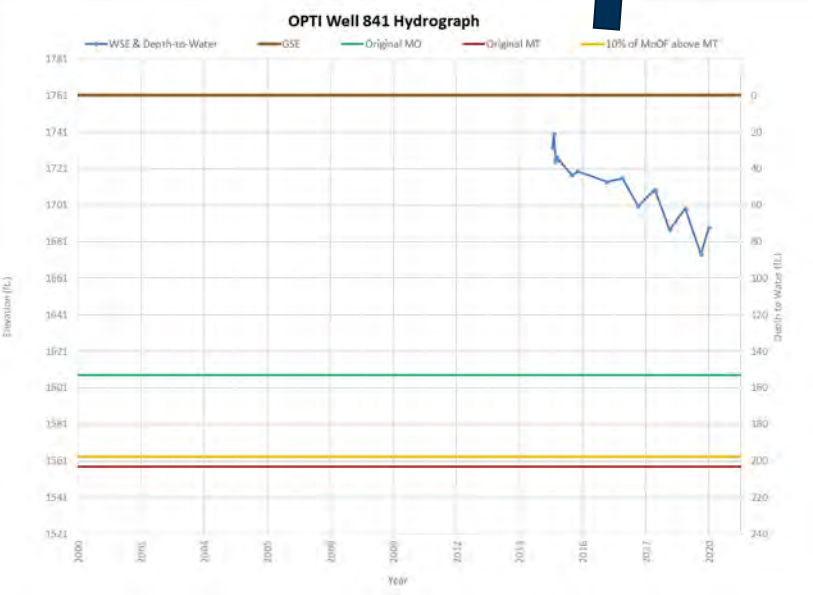
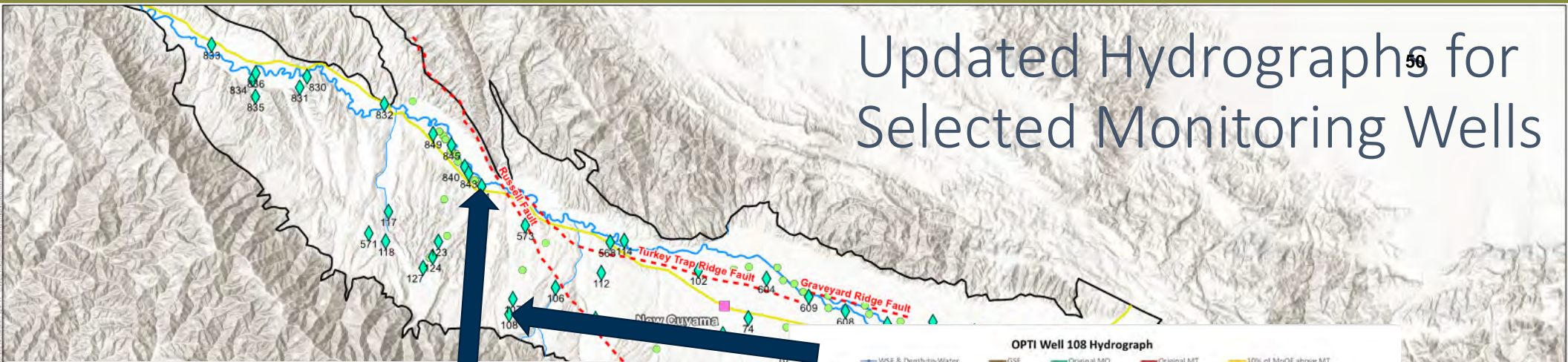
# Cuyama Basin Groundwater Sustainability Agency

## Update on Groundwater Levels Monitoring Network

August 13, 2020

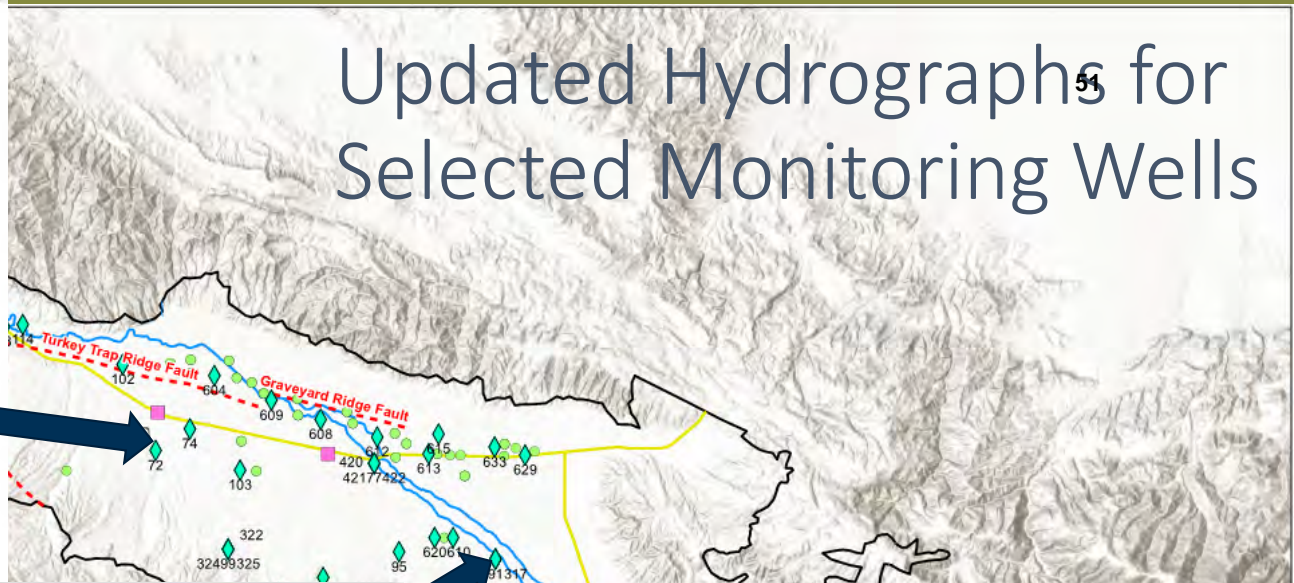
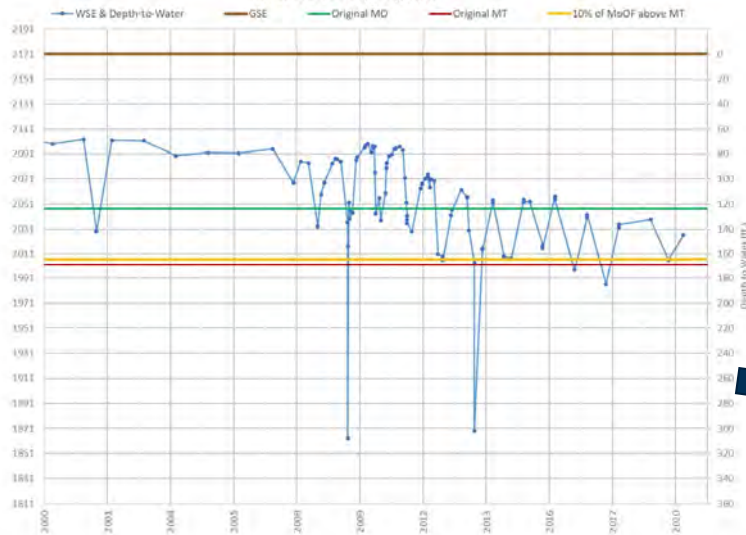


# Updated Hydrographs for Selected Monitoring Wells

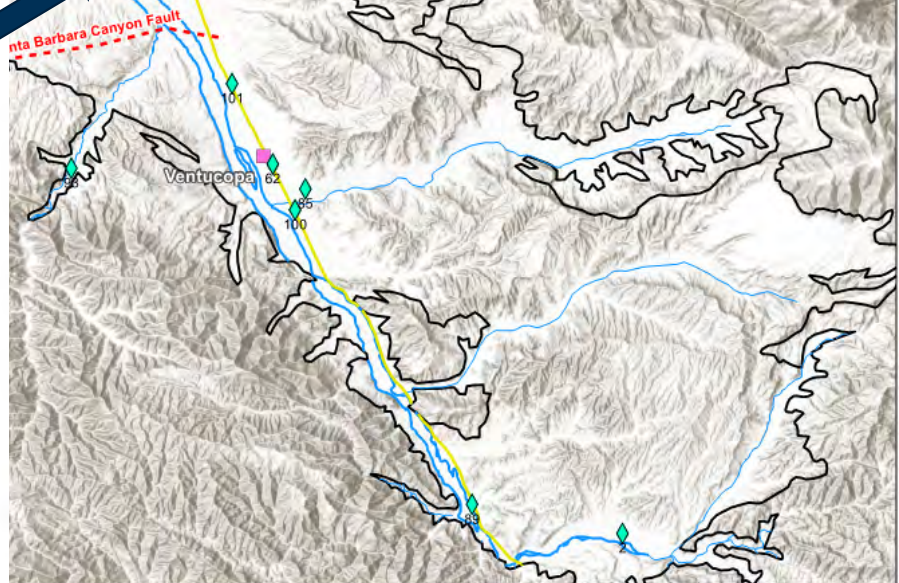
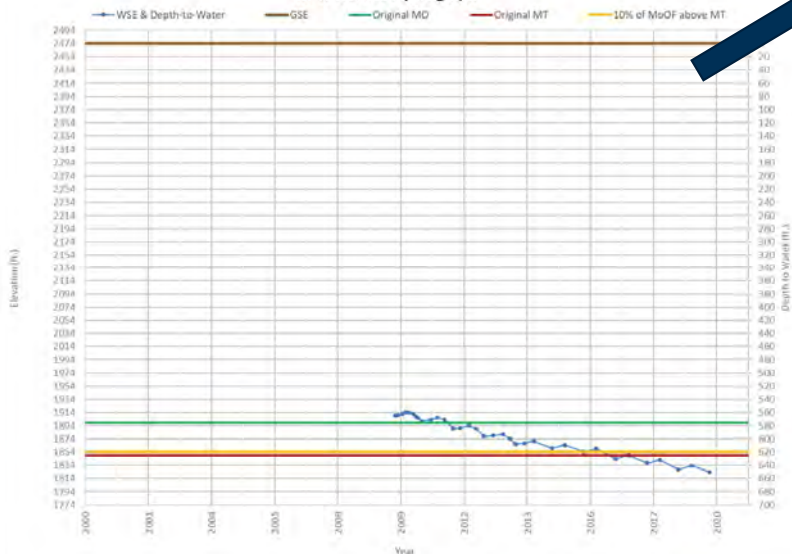


# Updated Hydrographs for Selected Monitoring Wells

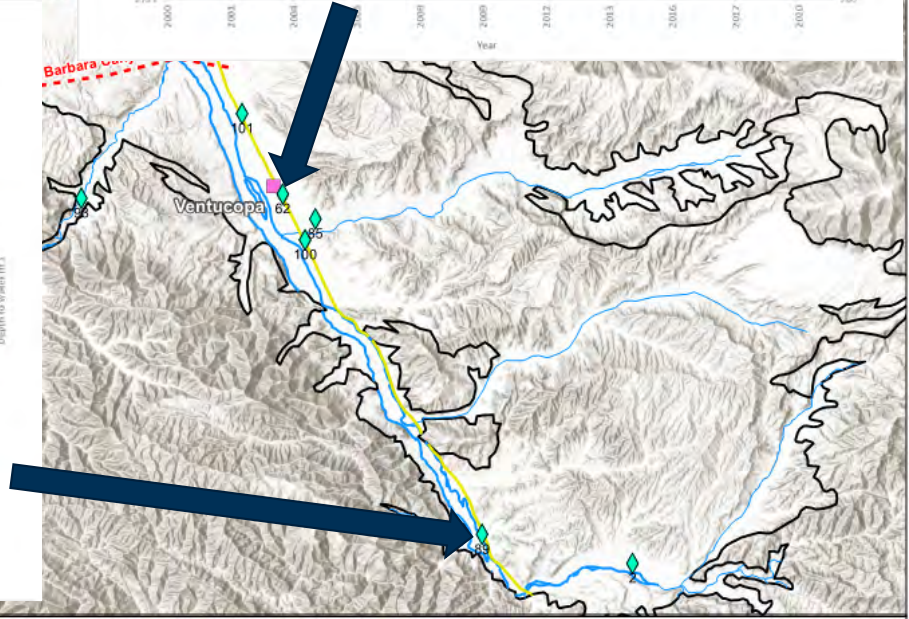
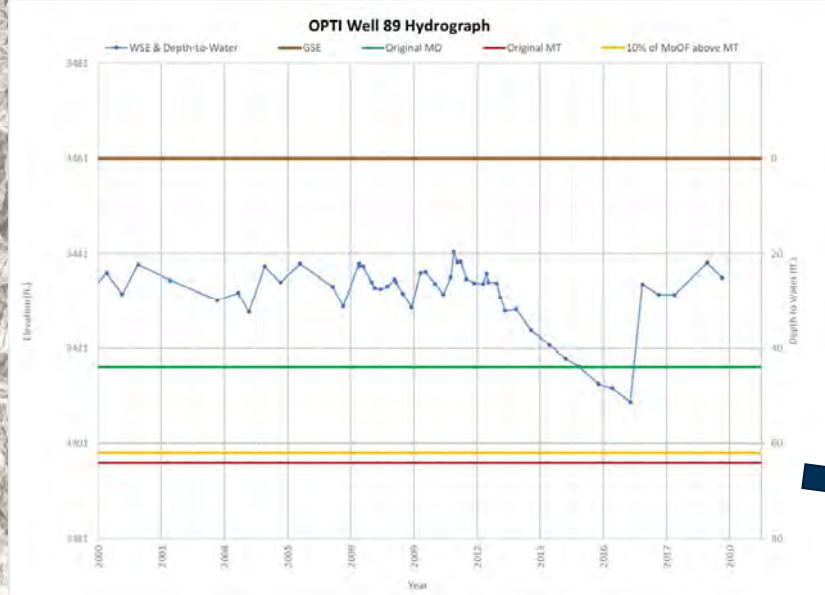
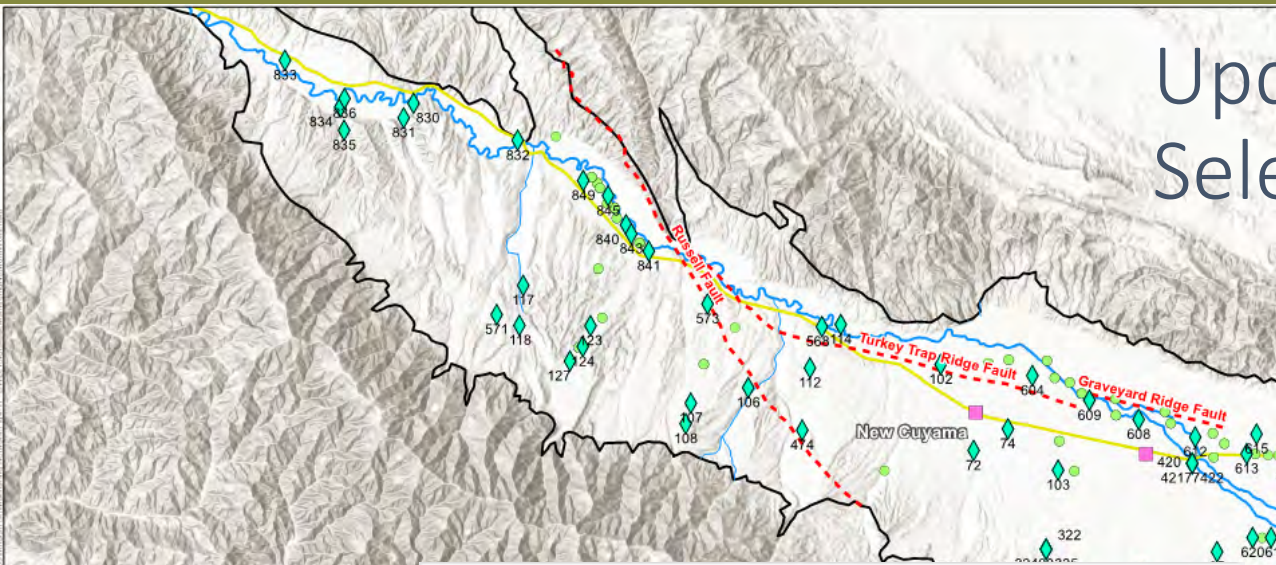
### OPTI Well 72 Hydrograph



### OPTI Well 91 Hydrograph



Up  
Sele





TO: Board of Directors  
Agenda Item No. 6f

FROM: Brian Van Lienden, Woodard & Curran

DATE: August 13, 2020

SUBJECT: Execute Coordination Agreement with the USGS

**Issue**

Execute coordination agreement with the USGS.

**Recommended Motion**

Execute a joint funding agreement with the USGS for the installation and maintenance of two stream gauges in the Cuyama Basin subject to final approval by legal counsel.

**Discussion**

To continue the process of installing two stream gauges in the Cuyama Basin, the U.S. Geological Survey (USGS) requires a Joint Funding Agreement (JFA) with the Cuyama Basin Groundwater Sustainability Agency (CBGSA). Provided as Attachment 1 is a draft form of the JFA. Legal has reviewed the draft JFA and recommends approval subject to review by legal counsel once the agreement is finalized with the USGS.

## Cuyama Basin Groundwater Sustainability Agency

# Execute Coordination Agreement with the USGS

August 13, 2020

# Agreement with the GSA and USGS

- USGS requires an agreement with the GSA for the installation and maintenance of the proposed two stream gauges on the Cuyama River.
- Legal has reviewed the draft agreement and staff recommends approval subject to final review and approval by legal counsel and Executive Director.

Space for letterhead

California Water Science Center  
 6000 J Street, Placer Hall  
 California State University  
 Sacramento, California 95819-6129  
 Phone: (916) 278-3000 Fax: (916) 278-3070  
<https://ca.water.usgs.gov/>

Date

Mr./Ms.

Title

Agency Name

Address

City, State, Zip Code

Dear Mr./Ms.:

This letter confirms discussions between our respective staffs concerning the continuation of our cooperative water resources program, between the **Agency Name (Agency Short Name)** and the U.S. Geological Survey (USGS) covering the period (**Dates for Period of Performance**).

The proposed program, which consists of the operation and maintenance of the streamgaging station (**Streamgaging station name**) (**Station ID Number**) and associated costs are as follows:

<u>Station number and name</u>	<u>County Funds</u>	<u>USGS Funds</u>	<u>Total Funds</u>
<b>Station ID    Station Name</b>	<b>\$x,xxx.xx</b>	<b>\$x,xxx.xx</b>	<b>\$x,xxx.xx</b>
<b>TOTAL</b>	<b>\$x,xxx.xx</b>	<b>\$x,xxx.xx</b>	<b>\$x,xxx.xx</b>

Total cost for this streamgaging station for the subject period is (\$0.00). The (**Agency Short Name**) portion of this cost will be (\$x,xxx.xx), and subject to the availability of Federal matching funds, the USGS will provide (\$x,xxx.xx).

Enclosed are three originals of Joint Funding Agreement (JFA) (**Agreement Number**) signed by our agency, for your approval. If you are in agreement with this proposed program, please return one fully executed JFA to our office. Work performed with funds from this agreement will be conducted on a fixed-price basis. Billing for this agreement will be rendered (**annually/quarterly**).

The USGS is required to have an agreement in place prior to any work being performed on a project. We request that a fully executed JFA be returned prior to (**Agreement Start Date**). If it is not received by (**Agreement Start Date**), we will be required to suspend operations until an agreement is received.



**Contact Name, Agency Name**

If you have any questions concerning this program, please contact **(Field Office Chief)**, in our **(FO location)** field office, at ((\*\*\*) \*\*\*)-\*\*\*\*). If you have any administrative questions, please contact **(USGS Budget Analyst)**, in our Sacramento Office, at (916) 278-xxxx.

Sincerely,

**(Name of Center Director)**  
Director, USGS California Water Science Center

Enclosures

cc: **(Field Office Chief)**, USGS CAWSC

DRAFT

Form 9-1366  
(May 2018)

Page 1 of 2

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer#: 60000xxxx  
Agreement#: 20ZGJFAxxxx  
Project #: ZG00GZV  
TIN #: xx-xxxxxxx

Fixed Cost Agreement YES[ X ] NO[ ]

THIS AGREEMENT is entered into as of the 1<sup>st</sup> day of **(Agreement Start Date)**, by the U.S. GEOLOGICAL SURVEY, California Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the **Agency Name Here**, party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation for cooperative water resources investigations in the City of Lompoc area as outlined in the USGS program letter dated October 9, 2019 (Scope of Work), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00.

