

## Cuyama Basin Groundwater Sustainability Agency (GSA)

Board of Directors Meetings Minutes

December 6, 2017

Cuyama Valley Family Resource Center, 4689 CA-166, New Cuyama, CA 93254

The Cuyama Basin GSA Board of Directors met at approx. 4:00 PM.

**PRESENT:** Directors: Chairman Derek Yurosek, Vice Chair Lynn Compton, Tom Bracken, Jane Wooster, George Cappello, Byron Albano, Cory Bantilan, Das Williams, Paul Chounet, Executive Director Jim Beck, Legal Counsel Joe Hughes.

Alt. Directors: Arne Anselm, Matt Klingchuch

**ABSENT:** Glenn Shephard, David Couch

**1. Call to order**

Chair Yurosek calls the meeting to order at approx. 4:00 PM.

**2. Roll call**

Chair Yurosek calls roll of the Board (shown above).

**3. Pledge of allegiance**

The pledge of allegiance is led by Chair Yurosek.

**4. Chair Yurosek opens to floor to comments on the meeting minutes.**

No public comments.

**Motion was made by Director Albano to approve the minutes, second by Vice Chair Compton with unanimous approval. Motion passed.**

**5. Request for RMC Contract Approval (Beck)**

Director Compton initiated written comments from her legal team that were reviewed and discussed with the Board. Legal Counsel Joe Hughes felt comfortable working with the respective legal teams to work through contract language.

Lyndel Melton of Woodard & Curran was present and noted that the tasks within the contract are consistent with grant application. The tasks presented will be started now for work through the end of March including Stakeholder engagement plan etc. This will allow time for a clearer understanding of the results of funding from the grant application.

Chair Yurosek opened the floor to public comment. A request was made for clarification of frequency and number of the public meetings tasks through the outreach component. It was noted that the task order only represents one monthly workshop through the task order, which is only through March. Future task orders will ensure additional outreach workshops, anticipated monthly.

**Motion was made by Vice Chair Compton to approve and execute the proposed Woodard & Curran contract in substantially the form as presented in the Board packet, subject to the requested modifications. A second was made by Director Chounet. No nay, no abstentions, one absent. Motion passed.**

#### **6. Report of the Executive Director (Beck)**

Executive Director Beck presented an overview of the program's progress starting with the near-term schedule. It was noted that this along with the overall program schedule will be presented monthly to report on status of current tasks and milestone completion. The notable accomplishments included selection of the GSP consultant, grant application submittal, development of the draft GSP consultant contract and task order, identification of additional support needs, GSP public notification, and convening the Standing Advisory Committee. Current meeting schedule and activities of the Executive Director were reviewed along with additional services that will be needed through the remainder of the year by the GSA including financial administration and outreach for the GSA.

In working with the Budget Ad Hoc Committee, it was noted that there is no acting Treasurer or accounts established for the financial administration of the program. There was discussion around various agency processes for distribution of funds and it was resolved that the Directors requested a review of the existing tasks to compare with the additional tasks at the next session and directed Mr. Beck to develop associated task orders. In addition, cost allocation will be presented at the next session and appropriate policy decisions made to ensure substantial cash flow to support GSA efforts.

It was suggested that EKI provide an overview of their report of the USGS data at the January session, but was later determined that the January session of the Board will be dedicated to review and approval of the 17/18 FY budget.

Due to the upcoming holiday schedule, it was requested by the Board that the January 3<sup>rd</sup>, 2018 session of the Board of Directors be cancelled. A special session was called by Chair Yurosek to convene on January 10<sup>th</sup>, 2018 at 2:00pm to review cost allocation and the 17/18 FY budget. Additionally, the Standing Advisory Committee will meet on January 4<sup>th</sup>, 2018 at 3:00pm to review the draft budget.

#### **7. Financial Report (Beck)**

The majority of the financial report was provided during the Executive Director update. It was also requested by the Board that all outstanding invoices be brought before the Board at the January session for review.

#### **8. Report of the General Counsel (Hughes)**

Mr. Hughes highlighted for the Board that he presented an overview of the requirements and duties as set forth in the Brown Act to the Standing Advisory Committee at their November session. The purpose was to set expectations and gain a common understanding of the permitting communication within the Committee. It was a good conversation that was followed up with distribution of reference materials for the Committee.

#### **9. Report of the Advisory Committee and referral of matters to the Advisory Committee (Beck)**

Robbie Jaffee provided update on SAC, noting it is a very representative cross section of the Cuyama valley. The Committee had requested moving meeting information to family resource center for additional postings. The floor was opened to public comment. It was suggested that the Standing Advisory Committee have a column in the monthly newsletter, Ms. Jaffee agreed.

**10. Reports of the Ad Hoc Committees**

Executive Director Beck had provided the update on the Budget Ad Hoc Committee during the Report of the Executive Director. The Grant Application Ad Hoc Committee is complete as the grant applications have been submitted. The GSP Consultant Ad Hoc Committee is also complete as Woodard & Curran has been selected and contract near completion.

**11. Directors' Forum**

Executive Director Beck noted that this section of the agenda is intended for items not covered on the agenda, but provides Directors the ability to have general updates, Board member announcements, or reports. This can also be a request for items to be added to the next meeting agenda. An update was provided that Cuyama Community Services District has received notification from the Department of Water Resources that they are a grant recipient which will be used to complete outreach for water issues throughout the valley. An additional note was made that highway 150 is closed due to the fire.

**12. Public comment for items not on the Agenda.**

Chair Yurosek opens floor to comments without response.

**13. Adjourn**

Chair Yurosek adjourns the Cuyama Basin GSA Board of Directors meeting at approximately 5:49 PM.

I, Jim Beck, Executive Director to the Cuyama Basin Groundwater Sustainability Agency Board of Directors, do hereby certify that the foregoing is a fair statement of the proceedings of the meeting held on Thursday, December 6, 2017, by the Cuyama Basin Groundwater Sustainability Agency Board of Directors.

**Jim Beck**

**Dated:** December 6, 2017