- (a) \$x.xx by the party of the first part during the period  
**(Period of Performance start and end date)**
- (b) \$xx,xxx.00 by the party of the second part during the period  
**(Period of Performance start and end date)**
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of : \$0.00

Description of the USGS regional/national program:  
*Not Applicable*

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records, or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records, or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program and, if already published by the party of the first part shall, upon request; be furnished by the party of the first part; at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records, or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www2.usgs.gov/fsp/>).

Form 9-1366  
(May 2018)

U.S. Department of the Interior  
U.S. Geological Survey  
Joint Funding Agreement  
FOR  
Water Resource Investigations

Customer#: 600000xxxx  
Agreement#: 20ZGJFAxxxx  
Project #: ZG00GZV  
TIN #: xx-xxxxxxx

Page 2 of 2

9. Billing for this agreement will be rendered quarterly. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C § 3717) established by the U.S. Treasury.

**USGS Technical Point of Contact**

**Customer Technical Point of Contact**

Name: (Field Office Chief info here)  
Address:  
Telephone:  
Fax:  
Email:

Name:  
Address:  
Telephone:  
Fax:  
Email:

**USGS Billing Point of Contact**

**Customer Billing Point of Contact**

Name: (Budget Analyst info here)  
Address:  
Telephone:  
Fax:  
Email:

Name:  
Address:  
Telephone:  
Fax:  
Email:

U.S. Geological Survey  
United States  
Department of Interior

Agency Name

Signature

Signatures

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Center Directors Name  
Title: Director, USGS California Water Science  
Center

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

By \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:



TO: Board of Directors  
Agenda Item No. 6g

FROM: Brian Van Lienden, Woodard & Curran

DATE: August 13, 2020

SUBJECT: Update on Indirect Economic Report

**Issue**

Update on the indirect economic report.

**Recommended Motion**

None – information only.

**Discussion**

An update on the indirect economic report is provided as Attachment 1.

# Cuyama Basin Groundwater Sustainability Agency

## Update on Indirect Economic Analysis

August 13, 2020



# Update on Indirect Economic Analysis

- ERA Economics has commenced an indirect and induced economic analysis of the Cuyama Basin
- Builds on direct economic analysis performed last year
- Economic analysis is funded by DWR Prop 68 grant
- Analysis will be completed by Dec 2020



TO: Board of Directors  
Agenda Item No. 6h

FROM: Taylor Blakslee, Hallmark Group

DATE: August 13, 2020

SUBJECT: Approve DWR Technical Support Services Agreements

**Issue**

Approval of DWR Technical Support Services agreements.

**Recommended Motion**

Approve the Department of Water Resources' Technical Support Services agreements as outlined in the August 13, 2020 Agenda Item No. 6f to the Board of Directors.

**Discussion**

The Cuyama Basin Groundwater Sustainability Agency (CBGSA) was approved for three dedicated monitoring wells in the Cuyama Basin through the Department of Water Resources' Technical Support Services (DWR TSS) program.

To install these wells, an agreement is needed between:

1. DWR and the CBGSA, provided as Attachment 1; and
2. DWR and the landowner and CBGSA, provided as Attachment 2.

Legal has reviewed these agreements and recommends execution.

AGREEMENT BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES (DWR)  
AND  
<GSA NAME>, A GROUNDWATER SUSTAINABILITY AGENCY (GSA), UNDER THE  
SUSTAINABLE GROUNDWATER MANAGEMENT, TECHNICAL SUPPORT SERVICES (TSS) PROGRAM  
AGREEMENT NO. XXXX  
CALIFORNIA WATER CODE §10729 ET SEQ.

- 1) PURPOSE. Pursuant to Chapter 7 (commencing with Section 10729) of Division 6, Part 2.74 of the California Water Code (CWC), the State shall provide in-kind and subcontracted technical services for investigating and gathering data on groundwater conditions in groundwater basins of California to assist Groundwater Sustainability Agencies (GSAs) in developing Groundwater Sustainability Plans (GSPs), hereinafter collectively referred to as "Technical Support Services" or "TSS."
- 2) TERM OF AGREEMENT. The term of the Agreement begins on \_\_\_\_\_, the date the Agreement is executed by the State, and terminates upon completion of the useful life of the project which, at a minimum, is 20 years after the GSA's GSP or Alternative implementation, or when all the Parties' obligations under the Agreement are fully satisfied, whichever occurs earlier. Execution date is the date the State signs the Agreement indicated on page 4.
- 3) RELATIONSHIP OF PARTIES. The GSA is solely responsible for design, operation, and maintenance of projects to be constructed by the State as described in Exhibit A to this Agreement, Work Plan, Schedule, and Budget. Review or approval of plans, specifications, bid documents, or other construction documents by the State is solely for proper administration of the TSS by the State and shall not be deemed to relieve or restrict responsibilities of the GSA under the Agreement. The State may recommend modification to the designs, plans, or specifications prepared by the GSA to improve project outcomes, comply with well standards Bulletin 74-90, and/or construction efficiency. Such recommendations will be incorporated into the construction design at the GSA's sole discretion, but the Department may terminate this Agreement if it determines that failure to make the recommended changes may pose a threat to water quality.
- 4) CONTINUING ELIGIBILITY. The GSA must meet the following ongoing requirements to remain eligible to receive TSS:
  - a) Statutory requirements for GSA Establishment (CWC Section 10723 *et seq.*).
  - b) Statutory requirements for Alternatives (CWC Section 10733.6 *et seq.*).
  - c) Statutory requirements for GSP Initial Notification (CWC Section 10727.8 and §353.6 of the GSP Regulations [California Code of Regulations, Title 23, Division 2, Chapter 1.5, Subchapter 2]).
  - d) The basin or subbasin that the GSA occupies is current with periodic reporting requirements under DWR's California Statewide Groundwater Elevation Monitoring (CASGEM) and Sustainable Groundwater Management Act (SGMA) Programs, as applicable (CWC Sections 10920 *et seq.* and 10728, respectively).
  - e) The basin or portion of the basin managed by the GSA must not be in a current condition of overlap that would disqualify the decision of the GSA to undertake groundwater management pursuant to SGMA (CWC Section 10723.8(c)).
- 5) INDEMNIFICATION. The GSA and State will exercise reasonable precautions to avoid damage to people and property. Each agrees that it is responsible for its own actions and those of its agents, subcontractors, employees, representatives and any other person acting on their behalf or at their direction, arising out of or as a result of, or in connection with this Agreement and hereby agrees, to the extent permitted by law, to indemnify and hold the other parties and their respective officers and agents harmless, against any or asserted liability arising out of its (and its agents, subcontractors, employees, representatives and any other person acting on their behalf or at their direction) actions, either willful, negligent, or intentional, in implementing the project. Such indemnity will include any losses relating to any claim made, whether or not a court action is filed.
- 6) INDEPENDENT CAPACITY. The GSA, and the agents and employees of the GSAs, in the performance of the Agreement, shall act in an independent capacity and not as officers, employees, or agents of the State.
- 7) INSPECTIONS OF PROJECT. The State and GSA shall each have the right to inspect all project-related work as described in Exhibit A at all reasonable times and places during the term of the Agreement. The GSA



and DWR shall include provisions ensuring such access in all their contracts entered into pursuant to its Agreement.

- 8) DEFAULT PROVISIONS. The GSA will be in default under this TSS Agreement if any of the following occur:
- Breaches of this TSS Agreement, or any supplement or amendment to it, or any other agreement between the GSA and the State evidencing or securing the GSA's obligations.
  - Making any false warranty, representation, or statement with respect to this TSS Agreement or the application filed to obtain this TSS Agreement.
  - Failure to operate or maintain project(s) in accordance with this TSS Agreement.
  - Failure to meet any of the requirements set forth in Paragraph 4, "Continuing Eligibility."
- 9) RESPONSE TO DEFAULT. Should an event of default occur, the State shall provide a notice of default to the GSA and shall give the GSA at least ten (10) calendar days to cure the default from the date the notice is sent via first-class mail to the GSA. If the GSA fails to cure the default within the time prescribed by the State, the State may do any of the following:
- Terminate any obligation to perform future project work as described in Exhibit A.
  - Terminate the TSS Agreement.
  - Take any other action that it deems necessary to protect its interests.
- 10) ENTRY PERMIT OR OTHER DOCUMENT. For projects involving construction of improvements on publicly owned real property, including the installation of groundwater monitoring well(s), the GSA shall execute or obtain from the owner(s) of the real property a Land Use Agreement (LUA) or a renewable Temporary Entry Permit (TEP) document authorizing DWR's officers, employees, agents, and contractors permission to enter said owner's property with all necessary equipment to perform the work described under this Agreement in Exhibit A, including collection of data for the useful life of the project. Such work will be subject to site specific provisions to be described in the LUA or TEP prior to implementation of field/construction activities. In the event that a project is to be located on privately owned real property, the GSA shall be responsible for acquiring any necessary easement granting property rights to conduct the project as described in this agreement and shall execute a LUA or TEP providing DWR access to the site as described in this section. To the extent the GSA is unwilling or unable to obtain the property rights and access DWR deems as necessary to perform the work described under this Agreement in Exhibit A, DWR may terminate any obligation to perform future project work in accordance with Section 9.a above.
- 11) WORK AREA SAFETY. Prior to initiating any field work activities including initial site visits and reconnaissance, the State will perform a preliminary review of property to document the physical and environmental conditions and prepare a Job Hazards Analysis (JHA) that considers real and perceived job safety hazards related to site conditions and the work to be performed. The JHA will be reviewed and appropriately updated as site conditions and work activities progress or change. The JHA will outline any required safety precautions to be followed and any personal protective equipment to be worn for DWR staff to safely perform the work. All State and GSA officers, employees, agents, and contractors working at or visiting the project work area will be required and agree to read, be briefed on, and sign the JHA as acknowledgement of their awareness of its safety provisions before entering the work area on each day they are present.
- 12) OPERATION AND MAINTENANCE OF PROJECT. For the useful life of projects and in consideration of the services provided by the State, the GSA agrees to ensure or cause to be performed the commencement and continued operation of each project, and shall ensure or cause each project to be operated in an efficient and economical manner; shall ensure all repairs, renewals, and replacements necessary to the efficient operation of the same are provided; and shall ensure or cause the same to be maintained in as good and efficient condition as upon its construction, ordinary and reasonable wear and depreciation excepted. The State shall not be liable for any cost of such maintenance, management, operation, closure, or removal. The GSA or their successors may, with the written approval of the State, transfer this responsibility to use, manage, and maintain the project. For purposes of this Agreement, "useful life" means period during which an asset, property, or activity is expected to be usable for the purpose it was acquired or implemented; "operation costs" include direct costs incurred for material and labor needed for operations, utilities, insurance, and similar expenses, and "maintenance costs" include ordinary repairs and replacements of a recurring nature necessary for capital assets and basic structures and the expenditure of

funds necessary to replace, reconstruct, close in-place, or remove capital assets or basic structures. Refusal of the GSA to ensure operation and maintenance of the project(s) in accordance with this provision may, at the option of the State, be considered a breach of this Agreement and may be treated as default under Paragraph 9, "Default Provisions."

- 13) DESTRUCTION OF WELLS. At any point when a well drilled for purposes of the Project shall be abandoned, the GSA shall destroy the abandoned well in accordance with prevailing well completion and destruction standards.
- 14) NOTIFICATION OF STATE. The GSA shall promptly notify the State, in writing, of the following items:
- Events or proposed changes that could affect the scope, budget, or schedule of DWR's performance under this TSS Agreement. The GSA agrees that no substantial change in the scope of a project will be undertaken until written notice of the proposed change has been provided to the State and the State has given written approval for such change. Substantial changes generally include changes to the work plan, schedule or term, and budget.
  - Any public or media event publicizing the accomplishments and/or results of this TSS Agreement that provide an opportunity for attendance and participation by the State's representatives. The GSA shall make such notification at least 14 calendar days prior to the event, or if the GSA does not have 14 calendar days' notice, as soon as practicable.
  - Any inspections of completed project work by a California Professional Engineer or Geologist. The GSA shall notify the State's Project Manager of the inspection date at least 14 calendar days prior to the inspection in order to provide the State the opportunity to participate in the inspection, or if the GSA does not have 14 calendar days' notice, as soon as practicable.
- 15) NOTICES. Any notice, demand, request, consent, or approval that either party desires or is required to give to the other party under this TSS Agreement shall be in writing. Notices may be transmitted by any of the following means:
- By delivery in person.
  - By certified U.S. mail, return receipt requested, postage prepaid.
  - By "overnight" delivery service; provided that next-business-day delivery is requested by the sender.
  - By electronic means.

Notices delivered in person will be deemed effective immediately on receipt (or refusal of delivery of receipt). Notices sent by certified mail will be deemed effective given ten (10) calendar days after the date deposited with the U. S. Postal Service. Notices sent by overnight delivery service will be deemed effective one business day after the date deposited with the delivery service. Notices sent electronically will be effective on the date of transmission, which is documented in writing. Notices shall be sent to the addresses set forth in Paragraph 16. Either party may, by written notice to the other, designate a different address that shall be substituted for the one below.

- 16) PROJECT REPRESENTATIVES. The Project Representatives during the term of this TSS Agreement are as follows:

Department of Water Resources	GSA Name
Taryn Ravazzini	Project representative name
Deputy Director, Sustainable GW Mgmt.	Project representative title
Sustainable Groundwater Management Office	Street address
P.O. Box 942836	City, State Zip
Sacramento CA 94236-0001	Phone: (XXX) XXX-XXXX
Phone: (916) 653-4781	e-mail:
e-mail: <a href="mailto:taryn.ravazzini@water.ca.gov">taryn.ravazzini@water.ca.gov</a>	

Direct all inquiries to:

Department of Water Resources	GSA Name
<u>Program Manager</u>	Project manager name

Steven Springhorn  
Supervising Engineering Geologist  
Sustainable Groundwater Management Office  
P.O. Box 942836  
Sacramento CA 94236-0001  
Phone: (916) 651-9273  
e-mail: [steven.springhorn@water.ca.gov](mailto:steven.springhorn@water.ca.gov)

Project manager title and office  
Address  
City, State Zip  
Phone: (XXX) XXX-XXXX  
e-mail:

DWR TSS Region Office Lead  
Timothy Ross  
Senior Engineering Geologist  
DWR Southern Region Office  
770 Fairmont Avenue, Suite 102  
Glendale, CA 91203  
Phone: (818) 5492345  
e-mail: [timothy.ross@water.ca.gov](mailto:timothy.ross@water.ca.gov)

DWR TSS Project Lead  
Jason Preece  
Engineering Geologist  
Sustainable Groundwater Management Office  
P.O. Box 942836  
Sacramento, CA 94236-0001  
Phone: (916) 651-9636  
e-mail: [jason.preece@water.ca.gov](mailto:jason.preece@water.ca.gov)

Either party may change its Project Representative, Program Manager, or Project Manager upon written notice to the other party.

17) STANDARD PROVISIONS. The following Exhibits are attached and made a part of this TSS Agreement by this reference:

- Exhibit A – Work Plan, Schedule, and Budget
- Exhibit B – Standard Conditions

IN WITNESS WHEREOF, the parties hereto have executed this TSS Agreement.

STATE OF CALIFORNIA  
DEPARTMENT OF WATER RESOURCES

GSA NAME

\_\_\_\_\_  
Taryn Ravazzini, Deputy Director  
Executive Division

\_\_\_\_\_  
Authorized Representative Name  
Title

Date\_\_\_\_\_

Date\_\_\_\_\_

Approved as to Legal Form and Sufficiency

\_\_\_\_\_  
Erick Soderlund, Staff Counsel  
Office of Chief Counsel

Date\_\_\_\_\_

Exhibit A  
Work Plan, Schedule, and Budget

DRAFT

**Exhibit B**  
**Standard Conditions**

- B.1) AMENDMENT:** The Agreement may be amended at any time by mutual agreement of the Parties, except insofar as any proposed amendments are in any way contrary to applicable law. Requests by the GSA for amendments must be in writing stating the amendment request and the reason for the request.
- B.2) APPROVAL:** The Agreement is of no force or effect until signed by all parties to the Agreement.
- B.3) BUDGET CONTINGENCY:** If the Budget Act of the current year covered under the Agreement does not appropriate sufficient funds for the TSS Program, the Agreement shall be of no force and effect. This provision shall be construed as a condition precedent to the obligation of the State to perform any services under the Agreement. In this event, the State shall have no liability to furnish any considerations under the Agreement and the GSA shall not be obligated to perform any provisions of the Agreement. If funding for any fiscal year after the current year covered by the Agreement is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel the Agreement with no liability occurring to the State or offer an Agreement amendment to the GSA to reflect the reduced amount of services to be provided.
- B.4) CEQA:** Activities performed under the Agreement, regardless of funding source, must be in compliance with the California Environmental Quality Act (CEQA) (Public Resources Code §21000 et seq.). Information on CEQA may be found at the following links:
- Environmental Information: <http://ceres.ca.gov/ceqa/>
- California State Clearinghouse Handbook: <http://ceres.ca.gov/planning/sch/>
- B.5) CLAIMS DISPUTE:** Any claim that the GSA may have regarding performance of the Agreement including, but not limited to, claims for additional compensation or extension of time, shall be submitted to the State's Project Representative, within thirty (30) days of the GSA's knowledge of the claim. The State and the GSA shall then attempt to negotiate a resolution of such claim and process an amendment to the Agreement to implement the terms of any such resolution.
- B.6) DELIVERY OF INFORMATION, REPORTS, AND DATA:** The GSA agrees to expeditiously provide throughout the term of the Agreement, such reports, data, information, and certifications as may be reasonably required by the State. If such data is generated and transmitted on a continuous basis (e.g., real-time with telemetry), the State shall also have full access to such capabilities.
- B.7) FINAL INSPECTIONS AND CERTIFICATION OF REGISTERED PROFESSIONAL:** To the extent that the GSA provides professional engineering services as an integral component of the Project, the GSA shall provide for any final inspection and certification by the appropriate licensed professional (California Professional Civil Engineer or Geologist) that their work has been completed in accordance with licensure law and any submitted final plans and specifications and any modifications thereto and in accordance with the Agreement.
- B.8) GSA COMMITMENTS:** The GSA accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the GSA in the application, documents, amendments, and communications filed in support of its request for Technical Support Services.
- B.9) GSA NAME CHANGE:** Approval of the State's Program Manager is required to change the GSA's name as listed on the Agreement. Upon receipt of legal documentation of the name change the State will process an amendment.
- B.10) GOVERNING LAW:** The Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
- B.11) MODIFICATION OF OVERALL WORK PLAN:** At the request of the GSA, the State may at its sole discretion approve non-material changes to the portions of Exhibit A which concern the scope, schedule, and

budget without formally amending the Agreement. Non-material changes with respect to the budget are changes that only result in reallocation of the budget and will not result in an increase in the project budget amount. Non-material changes with respect to each Project schedule are changes that will not extend the term of the Agreement. Requests for non-material changes to the budget and schedule must be submitted by the GSA to the State in writing and are not effective unless and until specifically approved by the State's Project Manager in writing.

- B.12) OPINIONS AND DETERMINATIONS:** Where the terms of the Agreement provide for action to be based upon, judgment, approval, review, or determination of either party hereto, such terms are not intended to be and shall never be construed as permitting such opinion, judgment, approval, review, or determination to be arbitrary, capricious, or unreasonable.
- B.13) PERFORMANCE AND ASSURANCES:** The GSA agrees to faithfully and expeditiously perform or cause to be performed all Project work in their charge as described in Exhibit A, "Work Plan" and to apply State resources received only to its charge in developing one or more GSPs in accordance with applicable provisions of the law.
- B.14) PROHIBITION AGAINST DISPOSAL OF PROJECT WITHOUT STATE PERMISSION:** The GSA shall not sell, abandon, lease, transfer, exchange, mortgage, hypothecate, or encumber in any manner whatsoever all or any portion of any real or other property necessarily connected or used in conjunction with the Project without prior permission of the State.
- B.15) REMEDIES NOT EXCLUSIVE:** The use by either party of any remedy specified herein for the enforcement of the Agreement is not exclusive and shall not deprive the party using such remedy of, or limit the application of, any other remedy provided by law.
- B.16) RIGHTS IN DATA:** The GSA agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes and other written or graphic work produced in the performance of the Agreement shall be made available to the State and shall be in the public domain to the extent to which release of such materials is required under the California Public Records Act., Cal. Gov't Code §6250 *et seq.* The GSA may disclose, disseminate and use in whole or in part, any final form data and information received, collected and developed under the Agreement, subject to appropriate acknowledgement of credit to the State for financial support. The GSA shall not utilize the materials for any profit-making venture or sell or grant rights to a third party who intends to do so. The State shall have the right to use any data described in this paragraph for any public purpose.
- B.17) SEVERABILITY:** Should any portion of the Agreement be determined to be void or unenforceable, such portion shall be severed from the whole and the Agreement shall continue as modified.
- B.18) STATE REVIEWS:** The parties agree that review or approval of project applications, documents, permits, plans, and specifications or other project information by the State is for administrative purposes only and does not relieve the GSA of their responsibility to properly plan, design, construct, operate, maintain, implement, or otherwise carry out their commitments to completing the project.
- B.19) SUCCESSORS AND ASSIGNS:** The Agreement and all of its provisions shall apply to and bind the successors and assigns of the parties. No assignment or transfer of the Agreement or any part thereof, rights hereunder, or interest herein by the GSA shall be valid unless and until it is approved by the State and made subject to such reasonable terms and conditions as the State may impose.
- B.20) TERMINATION BY THE GSA:** Subject to the State approval which may be reasonably withheld, the GSA may terminate the Agreement and be relieved of contractual obligations. In doing so, the GSA must provide a reason(s) for termination and is responsible for reimbursing costs incurred by DWR on the project as described in Exhibit A up to the time of notice of termination.
- B.21) TERMINATION FOR CAUSE:** Subject to the right to cure under Paragraph 9, the State may terminate the Agreement and be relieved of any commitments should the GSA fail to perform the requirements of the Agreement at the time and in the manner herein, provided including but not limited to reasons of default under Paragraph 9 of this Agreement.
- B.22) TERMINATION WITHOUT CAUSE:** The State may terminate the Agreement without cause on a 30-day advanced written notice.

- B.23) THIRD PARTY BENEFICIARIES:** The parties to the Agreement do not intend to create rights in, or grant remedies to, any third party as a beneficiary of the Agreement, or any duty, covenant, obligation or understanding established herein.
- B.24) TIMELINESS:** Time is of the essence in the Agreement.
- B.25) WAIVER OF RIGHTS:** None of the provisions of the Agreement shall be deemed waived, unless expressly waived, in writing. It is the intention of the parties hereto that, from time to time, either party may waive any of its rights under the Agreement unless contrary to law. Any waiver by either party of rights arising in connection with the Agreement shall not be deemed to be a waiver with respect to any other rights or matters, and such provisions shall continue in full force and effect.

DRAFT

TSS Project Name: &lt;enter subbasin name&gt;

Project Number: &lt;enter TSS Agreement #&gt;

Date: \_\_\_\_\_

APN: &lt;enter parcel number&gt;

**PERMIT TO USE LAND FOR GROUNDWATER MONITORING STATION (Land Use Agreement)**

Permission is hereby granted by <landowner name>, herein called "LANDOWNER", to the State of California, Department of Water Resources, herein called "STATE", <GSA name>, a Groundwater Sustainability Agency, herein called "COOPERATOR" and their agents and contractors, to enter upon and use a portion of LANDOWNER'S property without charge, herein called the "SITE", in the County of <county name>, as outlined on the attached map, for Technical Support Services (TSS) facilities, appurtenances, and incidents. This Permit includes permission for STATE and COOPERATOR to pass over certain other portions of LANDOWNER's property as may be necessary for entrance to and exit from the SITE, and subject to the following conditions:

1. STATE and COOPERATOR will use the SITE for the installation, maintenance, and operation of <enter # of proposed wells on property> single- or multi-completion groundwater monitoring well(s) to collect groundwater level information necessary for preparing and implementing a Groundwater Sustainability Plan (GSP). The well(s) will be instrumented for automated collection and storage of groundwater level and temperature data. All data will be public information.
2. After STATE installs the monitoring well(s) and any automated measuring equipment, COOPERATOR will be responsible for data retrieval as well as facility and equipment maintenance.
3. COOPERATOR will provide all equipment, materials, and/or supplies it has offered to contribute to the project and which STATE has specified are necessary for a complete groundwater monitoring station. COOPERATOR will also replace equipment as necessary to maintain data gathering, storage, and retrieval during the life of the station. COOPERATOR will be responsible for initial and ongoing calibration of the station equipment.
4. STATE will help troubleshoot problems with the groundwater monitoring station(s) and will perform maintenance visits for quality control as it deems necessary.
5. All costs incurred by STATE for installation, training, troubleshooting, operation, and labor for repair or maintenance of equipment pursuant to this Agreement shall be without cost or charge to COOPERATOR and LANDOWNER.
6. This Agreement shall become effective on the date it is fully executed. It shall terminate either at the end of the useful life of the stations, which is a minimum of 20 years from the date of the COOPERATOR's GSP or alternative implementation, or when all the Parties' obligations under this Agreement are fully satisfied, whichever occurs earlier. At any point when a well drilled under this Agreement is abandoned, the COOPERATOR shall destroy the abandoned well in accordance with prevailing well completion and destruction standards and shall attempt to return the SITE to its original condition.



7. STATE, COOPERATOR, and LANDOWNER will exercise reasonable precautions to avoid damage to people and property. Each agrees that it is responsible for its own actions under this Agreement and hereby agrees, to the extent permitted by law, to indemnify and hold the other parties and their respective officers and agents harmless, against any or asserted liability arising out of its actions, either willful, negligent, or intentional, in implementing the project. Such indemnity will include any losses relating to any claim made, whether or not a court action is filed.

**STATE OF CALIFORNIA  
DEPARTMENT OF WATER RESOURCES**

**LANDOWNER**

Approval Recommended by:

\_\_\_\_\_ Date: \_\_\_\_\_

<LANDOWNER name, title>  
<LANDOWNER company name, if applicable>  
<LANDOWNER address>

\_\_\_\_\_ Date: \_\_\_\_\_

Nathan Myhre  
Right of Way Agent

**COOPERATOR**

Accepted by:

\_\_\_\_\_ Date: \_\_\_\_\_

<GSA rep. name, title>  
<GSA name>  
<GSA address>

\_\_\_\_\_ Date: \_\_\_\_\_

Linus A. Paulus  
Chief, Acquisition and Appraisal Section

Approved as to form and legal sufficiency:

\_\_\_\_\_ Date: \_\_\_\_\_

Karin G. Shine, Attorney IV  
Office of the Chief Counsel

**For Inquires:**

California Department of Water Resources  
Sustainable Groundwater Management Office  
Technical Assistance Section  
Jason Preece, Sr. Engineering Geologist  
P.O. Box 942836  
Sacramento, CA 94236

<insert site map>

Coordinates: <enter latitude and longitude> (WGS 1984)

Elevation: <enter ground surface elevation> feet (NAVD 88)



TO: Board of Directors  
Agenda Item No. 6i

FROM: Jim Beck, Executive Director and Taylor Blakslee, Hallmark Group

DATE: August 13, 2020

SUBJECT: Review Information Sheet for New Well Owners

**Issue**

Review informational sheet for new well owners within the Cuyama Basin.

**Recommended Motion**

None – information only.

**Discussion**

To ensure new well owners in Cuyama are familiar with groundwater management in the basin and assist with county efforts in processing new well permits in Cuyama, on June 25, 2020, the Cuyama Basin Groundwater Sustainability Agency (CBGSA) directed staff to develop a flyer outlining potential pumping restrictions and fees in the Cuyama Basin.

The draft information sheet for new wells owners within the Cuyama basin is provided as Attachment 1.



# INFORMATION SHEET FOR NEW LANDOWNERS / NEW WELL OWNERS IN THE CUYAMA BASIN

## PUMPING RESTRICTIONS

- Pumping restrictions are currently only planned in the central portion of the basin Management Area (MA) and its boundary will be defined during fiscal year 21-22. See page 2 for a preliminary map of the MA boundary.
- The MA boundary is determined by a model that calculates areas that experience a groundwater level decline of more than 2 feet per year over a 50-year period.
- Therefore, areas not currently in an MA could become subject to pumping restrictions if water use in an area meets the MA criteria. Development of MA policies are planned to occur during fiscal year 21-22.
- For landowners in the MA, pumping restrictions are set to *begin* in **2023** (5% of the deficit) and *peak* in **2038** (roughly 6.5% per year until 2039).

## GROUNDWATER

### EXTRACTION FEES

- To fund the ongoing administration and implementation of a Groundwater Sustainability Plan, the Cuyama Basin Groundwater Sustainability Agency has established a groundwater extraction fee.
- Fees are administered annually and cover the fiscal year budget.
- The Fiscal Year 2020-2021 fee is **\$44** per acre-foot of water.
- Visit [cuyamabasin.org](http://cuyamabasin.org) to view the fee report.

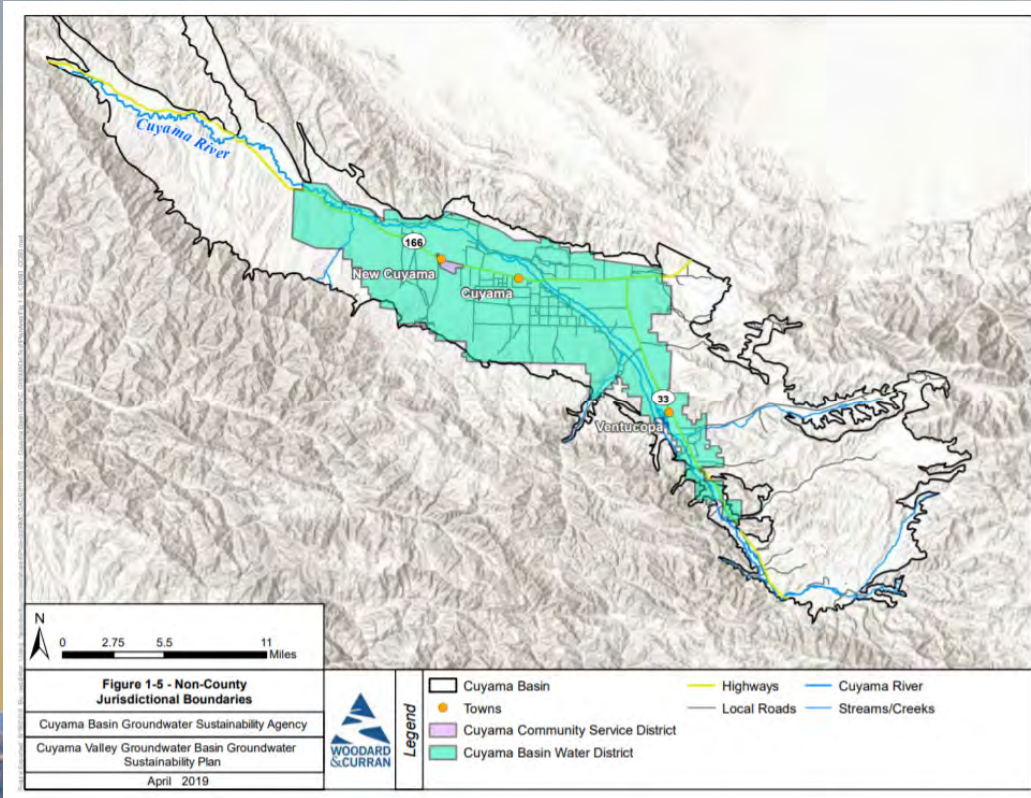
## ABOUT THE CBGSA

- Governed by an 11-member Board with representatives from Kern, San Luis Obispo, Santa Barbara and Ventura counties, the Cuyama Basin Water District, and the Cuyama Community Services District (see map on page 2).
- Advised by a 7-member Standing Advisory Committee
- Board meetings typically occur every other month on the first Wednesday of the month at 4 p.m. and SAC meeting occur the preceding Thursday at 4 p.m.
- Visit [cuyamabasin.org](http://cuyamabasin.org) for more info.

For more information, please visit [cuyamabasin.org](http://cuyamabasin.org).

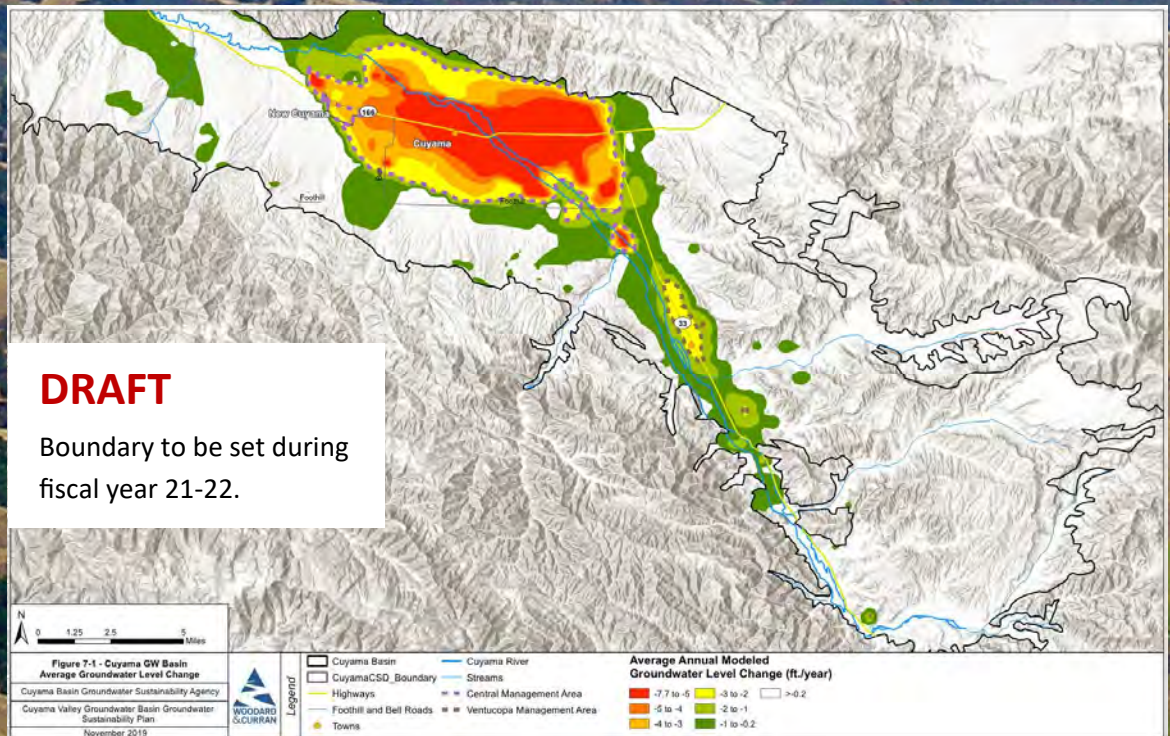
For questions, please contact Taylor Blakslee at (661) 477-3385 or [tblakslee@hgcpm.com](mailto:tblakslee@hgcpm.com)

# NON-COUNTY JURISDICTIONS IN THE CUYAMA BASIN



- The Cuyama Basin Water District (CBWD) is represented on the Cuyama Basin Groundwater Sustainability Agency Board of Directors.
- The CBWD is funded by a tired acreage-based assessment and these fees are separate from the Cuyama Basin Groundwater Sustainability Agency groundwater extraction fees.

## PRELIMINARY MANAGEMENT AREA BOUNDARY





TO: Board of Directors  
Agenda Item No. 7b

FROM: Jim Beck, Executive Director

DATE: August 13, 2020

SUBJECT: Progress & Next Steps

**Issue**

Report on the progress and next steps for Cuyama Basin Groundwater Sustainability Agency activities.

**Recommended Motion**

None – information only.

**Discussion**

A presentation on the progress and next steps for Cuyama Basin Groundwater Sustainability Agency activities is provided as Attachment 1.

# Cuyama Basin Groundwater Sustainability Agency

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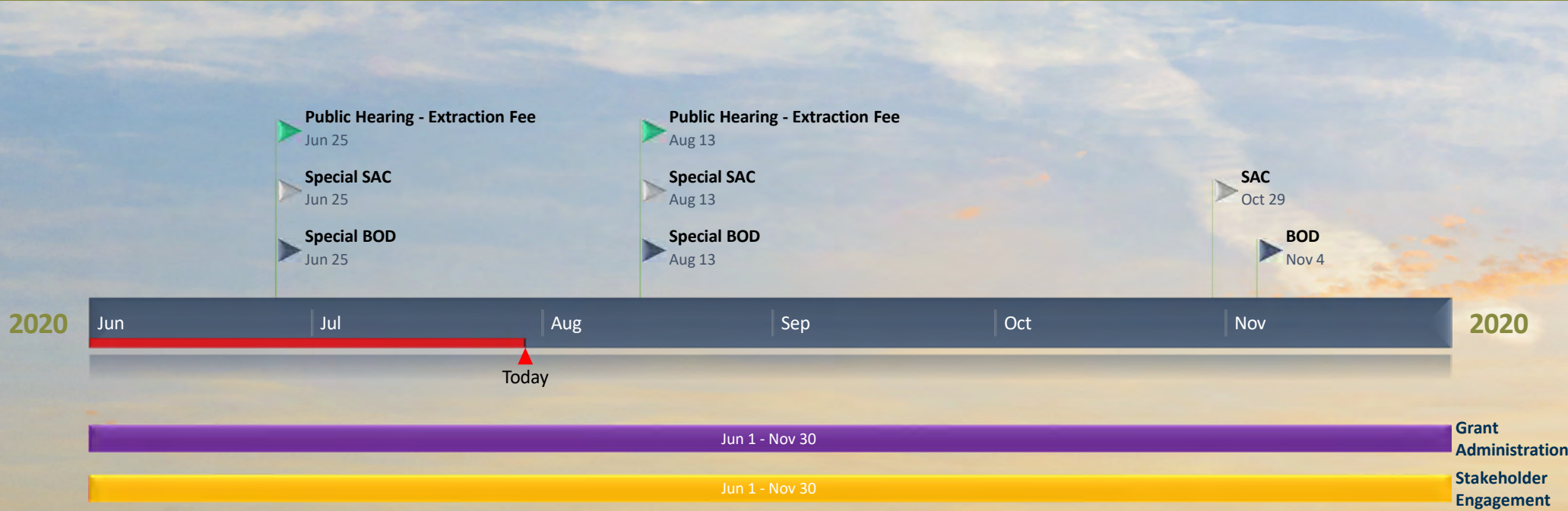
## Progress and Next Steps

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August 13, 2020



# CBGSA: Near-Term Schedule





# June-July 2020 Accomplishments & Next Steps

## Accomplishments

- ✓ Ongoing administration of the CBGSA
- ✓ Assisted with evapotranspiration study and drafted fee report.
- ✓ Coordinated monitoring network tasks with Provost & Pritchard.
- ✓ Converted metered users from 2020 fee to crop factors.
- ✓ Worked with legal on management area delegation letter.

## Next Steps

- Administer supplemental groundwater extraction fee
- Coordinate additional monitoring network components





TO: Board of Directors  
Agenda Item No. 8a

FROM: Jim Beck, Executive Director and Taylor Blakslee, Hallmark Group

DATE: August 13, 2020

SUBJECT: Financial Management Overview

**Issue**

Overview of the financial management for Cuyama Basin Groundwater Sustainability Agency activities.

**Recommended Motion**

None – information only.

**Discussion**

A presentation on the financial management for Cuyama Basin Groundwater Sustainability Agency activities is provided as Attachment 1.

# Cuyama Basin Groundwater Sustainability Agency

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## Financial Management Overview

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August 13, 2020

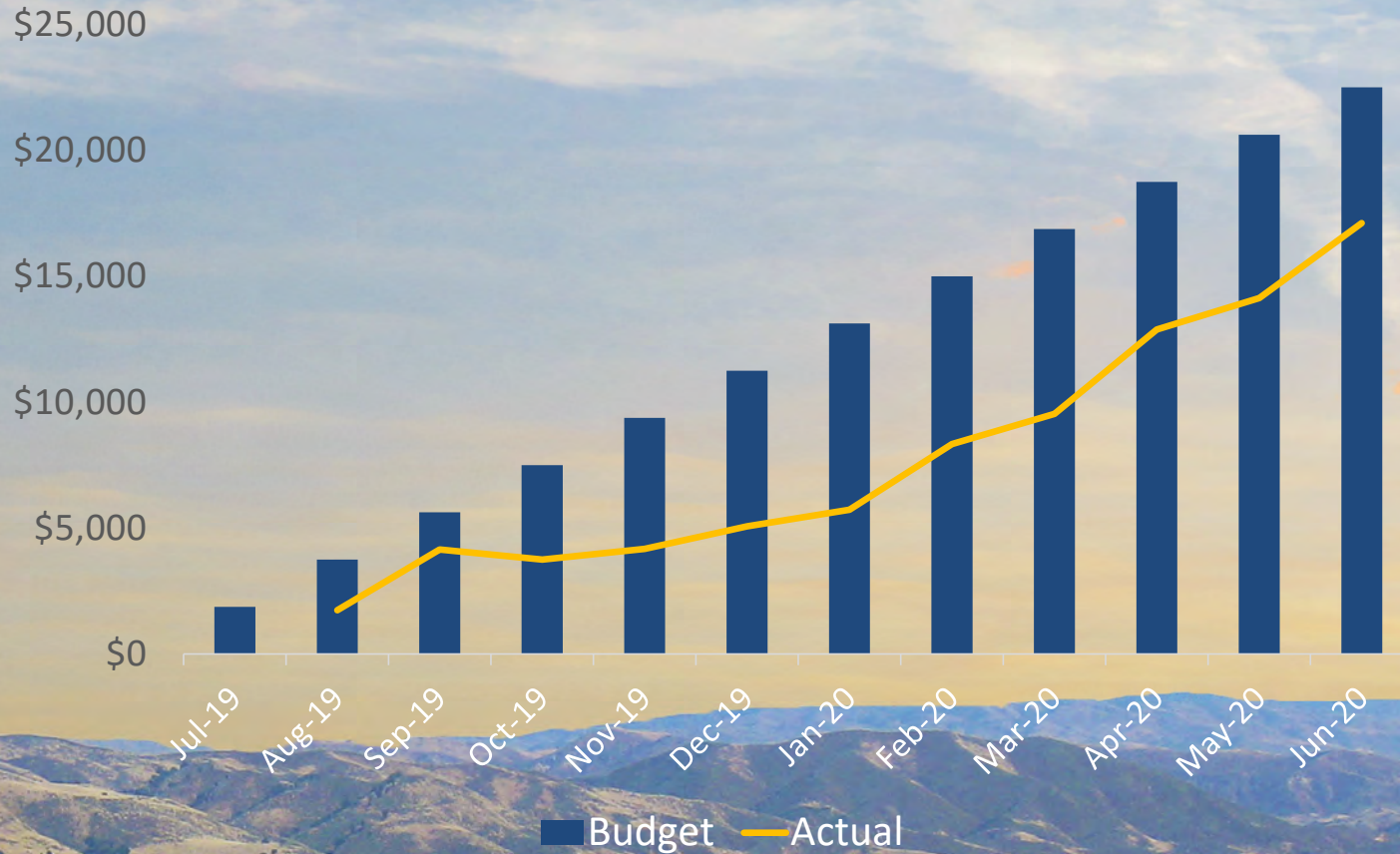


# CBGSA OUTSTANDING INVOICES

<b>Task</b>	<b>Invoiced Through</b>	<b>Cumulative Total</b>
Legal Counsel (Klein)	6/30/2020	\$11,026
Executive Director (HG)	6/30/2020	\$62,893
Technical Consultant (W&C)	6/26/2020	\$95,151
Monitoring Network (P&P)	6/30/2020	\$5,613
<b>TOTAL</b>		<b>\$174,683</b>

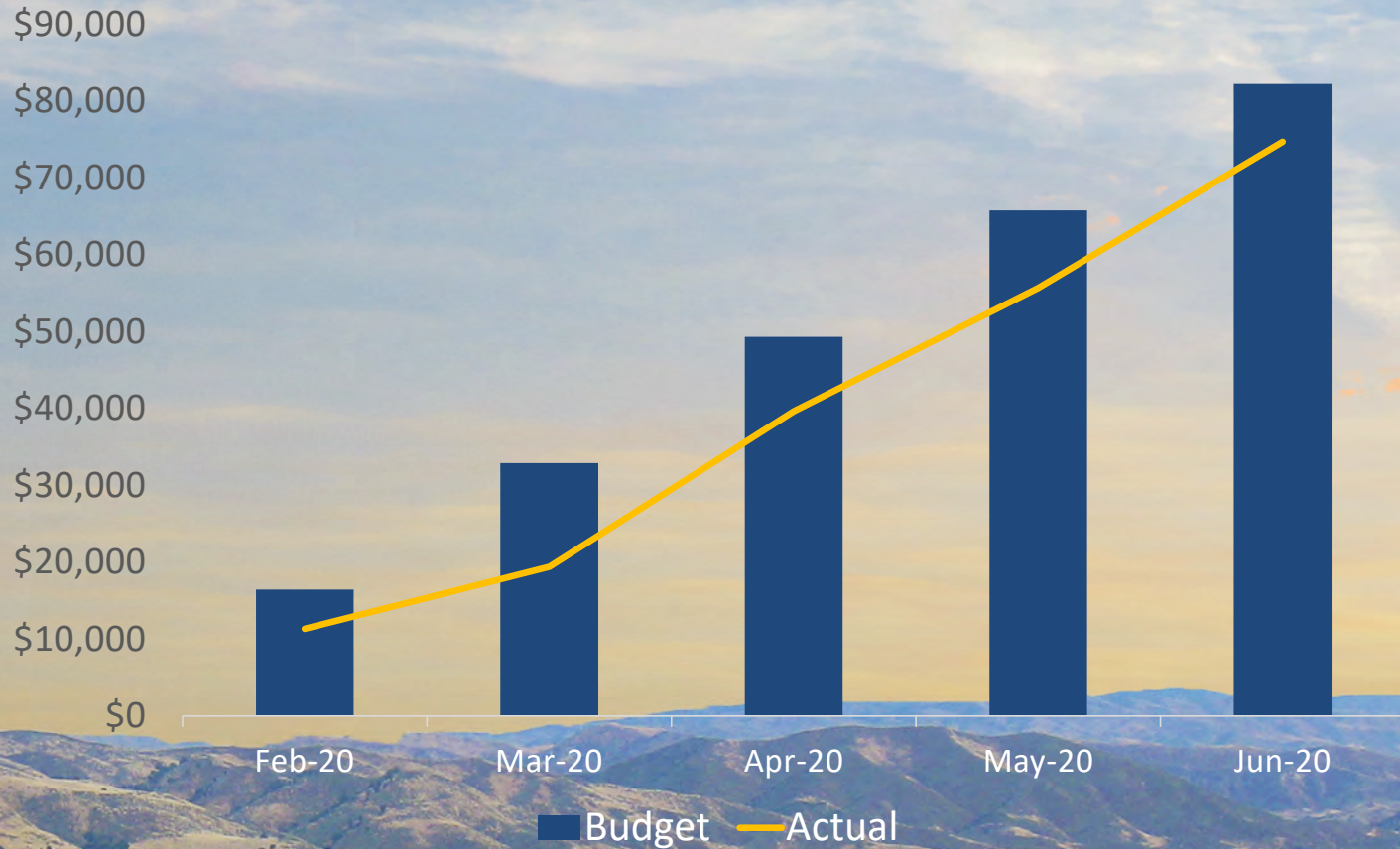
# Hallmark Group – Budget-to-Actuals

Task Order No. 4

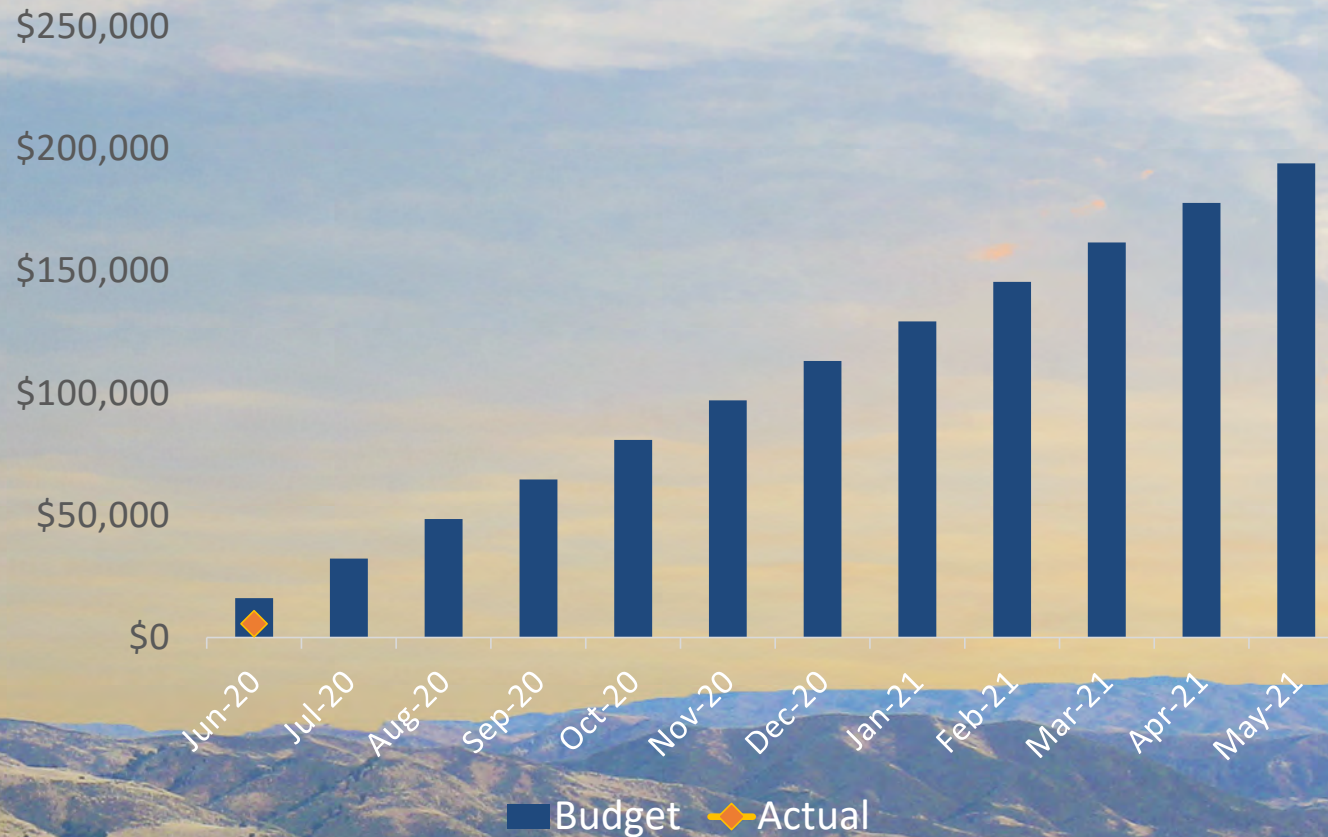


# Hallmark Group – Budget-to-Actuals

*Task Order No. 5*

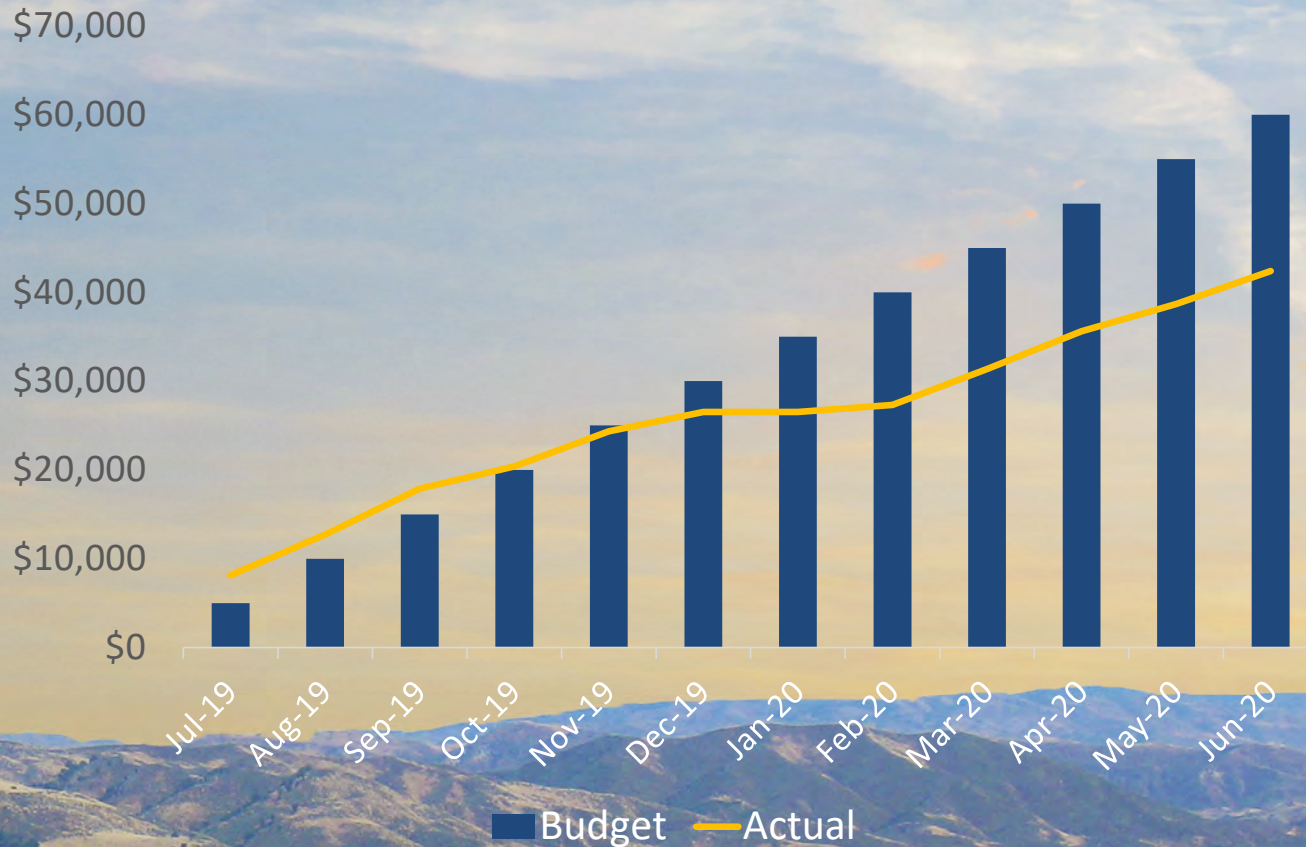


# Provost & Pritchard – Budget-to-Actuals



# Legal Counsel – Budget-to-Actuals

FY 19-20





# Woodard & Curran – Budget-to-Actuals

Task Order Nos. 1-7





TO: Board of Directors  
Agenda Item No. 8b

FROM: Taylor Blakslee, Hallmark Group

DATE: August 13, 2020

SUBJECT: Financial Report

**Issue**

Financial Report

**Recommended Motion**

None – information only.

**Discussion**

The Cuyama Basin Groundwater Sustainability Agency's financial reports for June 2020 is provided as Attachment 1.

The reports include:

- Statement of Financial Position
- Receipts and Disbursements
- A/R Aging Summary
- A/P Aging Summary
- Statement of Operations with Budget Variance
- 2019/2020 Operating Budget



# **Cuyama Basin GSA**

## **Financial Statements June 2020**

**CUYAMA BASIN GSA**  
**Statement of Financial Position**  
As of June 30, 2020

	Jun 30, 20	Jun 30, 19	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Chase - General Checking	372,285	28,395	343,889	1,211%
<b>Total Checking/Savings</b>	372,285	28,395	343,889	1,211%
<b>Accounts Receivable</b>				
Accounts Receivable	216,849	1,458,594	-1,241,745	-85%
<b>Total Accounts Receivable</b>	216,849	1,458,594	-1,241,745	-85%
<b>Other Current Assets</b>				
Grant Retention Receivable	221,654	162,066	59,588	37%
<b>Total Other Current Assets</b>	221,654	162,066	59,588	37%
<b>Total Current Assets</b>	810,788	1,649,056	-838,267	-51%
<b>TOTAL ASSETS</b>	<b>810,788</b>	<b>1,649,056</b>	<b>-838,267</b>	<b>-51%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
Accounts Payable	174,683	1,435,610	-1,260,928	-88%
<b>Total Accounts Payable</b>	174,683	1,435,610	-1,260,928	-88%
<b>Total Current Liabilities</b>	174,683	1,435,610	-1,260,928	-88%
<b>Total Liabilities</b>	174,683	1,435,610	-1,260,928	-88%
<b>Equity</b>				
<b>Unrestricted Net Assets</b>	213,445	-110,130	323,576	294%
<b>Net Income</b>	422,660	323,576	99,085	31%
<b>Total Equity</b>	636,105	213,445	422,660	198%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>810,788</b>	<b>1,649,056</b>	<b>-838,267</b>	<b>-51%</b>

**CUYAMA BASIN GSA**  
**Receipts and Disbursements**  
As of June 30, 2020

Type	Date	Num	Name	Debit	Credit
<b>Chase - General Checking</b>					
Check	07/03/2019	Fees	Chase Bank		95.00
Check	08/05/2019	Fees	Chase Bank		95.00
Payment	08/14/2019	04-010669	Department of Water Resources	1,458,594.22	
Bill Pmt -Check	08/19/2019	1016	HGCPM, Inc.		197,193.71
Bill Pmt -Check	08/19/2019	1017	Klein, DeNatale, Goldner		16,443.82
Bill Pmt -Check	08/19/2019	1018	Woodard & Curran Inc		1,221,972.77
Check	10/03/2019	Fees	Chase Bank		95.00
Check	11/05/2019	Fees	Chase Bank		95.00
Check	12/04/2019	Fees	Chase Bank		95.00
Payment	12/13/2019	04-130477	Department of Water Resources	274,931.24	
Payment	12/13/2019	19874	Groundwater Extraction Fees:Apache Canyon Ranch, Inc	6,154.67	
Payment	12/13/2019	3145	Groundwater Extraction Fees:Cooper's Petroleum Dist, Inc	19.00	
Bill Pmt -Check	01/09/2020	1019	HGCPM, Inc.		38,243.37
Bill Pmt -Check	01/09/2020	1020	Klein, DeNatale, Goldner		17,886.80
Bill Pmt -Check	01/09/2020	1021	Woodard & Curran Inc		212,869.27
Payment	01/23/2020	464	Groundwater Extraction Fees:Lewis, David	194.18	
Payment	01/23/2020	1438	Groundwater Extraction Fees:Stone Pine Estate	76.00	
Payment	01/23/2020	1031	Groundwater Extraction Fees:Harrington, Roy	2,356.00	
Payment	01/23/2020	2465	Groundwater Extraction Fees:Harrington, Roy	2,346.50	
Payment	01/23/2020	7297	Groundwater Extraction Fees:Harrington, Roy	2,346.50	
Payment	01/29/2020	5529	Groundwater Extraction Fees:Pal Ranch, Inc	199.50	
Payment	01/29/2020	100129	Groundwater Extraction Fees:Sunridge Nurseries, Inc	6,916.00	
Payment	01/29/2020	146790	Groundwater Extraction Fees:Kern Ridge Growers, LLC	29,602.76	
Payment	01/29/2020	1054	Groundwater Extraction Fees:Holder Cattle Co, LLC	19.00	
Payment	01/29/2020	232	Groundwater Extraction Fees:Lucky Dog Ranch, LLC	5,396.95	
Payment	01/29/2020	1696	Groundwater Extraction Fees:Tri-County Pistachios	17,895.15	
Payment	01/29/2020	11126	Groundwater Extraction Fees:Cuyama Community Srvc Dist	2,577.73	
Bill Pmt -Check	01/30/2020	1022	CA Assoc of Mutual Water Companies		100.00
Bill Pmt -Check	01/31/2020		Woodard & Curran Inc	0.00	
Bill Pmt -Check	02/06/2020	1023	Daniells Phillips Vaughan & Bock		7,000.00
Bill Pmt -Check	02/06/2020	1024	HGCPM, Inc.		8,862.10
Bill Pmt -Check	02/06/2020	1025	Klein, DeNatale, Goldner		2,511.00
Bill Pmt -Check	02/06/2020	1026	Woodard & Curran Inc		45,124.64
Payment	02/07/2020	3560	Groundwater Extraction Fees:Sunrise Olive Ranch, LLC	20,425.00	
Payment	02/07/2020	376738	Groundwater Extraction Fees:Grimmway Enterprises, Inc	294,151.81	
Payment	02/07/2020	45761	Groundwater Extraction Fees:Feinstein Investments	3,310.75	
Payment	02/07/2020	16950	Groundwater Extraction Fees:Cuyama Orchards, Inc	16,691.12	
Payment	02/07/2020	17399	Groundwater Extraction Fees:Triangle E. Farms	14,375.59	
Payment	02/07/2020	2695	Groundwater Extraction Fees:El Rancho Espanol	75.81	
Payment	02/07/2020	2293	Groundwater Extraction Fees:Harrington Farms	2,565.00	
Payment	02/07/2020	6922	Groundwater Extraction Fees:Walking "R" Ranch	17.54	
Payment	02/07/2020	1495	Groundwater Extraction Fees:Brodiaea, Inc	13,353.01	
Payment	02/07/2020	7903	Groundwater Extraction Fees:JHP Global, Inc	7,438.50	
Payment	02/07/2020	1259	Groundwater Extraction Fees:Cuyama Mutual Water Co.	87.40	
Payment	02/07/2020	139	Groundwater Extraction Fees:The Ranch	1,384.53	
Payment	02/07/2020	302567	Groundwater Extraction Fees:Bolthouse Farms	114,087.40	
Payment	02/07/2020	302711	Groundwater Extraction Fees:Bolthouse Farms - Perkins Ranch	5,183.20	
Payment	02/07/2020	475211	Groundwater Extraction Fees:E & B Natural Resources Mgmt Corp	418.68	
Bill Pmt -Check	02/25/2020	1027	HGCPM, Inc.		30,775.15
Bill Pmt -Check	02/25/2020	1028	Klein, DeNatale, Goldner		6,132.80
Bill Pmt -Check	02/25/2020	1029	Woodard & Curran Inc		67,902.45
Payment	03/09/2020	04-207682	Department of Water Resources	31,116.22	
Bill Pmt -Check	03/20/2020	1030	Daniells Phillips Vaughan & Bock		2,900.00
Bill Pmt -Check	04/20/2020	1031	HGCPM, Inc.		23,212.53
Bill Pmt -Check	04/20/2020	1032	Klein, DeNatale, Goldner		4,831.25
Bill Pmt -Check	04/20/2020	1033	Minuteman Press		959.13
Bill Pmt -Check	04/20/2020	1034	Ventura County Assessor		465.00
Bill Pmt -Check	04/20/2020	1035	Woodard & Curran Inc		99,902.77
Payment	04/20/2020	10862789331	Groundwater Extraction Fees:Navarro, Modesto	19.00	
Payment	04/20/2020	1985	Groundwater Extraction Fees:Pine Mountain Buddhist Temple	64.00	
Payment	04/24/2020	2152	Groundwater Extraction Fees:Osburn, Judy	10.00	
Payment	04/24/2020	3499	Groundwater Extraction Fees:H Lima Company	95.00	
Payment	04/24/2020	49356	Groundwater Extraction Fees:Cuyama Dairy Farm	8,705.61	
Payment	04/24/2020	49357	Groundwater Extraction Fees:Cuyama Dairy Farm	707.94	
Bill Pmt -Check	05/04/2020	1036	Insurica		9,831.00
Payment	05/29/2020	04-272943	Department of Water Resources	15,575.40	
Total Chase - General Checking				2,359,483.91	2,015,594.56
<b>TOTAL</b>				<b>2,359,483.91</b>	<b>2,015,594.56</b>

**CUYAMA BASIN GSA  
A/R Aging Summary  
As of June 30, 2020**

---

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Department of Water Resources	214,671	0	0	0	0	214,671
Groundwater Extraction Fees	0	0	0	0	2,178	2,178
<b>TOTAL</b>	<b>214,671</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,178</b>	<b>216,849</b>

**CUYAMA BASIN GSA**  
**A/P Aging Summary**  
As of June 30, 2020

---

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
HGCPM, Inc.	27,609	17,314	0	23,583	0	68,506
Klein, DeNatale, Goldner	3,701	3,078	0	4,248	0	11,027
Woodard & Curran Inc	34,729	36,885	0	23,536	0	95,151
<b>TOTAL</b>	<b><u>66,039</u></b>	<b><u>57,277</u></b>	<b><u>0</u></b>	<b><u>51,367</u></b>	<b><u>0</u></b>	<b><u>174,683</u></b>

**CUYAMA BASIN GSA**  
**Statement of Operations with Budget Variance**  
July 2019 through June 2020

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	Jul '19 - Jun 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Direct Public Funds				
Grants	595,882	520,932	74,950	114%
Groundwater Extraction Fees	581,445	0	581,445	100%
Total Direct Public Funds	1,177,327	520,932	656,395	226%
Total Income	1,177,327	520,932	656,395	226%
Cost of Goods Sold				
Program Expenses				
Category/Component 1				
Technical Assistance	23,651	180,000	-156,349	13%
Total Category/Component 1	23,651	180,000	-156,349	13%
Category/Component 2				
Grant Administration	0	14,990	-14,990	0%
Total Category/Component 2	0	14,990	-14,990	0%
Technical Consulting				
GSP Development	219,986	30,030	189,956	733%
GSP Implementation	151,324	197,724	-46,400	77%
Stakeholder Engagement	66,115	123,822	-57,707	53%
Outreach	20,502	25,802	-5,300	79%
Management Area Costs	4,977	49,608	-44,631	10%
Total Technical Consulting	462,904	426,986	35,918	108%
Total Program Expenses	486,555	621,976	-135,421	78%
Total COGS	486,555	621,976	-135,421	78%
Gross Profit	690,772	-101,044	791,816	-684%
Expense				
General and Administrative				
GSA Executive Director				
GSA BOD Meetings	47,650	79,314	-31,664	60%
Consult Mgmt and GSP Devel	57,163	45,801	11,362	125%
Financial Information Coor	33,100	32,790	310	101%
CBGSA Outreach	3,800	18,738	-14,938	20%
GW Extraction Fee	17,578	60,000	-42,422	29%
Management Area Admin	500	15,000	-14,500	3%
Travel and Direct Costs	4,661	1,118	3,543	417%
Total GSA Executive Director	164,452	252,761	-88,309	65%
Other Administrative				
Auditing/Accounting Fees	9,900	16,000	-6,100	62%
Grant Proposals	40,007	40,000	7	100%
Bank Service Fees	475	0	475	100%
General Liability Insurance	9,831	11,000	-1,169	89%
Legal	42,388	60,000	-17,612	71%
Other Admin Expense	100	200	-100	50%
Printing and Copying	959	0	959	100%
Contingency	0	20,000	-20,000	0%
Total Other Administrative	103,660	147,200	-43,540	70%
Total General and Administrative	268,112	399,961	-131,849	67%
Total Expense	268,112	399,961	-131,849	67%
Net Ordinary Income	422,660	-501,005	923,665	-84%
Net Income	422,660	-501,005	923,665	-84%



**CUYAMA BASIN GSA**  
**2019/2020 Operating Budget**  
 July 2019 through June 2020

	Jul '19 - Jun 20
Income	
Direct Public Funds	
Grants	520,932
Total Direct Public Funds	520,932
Total Income	520,932
Cost of Goods Sold	
Program Expenses	
Category/Component 1	
Technical Assistance	180,000
Total Category/Component 1	180,000
Category/Component 2	
Grant Administration	14,990
Total Category/Component 2	14,990
Technical Consulting	
GSP Development	30,030
GSP Implementation	197,724
Stakeholder Engagement	123,822
Outreach	25,802
Management Area Costs	49,608
Total Technical Consulting	426,986
Total Program Expenses	621,976
Total COGS	621,976
Gross Profit	-101,044
Expense	
General and Administrative	
GSA Executive Director	
GSA BOD Meetings	79,314
Consult Mgmt and GSP Devel	45,801
Financial Information Coor	32,790
CBGSA Outreach	18,738
GW Extraction Fee	60,000
Management Area Admin	15,000
Travel and Direct Costs	1,118
Total GSA Executive Director	252,761
Other Administrative	
Auditing/Accounting Fees	16,000
Grant Proposals	40,000
General Liability Insurance	11,000
Legal	60,000
Other Admin Expense	200
Contingency	20,000
Total Other Administrative	147,200
Total General and Administrative	399,961
Total Expense	399,961
Net Ordinary Income	-501,005
Net Income	-501,005



TO: Board of Directors  
Agenda Item No. 8c

FROM: Taylor Blakslee, Hallmark Group

DATE: August 13, 2020

SUBJECT: Payment of Bills

**Issue**

Consider approving the payment of bills for June 2020.

**Recommended Motion**

Approve payment of the bills through the months of June 2020 in the amount of \$66,039.24.

**Discussion**

Consultant invoices for the months of June 2020 are provided as Attachment 1.



## INVOICE

To: **Cuyama Basin GSA**  
c/o Jim Beck  
4900 California Avenue, Ste B  
Bakersfield, CA 93309

Please Remit To: **Hallmark Group**  
500 Capitol Mall, Ste 2350  
Sacramento, CA 95814  
P: (916) 923-1500

Invoice No.: 2020-CBGSA-06  
Task Orders: CB-HG-004/CB-HG-005  
Agreement No. 201709-CB-001  
Date: June 30, 2020

For professional services rendered for the month of June 2020:

Task Order	Sub Task	Task Description	Billing Classification	Hours	Rate	Amount
CB-HG-005	1	GSA Board of Directors and Advisory Committee Meetings	Executive Director	19.25	\$ 250.00	\$ 4,812.50
			Project Coordinator/Admin	60.00	\$ 100.00	\$ 6,000.00
<b>Total Sub Task 1 Labor</b>						<b>\$ 10,812.50</b>
CB-HG-005	2	Consultant Management and GSP Development	Executive Director	8.25	\$ 250.00	\$ 2,062.50
			Project Coordinator/Admin	21.00	\$ 100.00	\$ 2,100.00
<b>Total Sub Task 2 Labor</b>						<b>\$ 4,162.50</b>
CB-HG-005	3	Financial Information Coordination	Executive Director	0.25	\$ 250.00	\$ 62.50
			Project Controls	7.50	\$ 200.00	\$ 1,500.00
			Project Coordinator/Admin	2.75	\$ 100.00	\$ 275.00
<b>Total Sub Task 3 Labor</b>						<b>\$ 1,837.50</b>
CB-HG-005	4	CBGSA Outreach	Executive Director	0.00	\$ 250.00	\$ -
			Project Coordinator/Admin	9.50	\$ 100.00	\$ 950.00
<b>Total Sub Task 4 Labor</b>						<b>\$ 950.00</b>
CB-HG-005	5	Management Area Admin	Executive Director	2.00	\$ 250.00	\$ 500.00
<b>Total Sub Task 5 Labor</b>						<b>\$ 500.00</b>
<b>Total Task CB-HG-005 Labor</b>						<b>\$ 18,262.50</b>
CB-HG-004		Groundwater Extraction Fee Assessment	Executive Director	0.00	\$ 250.00	\$ -
			Project Coordinator/Admin	29.75	\$ 100.00	\$ 2,975.00
<b>Total Task CB-HG-004 Labor</b>						<b>\$ 2,975.00</b>
<b>Total Labor</b>						<b>\$ 21,237.50</b>
Provost & Pritchard - June 2020						\$ 5,612.70
GoToMeeting Conference Calls Minutes: 1,198 .05 c						\$ 59.90
Postcards/Mailing Expenses for Public Rate Hearing Announcement						\$ 502.27
<b>SubTotal Travel and Other Direct Costs</b>						<b>\$ 6,174.87</b>
ODC Mark Up - Provost & Pritchard 3%						\$ 168.38
ODC Mark Up - Other 5%						\$ 28.11
<b>Total Travel and Other Direct Costs</b>						<b>\$ 6,371.36</b>
<b>TOTAL AMOUNT DUE FOR THIS INVOICE</b>						<b>\$ 27,608.86</b>

Task Order	Original Totals	Amendment(s)	Total Committed	Previously Billed	Current Billing	Remaining Balance
CB-HG-005	\$ 82,228.00	\$ -	\$ 82,228.00	\$ 53,662.50	\$ 18,262.50	\$ 10,303.00
CB-HG-004	\$ 22,500.00	\$ -	\$ 22,500.00	\$ 14,137.50	\$ 2,975.00	\$ 5,387.50
Travel and ODC	\$ -	\$ -	\$ -	\$ 2,034.17	\$ 6,371.36	\$ (8,405.52)
<b>Total</b>	<b>\$ 104,728.00</b>	<b>\$ -</b>	<b>\$ 104,728.00</b>	<b>\$ 69,834.17</b>	<b>\$ 27,608.86</b>	<b>\$ 7,284.98</b>

# CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY

## PROGRESS REPORT FOR TASK ORDER CB-HG-004 & CB-HG-005

<b>Client Name:</b>	Cuyama Basin Groundwater Sustainability Agency	<b>Agreement Number:</b>	201709-CB-001
<b>Company Name:</b>	HGCPM, Inc. DBA The Hallmark Group	<b>Address:</b>	500 Capitol Mall, Suite 2350 Sacramento, CA 95814
<b>Task Order Number:</b>	CB-HG-004 & CB-HG-005	<b>Report Period:</b>	June 1-30, 2020
<b>Progress Report Number:</b>	18	<b>Project Manager:</b>	Jim Beck
<b>Invoice Number:</b>	2020-CBGSA-06	<b>Invoice Date:</b>	June 30, 2020

### SUMMARY OF WORK PERFORMED

#### Task Order 5

##### **Task 1: Board and Standing Advisory Committee Meeting Facilitation**

- Facilitated Cuyama Basin Groundwater Sustainability Agency (CBGSA) Special Standing Advisory Committee (SAC) meeting, Special Joint CBGSA Board of Directors (Board) and SAC meeting, and Public Rate Hearing on June 25, 2020.
- Drafted April 30, 2020 CBGSA SAC and May 6, 2020 CBGSA Board meeting minutes.
- Reviewed CBGSA SAC and Special Joint CBGSA Board and SAC meeting agendas with CBGSA Board Chair and SAC Chair on June 16, 2020.
- Researched California Coronavirus phase and discussed impacts to the SAC and Board meetings with CBGSA Board Chair and legal counsel.
- Reviewed evapotranspiration information for CBGSA Board.
- Discussed Public Rate Hearing noticing with legal counsel.

##### **Task 2: GSP Consultant Management and GSP Development**

- Prepared for, met with, and facilitated CBGSA Program Management Team (PMT) to discuss GSP section progress and outreach.
- Finalized Management Area delegation list.
- Developed and discussed evapotranspiration analysis.
- Discussed grant administration with California Department of Water Resources' (DWR) A. Regmi.
- Coordinated monitoring network well templates with Provost & Pritchard Consulting Group (P&P).
- Reviewed monitoring network map with Woodard & Curran (W&C).
- Facilitated meeting with Kern County regarding county integration with CBGSA Groundwater Sustainability Plan (GSP) on June 24, 2020.
- Discussed NOE updates with legal counsel.

### Task 3: Financial Management

- Developed sample Groundwater Extraction Fee invoice.
- Coordinated Prop 68 grant changes and discussed updates with A. Regmi.
- Billing, accounting, and administration.

### Task 4: Stakeholder Outreach Facilitation

- Distributed postcard to landowners announcing June 25, 2020 CBGSA public meetings and Public Rate Hearing.
- Discussed newspaper notice and location with legal counsel.

### Task 5: Management Area Admin

- Facilitated Management Area Delegation ad hoc meeting with June 18, 2020.

### Task Order 4

#### Task 1: Development of Groundwater Extraction Fee

- Developed Groundwater Extraction Fee report.
- Facilitated Groundwater Extraction Fee ad hoc meeting on June 3, 2020.
- Discussed crop factor form for Groundwater Extraction Fee ad hoc committee with W&C.
- Discussed Groundwater Extraction Fee Report notice with legal counsel.
- Email correspondence with CBGSA Board Directors regarding status of Groundwater Extraction Fee report and noticing.
- Provided edits to Groundwater Extraction Fee postcard.
- Discussed potential solar issue with evapotranspiration.
- Discussed APN invoicing with Chief Financial Officer.
- Recorded information from Groundwater Extraction Fee forms.
- Correspondence with landowners regarding Groundwater Extraction Fee via phone and email.

#### DELIVERABLES AND COMPLETED TASKS

- Facilitated June 25, 2020 CBGSA SAC and Board meetings, and Public Rate Hearing.
- Facilitated Management Area Delegation and Groundwater Extraction Fee ad hoc meetings.

#### PLANNED OBJECTIVES FOR NEXT REPORTING PERIOD

- Facilitate CBGSA SAC meeting on August 27, 2020.
- Attend bi-weekly CBGSA program management team meetings.

#### SIGNIFICANT ISSUES OR CHALLENGES (IF ANY) AND POTENTIAL RESOLUTIONS

- N/A

286 W. Cromwell Avenue  
 Fresno, CA 93711  
 (559) 449-2700  
 Fax (559) 449-2715



CBGSA  
 Cuyama Basin Groundwater Sustainability Agency  
 Attn: Taylor Blakslee  
 4900 California Ave, Tower B, 2nd Floor  
 Bakersfield, CA 93309

July 27, 2020  
 Project: No: 03616-20-001  
 Invoice No: 80247

**Project Name:** Cuyama Basin Groundwater Sustainability Agency Monitoring Network Setup and Data Collection  
**Client Project #:**

Quality control reviews. Plan updates.

**Professional Services from June 1, 2020 to June 30, 2020**

Phase:	CO	CBGSA Coordination	
<b>Labor</b>			<b>3,056.70</b>
		<b>Total this Phase:</b>	<b>\$3,056.70</b>
Phase:	IM	CBGSA Field Validation	
<b>Labor</b>			<b>2,556.00</b>
		<b>Total this Phase:</b>	<b>\$2,556.00</b>
		<b>Total this Invoice</b>	<b><u>\$5,612.70</u></b>

# Office DEPOT OfficeMax

BAKERSFIELD - (661) 324-5457  
06/18/2020 8:32 AM



V2VTPX5PMX3Y84C86

SALE 952-2-6399-975065-20.5.2  
983924 LABEL,8162,350  
2 @ 13.99 27.98  
Business Solutions Prc 24.94

**You Pay 24.94SS**  
Subtotal: 24.94  
Sales Tax: 2.06  
Total: 27.00  
Visa 7679: 27.00

AUTH CODE 00187G  
TDS Chip Read  
AID A0000000031010 CAPITAL ONE VISA  
TVR 0800008000  
CVS No Signature Required  
SPC CARD# 9345

STOCKDALE  
5501 STOCKDALE HWY  
BAKERSFIELD, CA 93309-2572  
050468-0519  
(800)275-8777  
06/18/2020 03:19 PM

Product	Qty	Unit Price	Price
US Flag Coil/100	8	\$55.00	\$440.00
<b>Total:</b>			<b>\$440.00</b>

Credit Card Remitd \$440.00  
(Card Name: VISA)  
(Account #: XXXXXXXXXXXX7679)  
(Approval #: 07502G) **748**  
(Transaction #: 219) **x 0.55**  
(AID: A0000000031010) **chip**  
(AL: VISA CREDIT)  
(PIN: Not Required) CAPITAL ONE VISA **411.40**

In a hurry? Self-service kiosks offer quick and easy check-out. Any Retail Associate can show you how.

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Track your Packages **440.00**  
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TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

Minuteman Press-Bakersf  
4500 EASTON DR  
BAKERSFIELD, CA, 93309  
6613237757

## SALE

Terminal  
Merchant Id 912200635854  
Clerk Admin  
Term # 0001 Store # 1203  
Trans ID # 300170553335104  
Batch # 127  
Comm Card Type B  
Customer Code  
Tax Amount 0.00  
6/18/2020 08:22:13  
Ref # 11 RRN # 017015201191  
APPR CODE 06413G  
Transaction Credit  
CAPITAL ONE VISA  
Chip  
Card # \*\*\*\*\*7679  
CVM SIGN

AMOUNT \$ 63.87

00 APPROVAL 06413G  
VISA CREDIT  
AID:A0000000031010  
TVR:0080008000  
IAD:06010A03A0A006  
ARC:0000

TSI:E800  
I AGREE TO PAY ABOVE TOTAL AMOUNT IN ACCORDANCE WITH CARD ISSUER'S AGREEMENT (MERCHANT AGREEMENT IF CREDIT VOUCHER) RETAIN THIS COPY FOR STATEMENT VERIFICATION

**KLEIN, DENATALE, GOLDNER  
COOPER, ROSENLIEB & KIMBALL, LLP**

104

4550 CALIFORNIA AVENUE  
SECOND FLOOR  
BAKERSFIELD, CA 93309

MAILING ADDRESS:  
P.O. BOX 11172  
BAKERSFIELD, CA 93389-1172  
(661) 395-1000  
FAX (661) 326-0418  
E-MAIL accounting@kleinlaw.com

CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY  
C/O HALLMARK GROUP  
\*\*\*\*\*EMAIL INVOICES\*\*\*\*\*

June 30, 2020  
**Bill No. 22930-001-159571**  
JDH

Statement for Period through June 19, 2020

Re: 22930 - CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY  
001 GENERAL BUSINESS

<b>Date</b>		<b>Services</b>	<b>Hours</b>	<b>Amount</b>
05/28/20	AND	TELEPHONE CALL WITH T. BLAKSLEE REGARDING CONSULTING SERVICES AND COSTS AND PUBLICATION REQUIREMENTS FOR FEE HEARING.	0.10	15.00
05/28/20	AND	RESEARCHED WATER CODE REGARDING PUBLICATION OF DATA USED FOR ESTABLISHMENT OF FEES.	0.30	45.00
05/28/20	AND	E-MAILED T. BLAKSLEE REGARDING PUBLICATION OF DATA INFORMATION AND NOTICE FOR FEE HEARING.	0.10	15.00
05/29/20	JDH	ATTENDED EXTRACTION FEE AD HOC COMMITTEE MEETING.	1.20	354.00
06/01/20	AND	E-MAILED T. BLAKSLEE REGARDING STATUS OF POSTED NOTICES OF EXEMPTION.	0.10	15.00
06/02/20	AND	CALL WITH T. BLAKSLEE REGARDING NOTICE FOR FEE HEARING.	0.10	15.00
06/02/20	AND	CALLED SANTA MARIA TIMES REGARDING PUBLICATION OF NOTICE FOR FEE HEARING.	0.10	15.00
06/02/20	AND	E-MAILED SANTA MARIA TIMES REGARDING PUBLICATION OF NOTICE FOR FEE HEARING.	0.10	15.00
06/03/20	JDH	ATTENDED EXTRACTION FEE AD HOC COMMITTEE MEETING.	1.30	383.50
06/03/20	AND	DRAFTED NOTICE OF PUBLIC MEETING PURSUANT TO WATER CODE SECTION 10730.	0.80	120.00

**PAYMENT DUE UPON RECEIPT**

PLEASE REFER TO BILL NUMBER LOCATED BENEATH STATEMENT DATE WHEN SUBMITTING PAYMENT TO ENSURE PROPER CREDIT.  
A FINANCE CHARGE OF 1 1/2% PER MONTH (18% ANNUALLY) WILL BE CHARGED ON ALL BALANCES OVER 30 DAYS.  
**FEDERAL I.D. NO. 95-2298220**

**PAYMENT MAY BE MADE BY WIRE TO:**

BANK OF AMERICA, 5021 CALIFORNIA AVENUE, BAKERSFIELD, CA 93309  
ACCOUNT NO. 001499407875  
ABA NO. 121000358



**KLEIN, DENATALE, GOLDNER,  
COOPER, ROSENLIEB & KIMBALL, LLP**

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Bill No. 22930-001-159571

June 30, 2020

Page 2

Client Ref: 22930 - 001

<b>Date</b>	<b>Services</b>	<b>Hours</b>	<b>Amount</b>
06/03/20	AND REVIEWED FEE REPORT FOR PROPOSED INCREASE IN GROUNDWATER EXTRACTION FEE.	0.30	45.00
06/03/20	AND DRAFTED NOTICE OF PUBLIC MEETING PURSUANT TO WATER CODE SECTION 10730.	0.30	45.00
06/03/20	AND E-MAILED J. HUGHES REGARDING NOTICE OF PUBLIC MEETING.	0.10	15.00
06/03/20	AND TELEPHONE CALL WITH THE SANTA MARIA TIMES REGARDING PUBLICATION OF NOTICE.	0.10	15.00
06/03/20	AND DRAFTED NOTICE OF PUBLIC MEETING PURSUANT TO WATER CODE SECTION 10730.	0.30	45.00
06/03/20	AND E-MAILED J. HUGHES REGARDING NOTICE OF PUBLIC MEETING.	0.10	15.00
06/04/20	AND E-MAILED T. BLAKSLEE REGARDING NOTICE FOR NEWSPAPER PUBLICATION.	0.10	15.00
06/04/20	AND TELEPHONE CALL WITH T. BLAKSLEE REGARDING BROWN ACT REQUIREMENTS FOR FEE HEARING.	0.20	30.00
06/05/20	AND E-MAILED SANTA BARBARA AND VENTURA COUNTY CLERKS REGARDING COMPLETED NOTICES OF EXEMPTION.	0.10	15.00
06/05/20	AND TELEPHONE CALL WITH T. BLAKSLEE REGARDING THE LOCATION FOR FEE HEARING.	0.20	30.00
06/06/20	AND E-MAILED THE SANTA MARIA TIMES REGARDING PUBLICATION OF NOTICE.	0.10	15.00
06/08/20	AND E-MAILED SANTA MARIA TIMES REGARDING DEADLINE FOR PUBLICATION.	0.10	15.00
06/09/20	JDH TELEPHONE CONFERENCE WITH J. BECK, T. BLAKSLEE, AND D. YUROSEK REGARDING REMOTE BOARD MEETING ISSUES.	1.00	295.00
06/09/20	JDH TELEPHONE CONFERENCE WITH A. DOUD REGARDING DELEGATION AGREEMENT.	0.30	88.50
06/09/20	AND E-MAILED T. BLAKSLEE REGARDING DEADLINE FOR NEWSPAPER PUBLICATION.	0.10	15.00
06/09/20	AND REVIEWED POSTCARD NOTICE FOR FEE HEARING.	0.20	30.00
06/09/20	AND E-MAILED J. HUGHES REGARDING POSTCARD NOTICE FOR FEE HEARING.	0.10	15.00
06/09/20	AND E-MAILED T. BLAKSLEE REGARDING NOTICES OF EXEMPTION FROM SANTA BARBARA COUNTY.	0.10	15.00

**PAYMENT DUE UPON RECEIPT**

PLEASE REFER TO BILL NUMBER LOCATED BENEATH STATEMENT DATE WHEN SUBMITTING PAYMENT  
TO ENSURE PROPER CREDIT.

A FINANCE CHARGE OF 1 1/2% PER MONTH (18% ANNUALLY) WILL BE CHARGED ON ALL BALANCES OVER 30 DAYS.

**FEDERAL I.D. NO. 95-2298220**

**PAYMENT MAY BE MADE BY WIRE TO:**

BANK OF AMERICA, 5021 CALIFORNIA AVENUE, BAKERSFIELD, CA 93309  
ACCOUNT NO. 001499407875  
ABA NO. 121000358

**KLEIN, DENATALE, GOLDNER,  
COOPER, ROSENLIEB & KIMBALL, LLP**

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**Bill No. 22930-001-159571**

**June 30, 2020**

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Client Ref: 22930 - 001

<b>Date</b>	<b>Services</b>	<b>Hours</b>	<b>Amount</b>
06/09/20	AND TELEPHONE CALL WITH SANTA BARBARA COUNTY CLERK REGARDING HOSTING MEETING IN PERSON.	0.10	15.00
06/09/20	AND TELEPHONE CALL WITH SANTA BARBARA PUBLIC HEALTH DEPARTMENT REGARDING HOSTING MEETING IN PERSON.	0.30	45.00
06/09/20	AND E-MAILED J. HUGHES REGARDING INFORMATION FROM SANTA BARBARA COUNTY ON HOSTING MEETING IN PERSON.	0.30	45.00
06/09/20	AND REVIEWED UPDATED NOTICE FOR NEWSPAPER PUBLICATION.	0.20	30.00
06/09/20	AND E-MAILED T. BLAKSLEE REGARDING NOTICE FOR NEWSPAPER PUBLICATION.	0.10	15.00
06/09/20	AND E-MAILED T. BLAKSLEE REGARDING POSTCARD NOTICE.	0.10	15.00
06/10/20	AND E-MAILED SANTA MARIA TIMES REGARDING NOTICE FOR NEWSPAPER PUBLICATION.	0.10	15.00
06/10/20	AND REVIEWED UPDATED POSTCARD NOTICE.	0.10	15.00
06/10/20	AND E-MAILED T. BLAKSLEE REGARDING POSTCARD NOTICE.	0.10	15.00
06/10/20	AND E-MAILED SANTA MARIA TIMES REGARDING NOTICE FOR NEWSPAPER PUBLICATION.	0.20	30.00
06/10/20	AND TELEPHONE CALL WITH J. HUGHES REGARDING DISCLOSURE OF LANDOWNER INFORMATION.	0.10	15.00
06/10/20	AND RESEARCHED INFORMATION REGARDING DISCLOSURE OF LANDOWNER INFORMATION RELATED TO WATER USE AND ASSOCIATED CHARGES.	0.80	120.00
06/10/20	AND RESEARCHED PUBLIC RECORDS ACT REGARDING DISCLOSURE OF LANDOWNER INFORMATION RELATED TO WATER USE AND ASSOCIATED CHARGES.	0.50	75.00
06/10/20	AND RESEARCHED WATER CODE REGARDING DISCLOSURE OF LANDOWNER INFORMATION RELATED TO WATER USE AND ASSOCIATED CHARGES.	0.40	60.00
06/10/20	AND RESEARCHED NEW YORK TIMES V. SUPERIOR COURT.	0.80	120.00
06/10/20	AND E-MAILED J. HUGHES REGARDING DISCLOSURE OF LANDOWNER INFORMATION RELATED TO WATER USE AND ASSOCIATED CHARGES.	0.50	75.00

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COOPER, ROSENLIEB & KIMBALL, LLP**

Bill No. 22930-001-159571  
Client Ref: 22930 - 001

June 30, 2020

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Date	Services	Hours	Amount
06/10/20	AND RESEARCHED EXISTING GROUNDWATER EXTRACTION FEE REPORTS.	0.60	90.00
06/11/20	JDH REVIEWED FEE SETTING MATTER; TELEPHONE CONFERENCE WITH J. BECK AND T. BLAKSLEE REGARDING SAME.	2.00	590.00
06/11/20	AND TELECONFERENCE WITH T. BLAKSLEE, J. BECK, AND J. HUGHES REGARDING DISCLOSURE OF LANDOWNER INFORMATION RELATED TO WATER USE AND ASSOCIATED CHARGES.	0.30	45.00
06/11/20	AND TELEPHONE CALL WITH SANTA MARIA TIMES REGARDING PUBLICATION OF NOTICE.	0.10	15.00
06/17/20	AND TELEPHONE CALL WITH T. BLAKSLEE REGARDING GROUNDWATER EXTRACTION FEE RESOLUTION AND PUBLIC FEE HEARING SCRIPT.	0.10	15.00
06/17/20	AND REVIEWED GOVERNMENT CODE SECTION 10730.	0.20	30.00
06/17/20	AND EDITED GROUNDWATER EXTRACTION FEE ADOPTION RESOLUTION.	0.40	60.00
06/17/20	AND DRAFTED SCRIPT FOR PUBLIC FEE HEARING.	0.30	45.00
06/18/20	JDH ATTENDED DELEGATION AGREEMENT AD HOC COMMITTEE MEETING.	1.00	295.00
06/18/20	AND TELEPHONE CALL WITH J. HUGHES REGARDING SCRIPT FOR PUBLIC FEE HEARING; REVISED AND ADDED TO SCRIPT FOR PUBLIC FEE HEARING.	0.30	45.00
06/18/20	AND E-MAILED T. BLAKSLEE UPDATED DOCUMENTS FOR PUBLIC FEE HEARING.	0.10	15.00

		Rate	Hours	Amount
AND	DOMINGUEZ, ALEX	150.00	11.30	1,695.00
JDH	HUGHES, JOSEPH	295.00	6.80	2,006.00
<b>Total Fees</b>				<b>\$3,701.00</b>

**Current Charges** **\$3,701.00**

Prior Statement Balance 7,325.50

Payments/Adjustments Since Last Bill -0.00

**Pay This Amount** **\$11,026.50**

**PAYMENT DUE UPON RECEIPT**  
PLEASE REFER TO BILL NUMBER LOCATED BENEATH STATEMENT DATE WHEN SUBMITTING PAYMENT TO ENSURE PROPER CREDIT.  
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**KLEIN, DENATALE, GOLDNER,  
COOPER, ROSENLIEB & KIMBALL, LLP**

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**Bill No. 22930-001-159571**  
Client Ref: 22930 - 001

**June 30, 2020**

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Any Payments Received After June 30, 2020 Will Appear on Your Next Statement

**PAYMENT DUE UPON RECEIPT**

PLEASE REFER TO BILL NUMBER LOCATED BENEATH STATEMENT DATE WHEN SUBMITTING PAYMENT  
TO ENSURE PROPER CREDIT.  
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**FEDERAL I.D. NO. 95-2298220**

**PAYMENT MAY BE MADE BY WIRE TO:**

BANK OF AMERICA, 5021 CALIFORNIA AVENUE, BAKERSFIELD, CA 93309  
ACCOUNT NO. 001499407875  
ABA NO. 121000358



COMMITMENT & INTEGRITY  
DRIVE RESULTS

Remit to:  
PO Box 55008  
Boston, MA 02205-5008

T 800.426.4262  
T 207.774.2112  
F 207.774.6635

109  
INVOICE

TD BANK  
Electronic Transfer:  
Ⓜ:211274450 Ⓜ: 2427662596Ⓜ

Jim Beck  
Executive Director  
Cuyama Basin Groundwater Sustainability  
Agency  
c/o Hallmark Group  
1901 Royal Oaks Drive, Suite 200  
Sacramento, CA 95815

July 22, 2020  
Project No: 0011078.01  
Invoice No: 178940

Project 0011078.01 CUYAMA GSP

**Professional Services for the period ending June 26, 2020**

Phase 014 Surface Water Monitoring Program (Cat 1 – Task 3)

**Professional Personnel**

	Hours	Rate	Amount
Project Manager 2			
Van Lienden, Brian	2.00	273.00	546.00
Totals	2.00		546.00
<b>Labor Total</b>			<b>546.00</b>

**Consultant**

Sub - Engineering			
6/26/2020 GROUND WATER SOLUTIONS, INC.	GSI Inv# 0747.002-8		2,696.00
<b>Consultant Total</b>		<b>1.1 times</b>	<b>2,696.00</b>
			<b>2,965.60</b>
		<b>Total this Phase</b>	<b>\$3,511.60</b>

Phase 015 Project Management (Cat 1 – Task 4)

**Professional Personnel**

	Hours	Rate	Amount
Planner 2			
Martien, Lindsay	4.75	192.00	912.00
Planner 3			
Kidson, Jennifer	3.50	217.00	759.50
Totals	8.25		1,671.50
<b>Labor Total</b>			<b>1,671.50</b>
		<b>Total this Phase</b>	<b>\$1,671.50</b>

Phase 021 Support for Development of CBGSA Fee Structure

Please include our invoice number in your remittance. Thank you.

**Professional Personnel**

	Hours	Rate	Amount
Planner 3			
Eggleton, Charles	31.00	217.00	6,727.00
Project Manager 2			
Van Lienden, Brian	12.00	273.00	3,276.00
Totals	43.00		10,003.00
<b>Labor Total</b>			<b>10,003.00</b>
		<b>Total this Phase</b>	<b>\$10,003.00</b>

Phase 022 2020 Stakeholder/Board Engagement

**Professional Personnel**

	Hours	Rate	Amount
Project Manager 2			
Van Lienden, Brian	17.00	273.00	4,641.00
Totals	17.00		4,641.00
<b>Labor Total</b>			<b>4,641.00</b>
		<b>Total this Phase</b>	<b>\$4,641.00</b>

Phase 023 2020 Outreach

**Professional Personnel**

	Hours	Rate	Amount
Graphic Artist			
Fox, Adam	1.00	121.00	121.00
Totals	1.00		121.00
<b>Labor Total</b>			<b>121.00</b>

**Consultant**

Sub - Consultant Miscellaneous			
6/26/2020 THE CATALYST GROUP	Catalyst Group Inv #490		833.21
<b>Consultant Total</b>	<b>1.1 times</b>	<b>833.21</b>	<b>916.53</b>
		<b>Total this Phase</b>	<b>\$1,037.53</b>

Phase 025 2020 GSP Implementation Support

**Professional Personnel**

	Hours	Rate	Amount
Planner 3			
Eggleton, Charles	10.00	217.00	2,170.00
Software Engineer 1			
Nguyen, John	30.00	151.00	4,530.00
Project Manager 2			
Van Lienden, Brian	17.00	273.00	4,641.00
Senior Project Assistant			
Hughart, Desiree	1.50	132.00	198.00
Senior Project Manager			
Long, Jeanna	3.25	289.00	939.25
Totals	61.75		12,478.25
<b>Labor Total</b>			<b>12,478.25</b>
		<b>Total this Phase</b>	<b>\$12,478.25</b>

Phase 026 2020 Development of Management Area Poli


**Professional Personnel**

	Hours	Rate	Amount	
Project Engineer 1				
Ceyhan, Mahmut	2.50	227.00	567.50	
Project Manager 2				
Van Lienden, Brian	3.00	273.00	819.00	
Totals	5.50		1,386.50	
<b>Labor Total</b>				<b>1,386.50</b>
				<b>Total this Phase \$1,386.50</b>
				<b>Total this Invoice \$34,729.38</b>

**Outstanding Invoices**

Number	Date	Balance
176422	5/14/2020	23,535.88
177464	6/17/2020	36,885.35
<b>Total</b>		<b>60,421.23</b>

Project Summary	Current Fee	Previous Fee	Total
	34,729.38	2,421,237.44	2,455,966.82

Approved by:   
 Brian Van Lienden  
 Project Manager  
 Woodard & Curran



## Progress Report

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### Cuyama Basin Groundwater Sustainability Plan Development

**Subject:** June 2020 Progress Report  
 Jim Beck, Executive Director,  
**Prepared for:** Cuyama Basin Groundwater Sustainability Agency (CBGSA)  
**Prepared by:** Brian Van Lienden, Woodard & Curran  
**Reviewed by:** Lyndel Melton, Woodard & Curran  
**Date:** July 31, 2020  
**Project No.:** 0011078.01

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This progress report summarizes the work performed and project status for the period of May 30, 2020 through June 26, 2020 on the Cuyama Basin Groundwater Sustainability Plan Development project. The work associated with this invoice was performed in accordance with our Consulting Services Agreement dated December 6, 2017, and with Task Order 5, issued by the CBGSA on June 6, 2018, Task Order 6, issued by the CBGSA on August 7, 2019, and Task Order 7, issued by the CBGSA on December 4, 2019. Note that Task Orders 1, 2, 3 and 4 were already 100% spent as of the beginning of this reporting period. In addition, new Task Order 8 was issued by the CBGSA on June 25, 2020 – work under Task Order 8 will begin with the July work period.

The progress report contains the following sections:

1. Work Performed
2. Budget Status
3. Schedule Status
4. Outstanding Issues to be Coordinated

## 1 Work Performed

A summary of work performed on the project during the current reporting period is provided in Tables 1, 2, 3 and 4 below. Table 1 shows work performed under Task Orders 2 and 4, which include tasks identified in the Category 2 grant from the California Department of Water Resources (DWR). Table 2 shows work performed under Task Orders 3 and 5, which includes tasks identified in the Category 1 grant from DWR. Table 3 shows work performed under Task Order 6. Table 4 shows work under Task Order 7.



**Table 1: Summary of Task/Deliverables Status for Category 2 Tasks (Task Orders 2 and 4)**

<b>Task</b>	<b>Work Completed During the Reporting Period</b>	<b>Percent Complete</b>	<b>Work Scheduled for Next Period</b>
<b>Task 1: Initiate Work Plan for GSP and Stakeholder Engagement Strategy Development</b>	<ul style="list-style-type: none"> <li>Task 1 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 1 is completed; no further work is anticipated</li> </ul>
<b>Task 2: Data Management System, Data Collection and Analysis, and Plan Review</b>	<ul style="list-style-type: none"> <li>Task 2 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 2 is completed; no further work is anticipated</li> </ul>
<b>Task 3: Description of the Plan Area, Hydrogeologic Conceptual Model, and Groundwater Conditions</b>	<ul style="list-style-type: none"> <li>Task 3 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 3 is completed; no further work is anticipated</li> </ul>
<b>Task 4: Basin Model and Water Budget</b>	<ul style="list-style-type: none"> <li>Task 4 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 4 is completed; no further work is anticipated</li> </ul>
<b>Task 5: Establish Basin Sustainability Criteria</b>	<ul style="list-style-type: none"> <li>Task 5 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 5 is completed; no further work is anticipated</li> </ul>
<b>Task 6: Monitoring Networks</b>	<ul style="list-style-type: none"> <li>Task 6 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 6 is completed; no further work is anticipated</li> </ul>
<b>Task 7: Projects and Actions for Sustainability Goals</b>	<ul style="list-style-type: none"> <li>Task 7 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 7 is completed; no further work is anticipated</li> </ul>
<b>Task 8: GSP Implementation</b>	<ul style="list-style-type: none"> <li>Task 8 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 8 is completed; no further work is anticipated</li> </ul>

Task	Work Completed During the Reporting Period	Percent Complete	Work Scheduled for Next Period
<b>Task 9. GSP Development</b>	<ul style="list-style-type: none"> <li>Task 9 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 9 is completed; no further work is anticipated</li> </ul>
<b>Task 10: Education, Outreach and Communication</b>	<ul style="list-style-type: none"> <li>Task 10 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 10 is completed; no further work is anticipated</li> </ul>
<b>Task 11: Project Management</b>	<ul style="list-style-type: none"> <li>Task 11 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 11 is completed; no further work is anticipated</li> </ul>

**Table 2: Summary of Task/Deliverables Status for Category 1 Tasks (Task Orders 3 and 5)**

Task	Work Completed During the Reporting Period	Percent Complete	Work Scheduled for Next Period
<b>Task 12: Groundwater Monitoring Well Network Expansion</b>	<ul style="list-style-type: none"> <li>No work was performed on Task 12 during this period.</li> </ul>	80%	<ul style="list-style-type: none"> <li>Once partners have been identified, work will commence to perform the field work required to install the data sensors.</li> <li>This task is expected to be completed during Q1 and Q2 of FY 2020-21.</li> </ul>
<b>Task 13: Evapotranspiration Evaluation for Cuyama Basin Region</b>	<ul style="list-style-type: none"> <li>No work was performed on Task 13 during this period.</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 13 is completed; no further work is anticipated</li> </ul>
<b>Task 14: Surface Water Monitoring Program</b>	<ul style="list-style-type: none"> <li>Worked with USGS staff to perform site visits and prepare documentation for stream gage installation.</li> </ul>	55%	<ul style="list-style-type: none"> <li>Once the documentation is completed, it will be provided to DWR for review</li> <li>This task is expected to be completed by the end of FY 2020-21.</li> </ul>
<b>Task 15: Category 1 Project Management</b>	<ul style="list-style-type: none"> <li>Ongoing project management and grant administration activities</li> </ul>	98%	<ul style="list-style-type: none"> <li>Ongoing project management and grant administration activities</li> </ul>

**Table 3: Summary of Task/Deliverables Status for Task Order 6**

<b>Task</b>	<b>Work Completed During the Reporting Period</b>	<b>Percent Complete</b>	<b>Work Scheduled for Next Period</b>
<b>Task 16: Finalize GSP Development</b>	<ul style="list-style-type: none"> <li>Task 16 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 16 is completed; no further work is anticipated</li> </ul>
<b>Task 17: Stakeholder &amp; Board Engagement</b>	<ul style="list-style-type: none"> <li>Task 17 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 17 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 18: Outreach Support</b>	<ul style="list-style-type: none"> <li>Task 18 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 18 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 19: Support for DWR Technical Support Services</b>	<ul style="list-style-type: none"> <li>Task 19 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 19 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 20: Prepare SGM Planning Grant Application</b>	<ul style="list-style-type: none"> <li>Task 20 is completed; no work was undertaken on this task during this reporting period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 20 is completed; no further work is anticipated</li> </ul>
<b>Task 21: Development of a CBGSA Fee Structure</b>	<ul style="list-style-type: none"> <li>Performed ET analysis to assist with development of groundwater extraction fee estimates in advance of the June 25 public hearing</li> <li>Prepared tables and figures for ad-hoc committee and public hearing</li> </ul>	60%	<ul style="list-style-type: none"> <li>Additional work as needed through the end of FY 2020-21 to implement the CBGSA fee structure</li> </ul>

**Table 4: Summary of Task/Deliverables Status for Task Order 7**

Task	Work Completed During the Reporting Period	Percent Complete	Work Scheduled for Next Period
<b>Task 22: Stakeholder &amp; Board Engagement</b>	<ul style="list-style-type: none"> <li>Participation in ad-hoc calls</li> <li>Prepare presentation materials for and participate in June 25 CBGSA SAC meeting, Board meeting and public hearing</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 22 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 23: Outreach Support</b>	<ul style="list-style-type: none"> <li>Ongoing stakeholder outreach activities related to GSP implementation</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 23 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 24: Support for DWR Technical Support Services</b>	<ul style="list-style-type: none"> <li>No work was performed on Task 24 during this period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 24 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 25: Cuyama Basin GSP Implementation Support</b>	<ul style="list-style-type: none"> <li>Coordination with CBGSA staff and consultants and county staff on groundwater levels monitoring</li> <li>Prepare data templates for groundwater levels monitoring</li> <li>Data Management System (DMS) updates</li> <li>Program management and grant administration</li> </ul>	90%	<ul style="list-style-type: none"> <li>Additional support to manage completion of the setup of the monitoring network is anticipated during the first quarter of FY 2020-2021</li> </ul>
<b>Task 26: Development of Management Area Policies and Guidelines</b>	<ul style="list-style-type: none"> <li>Continued coordination with CBWD technical consultants on technical data, including review of technical data and methods</li> <li>Develop list of potential tasks for management area delegation</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 26 is completed; no further work is anticipated. Further work will be performed under a new task in Task Order 8.</li> </ul>
<b>Task 27: Support for Determining a Funding Mechanism for FY 20-21</b>	<ul style="list-style-type: none"> <li>No work was performed on Task 27 during this period</li> </ul>	100%	<ul style="list-style-type: none"> <li>Task 27 is completed; no further work is anticipated.</li> </ul>

## 2 Budget Status

Table 5 shows the percent spent for each task under Task Order 1. 100% of the available Task Order 1 budget has been expended (\$321,135.00 out of \$321,135).

**Table 5: Budget Status for Task Order 1**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date
<b>1</b>	\$ 35,768.00	\$ 35,755.53	\$ -	\$ 35,755.53	\$ 12.47	100%
<b>2</b>	\$ 61,413.00	\$ 61,413.00	\$ -	\$ 61,413.00	\$ -	100%
<b>3</b>	\$ 45,766.00	\$ 45,766.00	\$ -	\$ 45,766.00	\$ -	100%
<b>4</b>	\$ 110,724.00	\$ 110,724.00	\$ -	\$ 110,724.00	\$ -	100%
<b>5</b>	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>6</b>	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>7</b>	\$ 12,120.00	\$ 12,120.00	\$ -	\$ 12,120.00	\$ -	100%
<b>8</b>	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>9</b>	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
<b>10</b>	\$ 45,420.00	\$ 45,432.47	\$ -	\$ 45,432.47	\$ (12.47)	100%
<b>11</b>	\$ 9,924.00	\$ 9,924.00	\$ -	\$ 9,924.00	\$ -	100%
<b>Total</b>	<b>\$ 321,135.00</b>	<b>\$ 321,135.00</b>	<b>\$ -</b>	<b>\$ 321,135.00</b>	<b>\$ -</b>	<b>100%</b>

Table 6 shows the percent spent for each task under Task Order 2. 100% of the available Task Order 2 budget has been expended (\$399,469.00 out of \$399,469).

**Table 6: Budget Status for Task Order 2**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date
1	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
2	\$ 48,457.00	\$ 48,458.00	\$ -	\$ 48,458.00	\$ (1.00)	100%
3	\$ 24,182.00	\$ 24,182.00	\$ -	\$ 24,182.00	\$ -	100%
4	\$ 103,880.00	\$ 103,880.00	\$ -	\$ 103,880.00	\$ -	100%
5	\$ 60,676.00	\$ 60,676.00	\$ -	\$ 60,676.00	\$ -	100%
6	\$ 65,256.00	\$ 65,255.00	\$ -	\$ 65,255.00	\$ 1.00	100%
7	\$ 36,402.00	\$ 36,402.00	\$ -	\$ 36,402.00	\$ -	100%
8	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
9	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
10	\$ 45,420.00	\$ 45,420.00	\$ -	\$ 45,420.00	\$ -	100%
11	\$ 15,196.00	\$ 15,196.00	\$ -	\$ 15,196.00	\$ -	100%
<b>Total</b>	<b>\$ 399,469.00</b>	<b>\$ 399,469.00</b>	<b>\$ -</b>	<b>\$ 399,469.00</b>	<b>\$ -</b>	<b>100%</b>

Table 7 shows the percent spent for each task under Task Order 3. 100% of the available Task Order 3 budget has been expended (\$188,238.00 out of \$188,238).

**Table 7: Budget Status for Task Order 3**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date
12	\$ 53,244.00	\$ 53,244.00	\$ -	\$ 53,244.00	\$ -	100%
13	\$ 69,706.00	\$ 69,706.00	\$ -	\$ 69,706.00	\$ -	100%
14	\$ 53,342.00	\$ 53,342.00	\$ -	\$ 53,342.00	\$ -	100%
15	\$ 11,946.00	\$ 11,946.00	\$ -	\$ 11,946.00	\$ -	100%
<b>Total</b>	<b>\$ 188,238.00</b>	<b>\$ 188,238.00</b>	<b>\$ -</b>	<b>\$ 188,238.00</b>	<b>\$ -</b>	<b>100%</b>

Table 8 shows the percent spent for each task under Task Order 4. 100% of the available Task Order 4 budget has been expended (\$764,394.14 out of \$764,396).

**Table 8: Budget Status for Task Order 4**

Task	Total Budget	Spent Previously	Amount Invoiced This Month	Total Spent to Date	Budget Remaining	% Spent to Date
1	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
2	\$ 24,780.00	\$ 24,793.50	\$ -	\$ 24,793.50	\$ (13.50)	100%
3	\$ 26,912.00	\$ 26,894.00	\$ -	\$ 26,894.00	\$ 18.00	100%
4	\$ 280,196.00	\$ 280,190.26	\$ -	\$ 280,190.26	\$ 5.74	100%
5	\$ 47,698.00	\$ 47,641.88	\$ -	\$ 47,641.88	\$ 56.12	100%
6	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
7	\$ 117,010.00	\$ 117,009.20	\$ -	\$ 117,009.20	\$ 0.80	100%
8	\$ 69,780.00	\$ 69,831.25	\$ -	\$ 69,831.25	\$ (51.25)	100%
9	\$ 91,132.00	\$ 91,567.49	\$ -	\$ 91,567.49	\$ (435.49)	100%
10	\$ 70,236.00	\$ 69,766.10	\$ -	\$ 69,766.10	\$ 469.90	100%
11	\$ 36,652.00	\$ 36,700.46	\$ -	\$ 36,700.46	\$ (48.46)	100%
<b>Total</b>	<b>\$ 764,396.00</b>	<b>\$ 764,394.14</b>	<b>\$ -</b>	<b>\$ 764,394.14</b>	<b>\$ 1.86</b>	<b>100%</b>

Table 9 shows the percent spent for each task under Task Order 5 as of June 26, 2020. 63% of the available Task Order 5 budget has been expended (\$290,615.47 out of \$459,886).

**Table 9: Budget Status for Task Order 5**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date
12	\$ 196,208.00	\$ 146,153.43	\$ -	\$ 146,153.43	\$ 50,054.57	74%
13	\$ 24,950.00	\$ 24,933.01	\$ -	\$ 24,933.01	\$ 16.99	100%
14	\$ 204,906.00	\$ 83,304.88	\$ 3,511.60	\$ 86,816.48	\$ 118,089.52	42%
15	\$ 33,822.00	\$ 31,041.05	\$ 1,671.50	\$ 32,712.55	\$ 1,109.45	97%
<b>Total</b>	<b>\$ 459,886.00</b>	<b>\$ 285,432.37</b>	<b>\$ 5,183.10</b>	<b>\$ 290,615.47</b>	<b>\$ 169,270.53</b>	<b>63%</b>

Table 10 shows the percent spent for each task under Task Order 6 as of June 26, 2020. 96% of the available Task Order 6 budget has been expended (\$343,553.37 out of \$357,405).

**Table 10: Budget Status for Task Order 6**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date
16	\$ 195,658.00	\$ 195,630.29	\$ -	\$ 195,630.29	\$ 27.71	100%
17	\$ 57,406.00	\$ 57,379.17	\$ -	\$ 57,379.17	\$ 26.83	100%
18	\$ 12,901.00	\$ 12,929.91	\$ -	\$ 12,929.91	\$ (28.91)	100%
19	\$ 18,848.00	\$ 18,835.50	\$ -	\$ 18,835.50	\$ 12.50	100%
20	\$ 40,032.00	\$ 40,007.00	\$ -	\$ 40,007.00	\$ 25.00	100%
21	\$ 32,560.00	\$ 8,768.50	\$ 10,003.00	\$ 18,771.50	\$ 13,788.50	58%
<b>Total</b>	<b>\$ 357,405.00</b>	<b>\$ 333,550.37</b>	<b>\$ 10,003.00</b>	<b>\$ 343,553.37</b>	<b>\$ 13,851.63</b>	<b>96%</b>

Table 11 shows the percent spent for each task under Task Order 7 as of June 26, 2020. 54% of the available Task Order 7 budget has been expended (\$148,561.84 out of \$273,655.00).

**Table 11: Budget Status for Task Order 7**

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date
22	\$ 29,262.00	\$ 4,095.00	\$ 4,641.00	\$ 8,736.00	\$ 20,526.00	30%
23	\$ 12,901.00	\$ 6,534.35	\$ 1,037.53	\$ 7,571.88	\$ 5,329.12	59%
24	\$ 18,848.00	\$ 15,301.46	\$ -	\$ 15,301.46	\$ 3,546.54	81%
25	\$ 160,028.00	\$ 96,494.25	\$ 12,478.25	\$ 108,972.50	\$ 51,055.50	68%
26	\$ 49,608.00	\$ 3,590.50	\$ 1,386.50	\$ 4,977.00	\$ 44,631.00	10%
27	\$ 3,008.00	\$ 3,003.00	\$ -	\$ 3,003.00	\$ 5.00	100%
<b>Total</b>	<b>\$ 273,655.00</b>	<b>\$ 129,018.56</b>	<b>\$ 19,543.28</b>	<b>\$ 148,561.84</b>	<b>\$ 125,093.16</b>	<b>54%</b>

### 3 Schedule Status

The project is on schedule. Work authorized under Task Orders 1, 2, 3 and 4 are complete.

### 4 Outstanding Issues to be Coordinated

None





TO: Board of Directors  
Agenda Item No. 14

FROM: Jim Beck, Executive Director

DATE: August 13, 2020

SUBJECT: Set a Groundwater Extraction Fee for Fiscal Year 2020-21 and Authorize Invoicing of Landowners

**Issue**

Consider setting a groundwater extraction fee.

**Recommended Motion**

Adopt Resolution No. 2020-08 setting a groundwater extraction fee of \$44 per acre-foot of water consumed in 2019 and authorize staff to invoice landowners according to the policies in the Fiscal Year 2020-2021 Groundwater Extraction Fee report.

**Discussion**

At the June 25, 2020 Special Board meeting, the Cuyama Basin Groundwater Sustainability Agency (CBGSA) held a rate hearing to consider setting a groundwater extraction fee for the Fiscal Year 2020-2021 (FY 20-21) to fund the administration and implementation of a groundwater management program.

Discussions during the June 25, 2020 Board on the evapotranspiration (ET) analysis that formed a part of the basis for the proposed fee resulted in a departure from that study and direction to use crop factors based on ET for setting the FY 20-21 groundwater extraction fee. The Board provided direction to perform the following:

1. Revise the crop factor table (work with Groundwater Extraction Fee ad hoc to add categories for deficit olive trees, others).
2. Convert metered irrigated users from 2019 to evapotranspiration using the crop factor table.
3. Recalculate 2019 water use (in acre-feet).
4. Set Fiscal Year 2020-2021 fee based on recalculated 2019 water use and FY 20-21 budget less grant reimbursable items of \$1,014,264 at a public hearing in August 2020.

Staff worked with Groundwater Extraction Fee ad hoc to develop the revised Fiscal Year 2020-2021 Groundwater Extraction Fee report. Provided as Attachment 1 is Resolution No. 2020-08 setting a fee and adopting the Fiscal Year 2020-2021 Groundwater Extraction Fee report included as Exhibit A to the resolution.

**RESOLUTION NO. 2020-08**

**A RESOLUTION OF  
THE BOARD OF DIRECTORS OF  
CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY  
DETERMINING AND ESTABLISHING A GROUNDWATER EXTRACTION  
FEE AGAINST ALL PERSONS OPERATING GROUNDWATER  
EXTRACTION FACILITIES WITHIN THE CUYAMA BASIN**

**WHEREAS**, pursuant to the Sustainable Groundwater Management Act (SGMA), Groundwater Sustainability Agencies (GSA) are authorized to collect regulatory fees (Wat. Code, § 10730) and extraction fees (Wat. Code, § 10730.2); and

**WHEREAS**, SGMA gives a GSA the authority to impose fees to fund the cost of preparing and implementing its Groundwater Sustainability Plan (GSP), including the preparation and amendment of a sustainability plan, investigation of groundwater conditions, compliance assistance, enforcement, program administration, implementation, and other activities necessary or convenient to implement the GSP; and

**WHEREAS**, the type of fees that can be imposed to fund the cost of GSP implementation include fees on groundwater extraction; and

**WHEREAS**, the GSA gave notice concerning these fees as follows:

1. By posting on the website of the GSA at [www.cuyamabasin.org](http://www.cuyamabasin.org) on July 24, 2020.
2. By publishing a notice in The Santa Maria Times of the public fee hearing on July 31, 2020 and August 7, 2020.
3. By mailing to all landowners within the boundaries of the GSA notice of the public fee hearing.
4. The notices included:
  - The time and place of the hearing;
  - A general explanation of the fee under consideration; and
  - A statement that the data on which the fee is based is publicly available.
5. At least 20 days prior to the public meeting, the GSA made the data upon which the fee is based available to the public on the GSA's website.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Cuyama Basin Groundwater Sustainability Agency that a groundwater extraction fee should be levied as follows:

1. A groundwater extraction fee of \$44 per acre-foot shall be levied on all groundwater extracted from within the GSA boundary. Commercial water users using 1.5 acre feet or less in a year per well and domestic water users using 2.0 acre feet or less in a year per well are deemed to be de minimis users and exempt from this fee.

2. The Fiscal Year 2020-2021 Groundwater Extraction Fee Report (Report) on which the extraction fee is based is attached as **Exhibit A**, and incorporated herein by reference. The Report is approved and adopted, and GSA staff is directed to comply with its provisions.

3. The Board of Directors of Cuyama Basin Groundwater Sustainability Agency, makes the following findings, based upon the testimony and evidence (including exhibits) presented at said public hearing:

(a) Revenues derived from the groundwater extraction fee will not exceed the funds required to provide for implementation of GSP and related administrative services.

(b) Revenues derived from the groundwater extraction fee shall not be used for any purpose other than that for which the groundwater fee is imposed.

PASSED, APPROVED, AND ADOPTED this 13<sup>th</sup> day of August, 2020.

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Derek Yurosek, Board Chair

ATTEST:

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James M. Beck  
Executive Director



# FY 2020-2021 GROUNDWATER EXTRACTION FEE REPORT

CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY

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## SECTION 1 – ACRONYMS

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AF	Acre-feet
CBGSA	Cuyama Basin Groundwater Sustainability Agency
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
SGMA	Sustainable Groundwater Management Act

## SECTION 2 – DEFINITIONS

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### **De Minimis User – Commercial**

Uses 1.5 acre-feet or less in a year per well. De minimis users do not have to pay a fee but must still provide well information on Form D as found in Exhibit C.

### **De Minimis User – Domestic (Non-Commercial)**

Uses 2 acre-feet or less in a year per well. De minimis users do not have to pay a fee but must still provide well information on Form D as found in Exhibit C.

## SECTION 3 – CUYAMA BASIN GROUNDWATER SUSTAINABILITY AGENCY BACKGROUND

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The Cuyama Basin Groundwater Sustainability Agency (CBGSA) was formed in 2017 under the Sustainable Groundwater Management Act (SGMA) to develop and implement a Groundwater Sustainability Plan (GSP). The purpose of the GSP is to achieve groundwater sustainability for the Cuyama Basin by 2040. The CBGSA is governed by an 11-member board with representatives from the four counties that intersect the Basin (Kern, Santa Barbara, San Luis Obispo, and Ventura), the Cuyama Community Services District, and the Cuyama Basin Water District.

The CBGSA adopted a groundwater extraction fee in November 2019 to fund the administration of its groundwater management program and GSP. That fee was based on water use in 2019 and was to cover the Calendar Year 2020 period. After the CBGSA collected a majority of the fees, the CBGSA determined that the collected fees would not be sufficient to fully fund administration costs. The primary reason for this under collection was the difference in estimated water used in the Cuyama Basin over which the CBGSA spread the budget when setting the fee. The original modeling showed irrigated water use of 60,000 AF for 2019. Once land use was updated in late 2019, the model projection was revised to 47,000 AF. Another issue was that some landowners with water measuring meters reported water use using meters, a gross method, while those without water-measuring meters provided estimates of irrigated use via crop factors that were provided which is a net calculation of water use.

To address the under collection, resolve the inconsistency between gross and net reporting methods and to streamline the fee process, in March 2020, the CBGSA Board set the fee using a fiscal year, rather than calendar year. In addition, on June 25, 2020, the CBGSA Board took action to administer a supplemental fee based on revised crop factors for irrigated lands for the Fiscal Year 2020-2021 period (July 1, 2020 through June 30, 2021).

## SECTION 4 – ESTABLISHING A FEE

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Water Code section 10730 authorizes Groundwater Sustainability Agencies (GSAs) to establish a groundwater extraction fee to fund, among other things, the costs of a groundwater management

program, including administration of a GSP. The CBGSA has set the fee over the Fiscal Year 2020-2021 period and is based on 2019 water consumption.

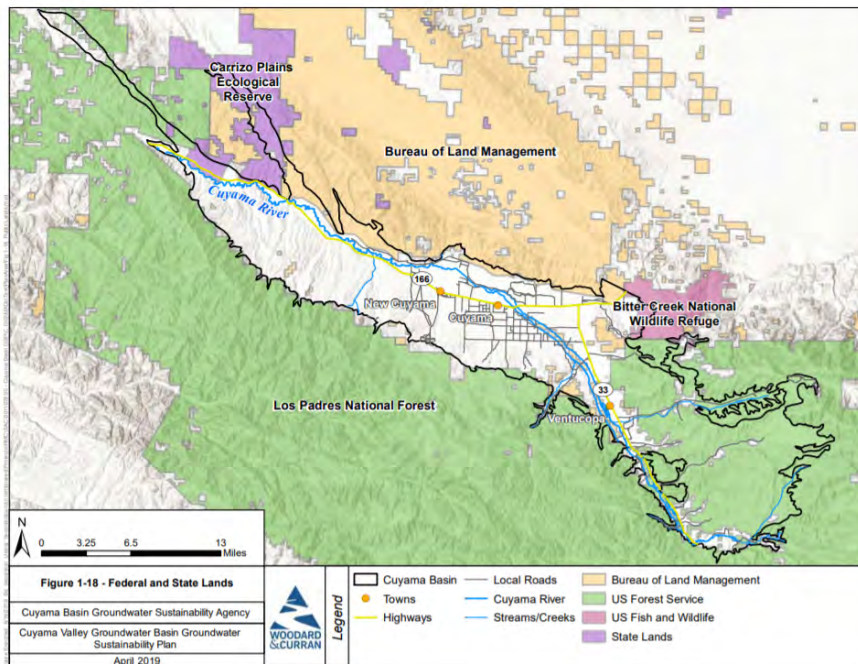
#### Section 4.1 – Definition of an “Extractor”

An extractor is defined as a pumper of groundwater within the Cuyama Basin groundwater basin boundary as defined by California Department of Water Resources’ Bulletin 118 (see Figure 1 below). The below groups are not considered extractors:

##### Exclusions:

- De minimis user – Wells that use 1.5 acre-feet or less per year for commercial purposes, or wells that use less than 2 acre-feet per year for residential purposes. De minimis users do not have to pay a fee but must still provide well information on Form D as found in Exhibit C.
- State and federal lands – Non-commercial water use on State and federal lands. Well use on State and federal lands do not have to pay a fee but must still provide well information on Form D as found in Exhibit C.

FIGURE 1 – GROUNDWATER BASIN IN CUYAMA



#### Section 4.2 – Fee Basis

The proposed groundwater extraction fee is based on the CBGSA’s fiscal year budget and includes an estimated delinquency rate of 10 percent. The fiscal year budget for 2020-2021 was adopted on May 6, 2020 and totals \$1,355,321.00, which is included as Exhibit A. However, for the fee, the CBGSA is only collecting money for non-grant reimbursable items equaling \$1,014,264.00, as shown in the attached budget.

Water use for the Fiscal Year 2020-2021 fee is based on user-reported water use from 2019 based on evapotranspiration crop factors developed by a Cal Poly Irrigation Training & Research Center (ITRC) report as shown in Exhibit B. Water use for 2019 is calculated to be 25,132 AF.

**Based on the Fiscal Year 2020-2021 budget less reimbursable costs, inclusion of a 10 percent delinquency rate and user-reported 2019 water use, the CBGSA recommends a groundwater extraction fee of \$44 per acre-foot to cover the Fiscal Year 2020-2021 CBGSA administration costs (July 1, 2020 through June 30, 2020).**

## **Section 5 – ADMINISTRATION OF FEE**

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### **Section 5.1 – Invoices**

Invoices and instructions for payment will be sent to irrigators in August 2020. If a landowner can show that their metered water use is less than the crop factor result, they may use the metered water use value for payment. If payments are not received by the due date of August 30, a past due notice will be mailed out in September 2020.

#### *Section 5.1.1 – Non-Irrigation Water Use*

For landowners using water that are not irrigators, Form M “Municipal and Industrial” will be sent to all parcel owners in the Cuyama Basin to calculate if non-irrigated water use is above the de minimis threshold and requires payment to the CBGSA. Form M is included in Exhibit C of this report.

#### *Section 5.1.2 – De Minimis*

De minimis users (see Section 2 for definitions) do not have to pay a fee but must still provide well information on Form D as found in Exhibit D. This form will be sent to all parcel owners in the Cuyama Basin.

### **Section 5.2 – Schedule/Reporting period**

The below schedule outlines the groundwater extraction fee process:

<b>May</b>	Fiscal Year Budget Adopted
<b>Aug</b>	Public Hearing to Establish Fee
<b>Aug</b>	Invoices and Forms are Mailed Out
<b>Aug-Sep</b>	Payment Collection Period
<b>Sep 30, 2020</b>	Payment Due Date
<b>Oct</b>	Late penalties assessed (10% and then 1% per month)

## **SECTION 6 – PENALTIES**

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Well owners will be charged a 10 percent penalty after the September 30, 2020 due date with an escalation rate of 1 percent for each month late after the initial due date.



# Exhibit A

## FISCAL YEAR 2020-2021 BUDGET

## DRAFT CBGSA FY 2020-21 BUDGET

		FY 20-21
<b>A HALLMARK GROUP</b>		
1	CBGSA Board of Directors Meetings	\$ 51,900
2	Consultant Management and GSP Implementation	\$ 40,800
3	Financial Information Coordination	\$ 17,450
4	Cuyama Basin GSA Outreach	\$ 8,900
5	Funding Process (Currently Extraction Fee) - Administration	\$ 18,850
6	Management Area Admin - Initial Coordination with CBWD	\$ 3,000
7	Management Area Admin - Document Policies and Guidelines	\$ 2,250
8	Management Area Admin - Monthly coordination calls	\$ 9,000
9	Support for CBGSA Response to DWR and Public Comments	\$ 1,200
10	Other Direct Charges (Mileage, conference lines, copies)	\$ 2,335
		<u>\$ 155,685</u>
<b>B LEGAL</b>		
1	General Legal Counsel, Including:	\$ 60,000
2	Funding Process (Currently Extraction Fee) - Public Hearing, Notice, etc.	
3	Management Area Admin - Initial Coordination with CBWD	
4	Management Area Admin - Document Policies and Guidelines	
		<u>\$ 60,000</u>
<b>C ADMIN</b>		
1	Audit	\$ 12,000
2	Insurance	\$ 11,000
3	California Association of Mutual Water Co. Membership	\$ 200
4	Contingency	\$ 20,000
		<u>\$ 43,200</u>
<b>D WOODARD &amp; CURRAN &amp; TECHNICAL</b>		
1	Grant Proposals	\$ 40,400
2	Indirect Economic Analysis	\$ 90,000
3	Funding Process (Currently Extraction Fee) - Public Hearing, ET Analysis, etc.	\$ 25,076
4	Management Area Admin - Initial Coordination with CBWD	\$ 9,712
5	Management Area Admin - Review CBWD Progress	\$ 12,872
6	Stakeholder/Board Engagement	
7	SAC meetings	\$ 23,766
8	Board meetings	\$ 35,946
9	Board Ad-hoc calls	\$ 14,868
10	Public Workshops	\$ 15,472
11	Outreach	
12	General, Newsletter development, etc.	\$ 11,864
13	Website Updates - Maintenance / Hosting	\$ 6,193
14	Support for DWR Technical Support Services	\$ 32,192
15	GSP Implementation Support	
16	GSP Implementation Program Management	\$ 38,624
17	GW Levels Monitoring Network Coordination and Data Mgmt - W&C	\$ 43,504

		FY 20-21
18	GW Levels Monitoring Network Phase 2 (field work subcontracted)	\$ 180,950
19	WQ Monitoring Network Implementation (field work subcontracted)	\$ 80,188
20	Subsidence Monitoring Implementation	\$ -
21	GDE Monitoring Network Identification and Planning	\$ 16,044
22	Data Management	\$ 15,028
23	Support for Adaptive Management of GW Levels	\$ 16,232
24	Prepare Annual Report for Cuyama Basin	\$ 36,728
26	Strategy for Model Update/Refinement	\$ 40,984
27	DWR Grant Administration (Prop 68)	\$ 50,020
28	Support for CBGSA Response to DWR and Public Comments	\$ 20,548
29	Category 1 (Funded) - <i>field work</i> (Stream Gauges and Transducers)	\$ 175,961
30	Annual maintenance costs for USGS stream gauges	\$ 63,264
31	GSP 5-year Evaluation/Update	\$ -
		\$ 1,096,436
E	<b>TOTAL</b>	\$ 1,355,321
F	Grant Funded Costs	\$ 341,057
G	Budget Less Grant Funded Costs	\$ 1,014,264

# Exhibit B

## IRRIGATION USE FORM



# Form I IRRIGATOR

WATER USE ESTIMATE WORKSHEET – 2019  
Cuyama Basin Groundwater Sustainability Agency

*Please use one form per well*

**LATE FEE**  
*Extraction Statement and Fees are due by September 30, 2020. A 10% late penalty will be assessed for payments received after this date with a 1% escalation rate for each additional month late.*

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Well ID \_\_\_\_\_

Well Location (APN or address) \_\_\_\_\_

**Instructions:**

- For 2019, input crop name(s) in column A, the associated acres in column B, and the corresponding crop factors from the attached Exhibit C-1 in column C.
- Multiply acres (column B) by the crop factor (column C) and input result in column D.
- Total the acre-feet from column D in row 2 and multiply by the groundwater extraction fee in row 3 and enter in row 4 to determine the amount owed to the Cuyama Basin Groundwater Sustainability Agency (CBGSA).
- Make payment to the following address:

Attn: Cuyama Basin Groundwater Sustainability Agency  
500 Capitol Mall, Suite 2350  
Sacramento, CA 95814

	A	B	C	D
	Crop Name	Acres	Crop Factor	Water Use (acre-feet)
1			X	=
			X	=
			X	=
			X	=
			X	=
			X	=
			X	=
2	Total Acre-feet (sum column D)			
3	Groundwater Extraction Fee (\$/af)			\$44
4	Total Cost			\$

10

## Exhibit I-1 – Crop Factors

### Source Information

Crop Factors are evapotranspiration (ET) values from California Polytechnic State University’s Irrigation Training and Research Center (ITRC) California Crop and Soil Evapotranspiration Report (Crop Report), ITRC Report No. R 03-001 accessible at [www.itrc.org/reports/pdf/californiacrop.pdf](http://www.itrc.org/reports/pdf/californiacrop.pdf).

The below values were calculated using ET reference averages for zone 10 from the Crop Report (see below figure).



**Avg Annual Reference ET by Zone (inches/yr)**

Zone	Total
1	33.0"
2	39.0"
3	46.3"
4	45.5"
5	43.9"
6	49.7"
7	43.4"
8	49.4"
9	55.1"
<b>10</b>	<b>49.1"</b>
11	53.0"
12	53.3"
13	54.3"
14	57.0"
15	57.0"
16	62.5"
17	66.5"
18	71.3"

### Crop Factors

Crop	ET	Crop	ET
Alfalfa Hay	4.02	Melon, Radish, Squash, & Cucumbers	1.62
Alfalfa Seed, Sudan	3.60	Olives, Mature	3.27
Almonds	3.32	Olives, Deficit	2.58
Apples <sup>1</sup> (Drip)	2.50	Onions and Garlic	1.99
Apples, Pear, Cherry, Plum, and Prune	3.33	Permanent Pasture	3.93
Barley Wheat, Oats	1.97	Pistachios	2.99
Blackeyed Peas	1.97	Potatoes	3.00
Carrots	2.20	Rootstock	2.23
Corn	2.43	Sorghum Grain	2.43
Cotton	2.70	Sugar Beets	2.70
Citrus	3.45	Tomatoes	2.20
Grapes with 40% cover crop	1.56	Walnuts	3.53
Grapes with 60% cover crop	2.02	Cannabis <sup>2</sup>	TBD
Grapes with 100% cover crop	2.24	Hemp <sup>3</sup>	TBD
Lettuce	2.20		

<sup>1</sup>Value determined by local expertise in the Cuyama Valley.

<sup>2</sup>Value based on \_\_\_\_.

<sup>3</sup>Value based on \_\_\_\_.

# Exhibit C

## NON-IRRIGATION WATER USE FORM



# Form M

## MUNICIPAL & INDUSTRIAL

### WATER USE ESTIMATE WORKSHEET – 2019

Cuyama Basin Groundwater Sustainability Agency

**LATE FEE**  
*Extraction Statement and Fees are due by September 30, 2020. A 10% late penalty will be assessed for payments received after this date with a 1% escalation rate for each additional month late.*

*Please use one form per well*

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Well ID \_\_\_\_\_

Well Location (APN or address) \_\_\_\_\_

**Instructions:**

1. Water usage is for 2019.
2. For wells with meters, enter the water usage for 2019 in column E in the below table for the appropriate corresponding water use category found in column A.
  - a. If reporting gallons, sum the results from column E to row 12 and follow the calculations from row 12-16.
  - b. If reporting in acre-feet, sum the column E results in row 13, multiply by the rate in row 14 and follow row 15 and 16 instructions.
3. If you **do not** have a meter, calculate water use by inputting units used for municipal & industrial water use in column B (see Exhibit M-1 below to calculate units) for the appropriate corresponding water use categories found in column A.
  - a. Multiply units used (column B) by the water consumption factor in column C and input result in column D.
  - b. Total the gallons from column D and convert to acre-feet on row 13.
  - c. Multiply acre-feet used from row 13 by the groundwater extraction fee on row 14 and follow row 15 and 16 instructions.
4. Make payment from row 16 to the following address:  
 Attn: Cuyama Basin Groundwater Sustainability Agency  
 500 Capitol Mall, Suite 2350  
 Sacramento, CA 95814

	A	B	C	D	E
	Type of Use	Units Used	Water Consumption Factor (Gal)	=	Water Use (Gal) Metered Use
1	Chicken Ranches	X	3,532	=	
2	Livestock Drinking Water		5,520		
	No. of cows, bulls and horses	X	2,760	=	
	No. of stockers		1,100		
	No. of sheep and goats				



3	Hotels No. of rooms		X	46,000	=		
4	Office Buildings; including Churches No. of offices		X	38,600	=		
5	Restaurants Seating capacity		X	11,400	=		
6	Service Stations No. of stations		X	350,000	=		
7	Stores Sq ft of building		X	50	=		
8	Trailer Court Avg no. of people		X	36,800	=		
9	Elementary Schools No. of students x No. of school days		X	80	=		
10	Junior & Senior High Schools, Colleges and Churches No. of students x No. of school days		X	160	=		
11	Watered Land; non-ag No. of acres		X	5	=		
12	Total Gallons (sum column D and/or E)						
13	Convert to Acre-feet (Row 12 / 325,850)						
14	Groundwater Extraction Fee					\$44	\$44
15	Subtotal					\$	\$
16	Total of Columns D & E						\$

***If your total in row 16 is \$88 or less, you are considered a de minimis user and not required to pay. If this is the case, please fill out and return Form D "De Minimis User".***

## Exhibit M-1 – Unit(s) Calculations

**Unit Calculation**

	Type of Use	Units Used
1	Chicken Ranches	Avg number of units of 100 chickens on hand for the reporting period.
2	Livestock Drinking Water	Average number of livestock on hand for the reporting period (drinking water only). Amounts derived from NDSU Extension Service report from July 2015 entitled "Livestock Water Requirements."
3	Hotels	Total number of rooms.
4	Office Buildings; including Churches	Total number of offices in building, or offices served.
5	Restaurants	Total number of seats including seats at the counter, chairs, stools, benches and patio seating.
6	Service Stations	Number of stations served.
7	Stores	Square feet of any store, supermarket or shop. Calculation includes employee, customer and maintenance water use.
8	Trailer Court	Average number of people in the trailer court.
9	Elementary Schools	Total number of students, faculty, custodians, and maintenance staff multiplied by the number of school days. If there was non-ag watered land input amount in row 11.
10	Junior & Senior High Schools and Churches	Total number of students, faculty, custodians, and maintenance staff multiplied by the number of school days. If there was non-ag watered land input amount in row 11. For churches, figure total hours and divide by 8 to determine number of "school days."
11	Watered Land; non-ag	All lands, ornamental plants, shrubs, etc., watered but not qualifying for agricultural rate.

Exhibit D  
DE MINIMIS FORM



# Form D

## DE MINIMIS USER

WATER USE WORKSHEET – 2019  
Cuyama Basin Groundwater Sustainability Agency

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

**Reporting:**

While de minimis users do not have to pay the groundwater extraction fee, they must file their water use, type and well information in the below table.

**De Minimis User Definitions:**

- **Commercial** – Uses 1.5 acre-feet or less in a year per well.
- **Domestic (Non-Commercial)** – Uses 2 acre-feet or less in a year per well.

A	B	C	D	E
Well ID	Well Location (APN or Address)	Use Type (Commercial or Domestic; Non-Commercial)	Type of Commercial Use <i>*If applicable</i>	Estimated Water Use (acre-feet)